

1-12-2012

## Deans' Forum Summary, January 12, 2012

UNO Office of Academic and Student Affairs  
*University of Nebraska at Omaha*

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**DEANS' FORUM**

**Thursday, January 12, 2012**

**ATTENDING:** Ali, Baker, Bartle, Booker, Edick, Fiene, Gascoigne, Gouttierre, Henry, Keel, Morrice, Pol, Reed, Shorb, Smith, Smith-Howell, Snyder, Topp, Wallace.

**GUESTS:** Ken Hultman, Jay Killion and Kathy Krause.

- **Ken Hultman, Manager, Accounting Services, presented information on E-Shop, an on-line marketplace for goods and services. The system will go live in April. Ken will meet with each college and will also provide training and support.**
- **Jay Killion, Assistant Director, Academic Computing, Information Services, provided an E-mail Project Update. Transition to the new system, Office 365, will take place this spring. Email addresses will not change. Training will begin in March.**
- **Approval of Summary for December 1, 2011 Deans' Forum. Approved**
- **Prioritization-Reed**
  - **Allocations – One Time and Permanent. Kathy Krause shared a summary. Feedback on the requests is welcomed.**
  - **Campus Priority Report to Chancellor Christensen. BJ has prepared a campus priority report.**
  - **College and Unit Priorities. The five white papers are now in draft stage.**
- **OASA Status of Searches/Updates-Reed**
  - **Associate VC for Student Affairs- a search committee has been formed.**
  - **Testing Center-Kathy Minke is serving as interim director.**
  - **Career Center-a search is open.**
  - **Counseling-Cathy Pettid has been appointed.**
  - **Assistant Vice Chancellor-a revised job description is being crafted.**
  - **IR-A study of needs and roles is underway.**
- **Miscellaneous Fees-Smith-Howell- Any increases, decreases, or new course fees need to come to the Deans and to Student Government before the end of February in order to be approved by Cabinet in March.**
- **Library Fee Proposal – Shorb-All libraries in the NU system are requesting a library fee increase to assist with scholarly resources and staffing needs.**
- **Digital Measures – Gascoigne-Use of Digital Measures (DM) for completing 2011-2012 annual reviews is strongly encouraged, and will be mandatory for the 2012-2013 annual review process. Three DM workshops for faculty will take place in February. The use of DM for running reports needs to be pursued.**
- **Enrollment Management –Morrice- a twelve-person committee has been formed and will report to the Chancellor. Campus-wide input and participation is encouraged. An informational website and a campus forum are forthcoming.**