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## Fire and Safety Protection Report 2014

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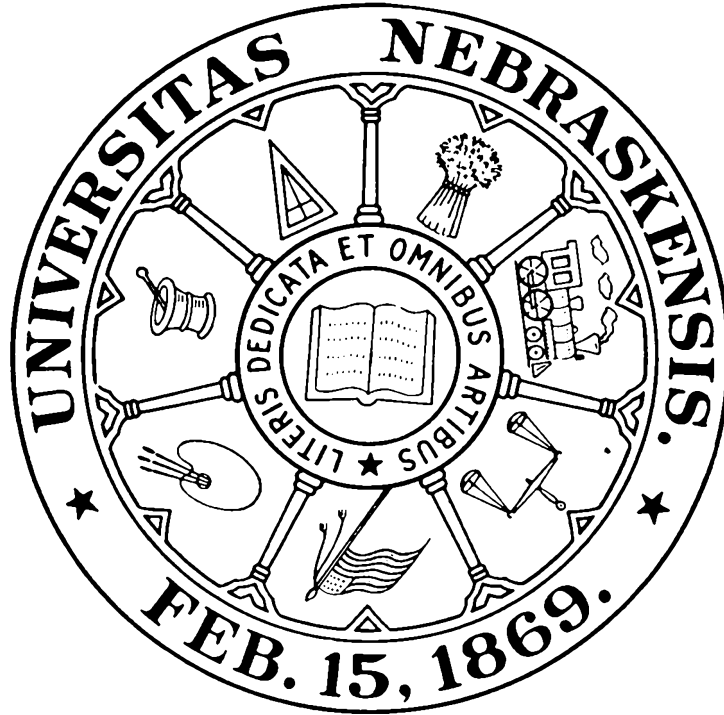
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# University-sanctioned Housing Fire and Safety Protection Report 2014

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Submitted to Board of Regents  
April 10, 2015

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## I. Introduction

The Board of Regents approved the establishment of Regents Policy RP-6.4.9 Fire Safety and Protection, September 6, 2007. The policy requires a yearly report including designation of a Campus Fire Safety Officer, student conduct regulations, and confirmation of inspection to assure compliance with state law and Board of Regents policies.

### Summary of Changes During 2014

- A. UNK: Centennial Towers East completion August 2014 added 403 sprinkled beds.
- B. UNL Housing: –The Park Apartments were permanently closed, reducing campus inventory by 40 units.
- C. UNL Greek Housing: No sprinkled beds were added to Greek inventory in the 2014 calendar year.
- D. NCTA: West Residence Hall sprinkling and required code updates were completed.
- E. UNMC and UNO are in compliance and no changes were required.

### Housing Stock and Protection by Campus

A. University Housing at UNK is comprised of the following:

- Traditional Halls 758 beds
- Greek 402 beds
- Semi-suite 809 beds
- Suite-style 448 beds
- TOTAL* 2,417 beds

As of December 31, 2014, 2,213 beds (92% of available beds) were sprinkled.  
All residence halls are equipped with fire extinguishers.

B. University Housing at the University of Nebraska - Lincoln is comprised of the following:

- Traditional residence halls 4,770 beds
- Apartment-style residence halls 1,004 beds
- Suite-style residence halls 1,723 beds
- Non-traditional coop/coop halls 125 beds
- TOTAL* 7,622 beds
- Family Housing (111 apartments)
  - 36 apartments on East Campus
  - 75 apartments on City Campus
- Dining Centers – Four (4)

As of December 31, 2014, 7,836 beds (96% of total occupancy) were sprinkled. Except in Burr and Fedde (308 beds), all fire alarm systems are installed with speakers in each student room. All facilities have fire extinguishers as determined by the Nebraska State Fire Marshal.

UNL Housing maintains carbon monoxide detectors in all housing units that are heated with individual gas furnaces.

C. UNL Sanctioned Greek Housing is comprised of the following:

- Twenty-one privately owned and operated houses are UNL sanctioned, for a total of 1397 beds

As of December 31, 2014, 911 beds (68% of total occupancy) were sprinkled. All houses are equipped with a fire alarm system and fire extinguishers as dictated by code and the Lincoln Fire Department. Chapter houses with a fuel burning heating system have carbon monoxide alarms on every level of the chapter house, including habitable portions of basements and attics. Chapter houses with all-electric heating systems and fuel-burning kitchen appliances are required to have a carbon monoxide alarm in the kitchen only.

D. University Housing at UNMC is comprised of the following:

- Student Apartments 60 units
- Single family housing units 2 buildings
- Duplex 4 buildings (11 units)
- 11-plex apartment 1 building
- 6-plex apartment 1 building

Student Apartments are equipped with sprinklers & panels, fire and smoke monitors wired to Omaha Fire Department, three smoke detectors per floor, and two fire extinguishers per floor.

Single family, duplexes, six and eleven-plex apartments are equipped with fire extinguishers in each kitchen and have centrally monitored wireless detection systems. The centrally monitored wireless detection systems connect directly to UNMC Campus Security.

Detectors are installed in each bedroom, hallways and living room areas of the individual units as well as in the common hallways of the six and eleven plex apartment buildings. Carbon monoxide detectors are also located in each individual housing unit.

E. University Housing at UNO is comprised of the following:

- Apartment-style residence halls 2,084 beds

Residence halls are equipped with sprinklers, smoke detectors, fire alarm system and fire extinguishers as dictated by code and the Omaha Fire Department. Smoke detectors in the student housing units alarm in the room only. All other fire pulls, sprinkler alarms are hard wired to the panel, Campus Security and alarm detection company S.E.I.

F. Housing at NCTA is comprised of the following:

- Traditional residence halls (East 80 and West 76) 156 beds
- Traditional residence hall, Aggie West 68 beds
- Apartment-style residence hall, Aggie Central 80 beds
- TOTAL* 304 beds

Note: Various student room occupancy options are available.

Residence halls are equipped with a fire alarm system and fire extinguishers as dictated by code. Aggie West, Aggie Central and West Traditional are equipped with a fire alarm system, fire extinguishers, and sprinklers.

## **II. University Staff Responsible for Fire and Life Safety**

Responsibility for student housing resides at the Vice Chancellor level. With the exception of UNL, where the Vice Chancellor for Student Affairs is the responsible party, the Vice Chancellors of Business and Finance are the primary persons in charge of fire safety. Those responsible are:

- UNK: Barbara Johnson
- UNL: Juan Franco
- UNMC: Don Leuenberger
- UNO: Bill Conley
- NCTA: Ron Rosati

In addition, the campuses have the following structure:

- A. Within UNK, the following people have secondary responsibility:
  - Dean, Student Affairs, Gilbert Hinga, and Director, Department of Facilities, Lee McQueen.
- B. Within UNL, the following people have secondary responsibility:
  - Housing: Larry Shippen, Associate Director of University Housing/Facilities Operations, Keith Zaborowski, Associate Director of University Housing/Residence Life, and Jeanne Keyser, Assistant Director of Residence Life for Systems Management and Projects.
  - Building System Maintenance: (BSM) Director, Jim Jackson, and Assistant Manager of Operations, Jeff Lamp. Jackson and Lamp are responsible for overseeing daily maintenance, inspections, documentation and regulatory code communication with the State Fire Marshal's (SFM) office.
- C. Within UNMC, the following people have secondary responsibility:
  - John Hauser, Safety Manager, Deb Thomas, Asst. Vice Chancellor, Keith Swarts, Director of Business Services and Esther Collins, Coordinator
- D. Within UNO, the following people have secondary responsibility:
  - Dan Shipp, Associate Vice Chancellor for Student Affairs, Bill Pickett, Senior Director Student Development and Stan Schleifer, Director, Support Services
- E. Within NCTA, the following people have secondary responsibility:
  - Scott Mickelsen, Associate Dean

## **III. External Parties Responsible for Fire and Life Safety**

- A. UNK: University of Nebraska at Kearney currently utilizes the Deputy State Fire Marshall Todd Wright, Nebraska Fire & Sprinkler Company, Electronic Systems, Central Fire and Safety, and Global Risk Consultants to inspect fire alarm, sprinkler systems and fire extinguishers.
- B. UNL contracts with Nifco Mechanical Systems for inspections and repairs of sprinkler systems and General Fire for inspection of all fire extinguishers.

- C. The UNL Greek Houses contract with various vendors:  
NECO inspects and monitors fire alarms for Alpha Gamma Nu, Alpha Gamma Rho, Alpha Gamma Sigma, Alpha Phi, Alpha Tau Omega, Beta Theta Pi, Delta Tau Delta, Delta Upsilon, Farmhouse, Gamma Phi Beta, Kappa Delta, Kappa Kappa Gamma, Phi Delta Theta, Phi Kappa Psi, Phi Kappa Theta, Phi Mu, Pi Kappa Phi, Sigma Alpha Epsilon, Sigma Phi Epsilon, and Theta Xi. General Fire & Safety Equipment Co. monitors fire alarms for Acacia, Security Equipment, INC. (SEI) monitors fire alarms for Phi Gamma Delta
- D. UNMC: University of Nebraska Medical Center contracted with S.E.I. (Security Equipment Inspection) for fire alarms until September 2014. Associated Fire Protection took over the contract as of October 2014. General Fire & Safety for fire extinguishers, and Ahern Fire Protection for sprinkler inspection.
- E. UNO contracts with Midwest Fire Protection, General Fire and Safety, Continental Fire Sprinkler to inspect and repair sprinkler, fire alarm systems and fire extinguishers. S.E.I. monitors alarms from Residential Housing.
- F. NCTA contracts with Nebraska Safety and Fire for fire alarm inspection and service. Fire extinguishers are tested by North Platte Fire Equipment through the Curtis Volunteer Fire Department. Alarms are monitored at the Frontier County Sheriff's Office with the Sheriff's office dispatching the Curtis Volunteer Fire Department.

#### **IV. Campus Regulations and Procedures**

- A. UNK: Excerpts relating to fire and life safety issues from UNK's Office of Residence Life Handbook are included in Appendix 1. UNK conducts one fire drill per semester.
- B. UNL: Excerpts relating to fire and life safety issues from University Housing Contract Policies Traditional / Suite-Style booklet, University Housing Contract Policies Apartment-Style Choices booklet, Fire Drill Procedures and Fire/Fire Alarm Evacuation and Response Procedures are included in Appendix 2. Each hall conducts a Fire Drill evacuation once a semester. The fall semester fire drill is completed by October 1<sup>st</sup>, and the spring semester fire drill by February 1<sup>st</sup>. Summer fire drill dates are determined by the complex staff.
- C. UNL Greek Housing: Excerpts relating to fire and life safety issues are included in Appendix 3.
- D. UNMC: Excerpts relating to fire and life safety issues from UNMC Rental Property Policies are included in Appendix 4.
- E. UNO: Excerpts from the lease contract and resident handbook for Scott Village, Scott Hall, Scott Court, Maverick and University Villages are included in Appendix 5. A minimum of one fire drill is required per semester per unit.
- F. NCTA: Adheres to UNL policies in accordance with Executive Memorandum #12. Excerpts relating to fire and life safety issues are included in Appendix 6.

## V. Reports

### A. Annual Inspection Report for each building

See Appendix 7, which contains the University Housing Fire Alarm System Inspection Report, 2014. This report includes documentation of fire alarm, sprinkler and smoke detector inspections, as well as any corrective/disciplinary action taken as a result of the inspection findings.

### B. Records of Fire Alarms, Fire Drills, Deficiencies and Corrective Action

See Appendix 8, which contains the University Housing Fire Alarm Report, 2014. This document includes information about planned drills, alarm malfunctions, false alarms, station pulls, working fires, and corrective/disciplinary action taken as a result of the alarm.

### C. Annual Building Fire Report

See Appendix 9, which contains statistics concerning the number and cause of each fire; the number of injuries related to a fire that result in treatment at a medical facility; the number of deaths related to a fire; and the value of property damage caused by a fire.

## VI. Future Plans and Work Completed

### A. UNK Planning and Work Completed

UNK is proceeding with sprinkling as well as additional residence hall work. The following table summarizes the proposed phasing of this work:

<b>BUILDING/COMPLEX</b>	<b>PLANNED</b>	<b>ESTIMATE</b>	<b>ACTUAL</b>	<b>VARIANCE</b>
Mantor Hall	Completed	4,000,000	4,000,000	0
Men's + Randall	Completed	4,960,000	4,960,000	0
Centennial Towers West	Completed	6,000,000	5,850,000	(150,000)
Centennial Towers East	Completed	6,000,000	5,920,000	(80,000)
Conrad Demolition	Prior to 12/2017	150,000		
University Heights	Prior to 12/2017	TBD		
CM Detectors	TBD	TBD		
	<b>TOTAL</b>	21,110,000	20,730,000	(230,000)

Based on this phasing, all residence halls would be sprinkled by fall, 2017.

During 2015, UNK will be installing carbon monoxide detectors in boiler rooms in the following locations:

University Heights	Boiler room
University Residence Hall North	Boiler room
University Residence Hall South	Boiler room



B. UNL Planning and Work Completed

1. The three four-plexes at Colonial Terrace have undergone a fire and other code related review. The final plans for this project have been completed, materials ordered and installation of centralized smoke detection/fire alarm systems will be completed by the fall of 2015.
2. While granted a sprinkling variance in 2009, Park Apartments are slated for demolition in 2015.
3. Burr Hall and Fedde Hall are slated for demolition following construction of the new residence hall on east campus, which comes on-line in fall 2017.

The following table summarizes the proposed phasing of this work:

BUILDING/COMPLEX	PLANNED	ESTIMATE	ACTUAL	VARIANCE
Selleck Quadrangle (4000, 5000 and 6000 buildings)	Completed	445,000	129,000	(316,000)
2222 Vine Street Apartments	Completed	170,000	117,748	(52,252)
Carbon Monoxide Detectors (21)	Completed	1,500	1,050	(450)
Park Apartments	2015	310,000		
Colonial Terrace – 3 four-plexes	2015	120,000		
Burr & Fedde Halls Demolition	2017	850,000		
	<b>TOTAL</b>	1,896,500	247,798	(368,702)

C. UNL Sanctioned Greek Planning and Work Completed

Of the 21 University-approved Greek living units, the five University-approved sorority chapters are fully sprinkled. Nine of the University-approved fraternity chapters are fully sprinkled, 1 is partially sprinkled. Two fraternities have set tentative dates to install sprinkler systems prior to the first semester of the 2016-17 academic year. Five chapters have not finalized plans for meeting the 2017 deadline.

Greek Organization	House Capacity	Monitored Fire Alarm	Sprinkler System	Projected Installation
Acacia	45	Yes	No	Unsure
Alpha Chi Omega *	58	Yes	Yes	Complete
Alpha Delta Pi*	64	Yes	Yes	Complete
Alpha Gamma Nu	72	Yes	No	Unsure
Alpha Gamma Rho	75	Yes	Yes	Complete
Alpha Gamma Sigma	74	Yes	Partial – New Addition	Unsure
Alpha Omicron Pi*	55	Yes	Yes	Complete
Alpha Phi	65	Yes	Yes	Complete
Alpha Tau Omega	50	Yes	No	2016
Alpha Xi Delta*	65	Yes	Yes	Complete
Beta Theta Pi	72	Yes	Yes	Complete
Chi Omega*	72	Yes	Yes	Complete

Greek Organization	House Capacity	Monitored Fire Alarm	Sprinkler System	Projected Installation
Delta Delta Delta*	67	Yes	Yes	Complete
Delta Gamma*	60	Yes	Yes	Complete
Delta Tau Delta	81	Yes	Yes	Complete
Delta Upsilon	70	Yes	Yes	Complete
Farmhouse**	82	Yes	Yes	Complete
Gamma Phi Beta	68	Yes	Yes	Complete
Kappa Alpha Theta*	68	Yes	Yes	Complete
Kappa Delta	64	Yes	Yes	Complete
Kappa Kappa Gamma	64	Yes	Yes	Complete
Phi Delta Theta	68	Yes	Yes	Complete
Phi Gamma Delta	60	Yes	Yes	Complete
Phi Kappa Psi	40	Yes	Yes	Complete
Phi Kappa Theta	68	Yes	Yes	Complete
Phi Mu	40	Yes	Yes	Complete
Pi Beta Phi*	65	Yes	Yes	Complete
Pi Kappa Phi	66	Yes	No	Unsure
Sigma Alpha Epsilon	74	Yes	No	2016
Sigma Chi *	52	Yes	Yes	Complete
Sigma Phi Epsilon	76	Yes	Yes	Complete
Theta Xi	50	Yes	No	Unsure

\*Chapters declined to seek University recognition and are no longer sanctioned housing by the University.

\*\*Chapter was suspended and recognition rescinded September of 2014.

D. UNMC – none required

E. UNO – none required

F. NCTA Planning and Work Completed

The East Residence Hall pre-construction work has begun, with installation planned spring and summer 2016 to be completed no later than spring 2017, depending on funding. Estimated costs exclude construction contingencies and non-construction costs.

BUILDING/COMPLEX	PLANNED	ESTIMATE	ACTUAL	VARIANCE
Upgrade Aggie West	Completed	8,995	8,995	0
CO Detectors	Completed	1,000	792	(208)
West Residence Hall	Completed	870,000	739,448	(210,278)
East Residence Hall	2014-2016	1,300,000		

Carbon monoxide detectors are installed in all existing residence halls in accordance with current regulations.

## **APPENDIX 1**

### **UNK Excerpts from Office of Residence Life Information and Procedures**

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#### **Emergency Policies and Procedures**

##### **Student Rights and Responsibilities**

Residency on campus carries with it the presumption that you will conduct yourself as a responsible member of the residence hall community. By signing the Office of Residence Life contract, you agree to abide by all published University policies, rules and regulations.

##### **In Case of Emergency**

In case of life-threatening emergencies, call 911. If possible, also contact the staff member on duty (402-440--3547) and Police & Parking Services. For non-life-threatening emergency situations please contact an Office of Residence Life staff member and Police & Parking Services.

##### **Fire Safety**

It is an extremely serious offense to FALSELY ACTIVATE THE FIRE ALARM OR TAMPER WITH THE ALARM EQUIPMENT (heat detectors, pull stations, fire extinguishers, exit/emergency lights, and sprinkler heads) OR SMOKE DETECTORS AND IS A FEDERAL, STATE AND LOCAL VIOLATION OF THE LAW. Failure to evacuate during an alarm will subject the student to University disciplinary action and/or civil action. No fuel-powered motor vehicles or associated parts are permitted within the residence halls for use, maintenance, repair, or storage. Restitution and/or immediate eviction may be imposed for any of the following: failure to evacuate during a fire alarm, activating false alarms in residence halls, propping open fire doors, creating a fire hazard, malicious burning, or tampering with fire equipment (fire extinguishers, plastic ties securing valves, fire alarm pull stations, smoke detectors, fire hose connections, sprinkler heads, sprinkler pipes, hoses, connections, valves, emergency exit signs, etc.).

The Office of Residence Life may pay a \$100 reward for information leading to the persons responsible for tampering with fire equipment, activating false alarms, and/or malicious burning, including possession and/or lighting of fireworks within University property. A \$50 fine per violation may be imposed for not abiding by the received citation or verbal instructions of the inspector or University staff regarding the correction of fire hazards.

##### **Fire Alarms**

State law, as well as residence hall policy, requires that all students leave their room and/or public areas when a fire alarm is sounded. Failure to evacuate during an alarm will subject the student to University disciplinary action and/or civil action. If the fire alarm sounds, take the following action:

1. Leave lights on.
2. Wear a coat or blanket and hard soled shoes.
3. Leave room, close and lock the door.
4. Go to the exit. Walk swiftly and do not run or push.
5. Assemble outside of the hall at a safe distance from the building (in extreme weather conditions, waiting in the lobby of the nearest hall).
6. Do not return to the hall until an all-clear signal has been given by a University official.

## **Smoke Detectors**

Smoke detectors are provided for your safety in each room/apartment and should not be tampered with or disconnected.

1. Smoke detectors become activated when too many combustible particles accumulate in the air.
2. A loud, high pitched noise will alert you to evacuate.
3. If you determine that there is no fire or danger, air out your room/apartment by opening a window and fanning the smoke detector to stop the alarm. Do not open your door to the hall, as it could set off the fire alarm for the whole building. It is important that you be aware that the smoke detector does not automatically alert the fire department.
4. If your smoke detector goes off repeatedly when there is no fire or makes other unusual noises, please fill out a work request form, available at the front desk.
5. It is a serious violation to disconnect or tamper with a smoke detector. Disciplinary action will be taken if detectors are found damaged or removed due to vandalism.

## **Tornado Alarms and Shelters**

When you hear the continuous siren, you should go to the tornado safety area of your hall or nearest area of cover. Seek shelter at the lowest available floor, clear of all windows. Do not use elevators. Tune your radio to the local station for updated weather information. The alarms are tested in Kearney on the first Thursday of each month at 5:30 p.m. The following is a list of the shelter areas in the residence halls:

Antelope Hall.....	Basement
Nester North.....	First floor hallway
Nester South.....	First floor hallway
Centennial Towers .....	Basement
Mantor Hall .....	Basement room at west stairwell
Mens Hall .....	Basement, stay away from windows
Randall Hall .....	Interior basement hallway, west side
University Heights .....	Ground floor, interior closet/s away from windows and laundry rooms
URN and URS .....	Ground floor hallway

## **Candles and Incense**

Due to the potential fire hazard, candles (decorative ones included, lit or unlit) and incense are not permitted in the residence halls under any circumstances. Candles and incense will be confiscated (see Confiscation policy).

Repeat violations could result in removal from housing due to the extreme fire danger and potentially endangering the lives of fellow community members.

## APPENDIX 2

### UNL Excerpts from University Housing Policies and Procedures

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#### RIGHTS AND RESPONSIBILITIES AS A RESIDENT

##### Housing Policies Contract Booklet, traditional/suite-style halls

- The University Housing Contract Policies booklet explains the rights and responsibilities of students living in the traditional/suite-style residence halls.
- The entire document can be found at <http://housing.unl.edu/contracts/index.shtml>

##### Housing Policies Contract Booklet, apartment-style buildings

- The University Housing Contract Policies Apartment-Style Choices booklet explains the rights and responsibilities of students living in apartment-style buildings.
- The entire document can be found at <http://housing.unl.edu/contracts/index.shtml>

Both Housing Contract booklets contain the same information, as explained below.

As with any community, there are policies that must be followed so that all residents can live together cooperatively and maintain a positive living learning environment. The residence halls allow students a great deal of independence, responsibility and freedom.

This living space requires that students possess the life skills that are needed to live in an independent living environment. Residents are expected to exhibit mature and responsible behavior. We expect you to read this information because you are held accountable for your behavior and the choices you make. When there are large groups of people living together, there is a need for community standards so everyone has the same opportunities and everyone is treated with respect.

University Housing reserves the right to deny or cancel a housing application or contract if UNL Housing, in its reasonable discretion, determines that a student's past/current behavior or a student's criminal convictions indicate a possible risk to the safety, health or life of any person, or a possible risk to the safety and security of any property, or presents a serious disruption to the UNL Housing community or living-learning environment.

#### CONSEQUENCES OF INAPPROPRIATE BEHAVIOR

As a member of a residence hall community, it is your responsibility to let others know if you think they are violating your rights, just as someone may let you know if you violate their rights. Staff members will also address inappropriate behavior.

We view discipline as another part of the learning process. Students who choose to violate University or Housing policy will be referred to the Residence Director or to the Office of the Dean of Students.

Possible sanctions include:

- Verbal warning
- Behavior requirement
- Contract relocation
- Expulsion
- Contract termination (regular cancellation fees will apply)
- University probation or warning
- Educational requirement
- Suspension
- Restitution

While we hope you will not find yourself involved in such a hearing, should you need more information refer to the **Student Code of Conduct** (<http://stuafs.unl.edu/ja/>) found in the Undergraduate Bulletin, which addresses sanctions and the appeal process.

We expect you to read this information because you are held accountable for your behavior and the choices you make. When there are large groups of people living together, there is a need for community standards so everyone has the same opportunities and everyone is treated with respect. University Housing reserves the right to alter your room assignment or cancel your contract if, in the University's opinion, you are unable to adjust to the community standards necessary for a group living environment.

### **STEP-BY-STEP PROCESS OF THE BEHAVIORAL, ALCOHOL AND DRUG INTERVENTION PLAN**

Discretionary responses will be applied according to displayed attitude, cooperation level and severity of violation. Failure to comply with the sanctions will result in a hold being placed on your future registration and may result in termination of your Housing Contract. Any deviations from the sanctions must have prior approval from the Associate Director of University Housing for Residence Life. Initial response by the University includes an administrative hearing with a student judicial officer. Documentation regarding all sanctions will be recorded in the University of Nebraska–Lincoln Office of the Dean of Students or with Office of Residence Life.

#### **Violation**

##### Dangerous Behavior Not Tolerated In Approved Housing

- First offense possession or in the presence of illicit drug(s) other than marijuana
- Acute alcohol intoxication
- Dangerous conduct to self
- Repeated episodes of intoxication
- Drug dealing, distribution, and sale of illicit drugs
- Threatening physical harm to the life and safety of another e.g., sexual assault, battery, intention to commit assault with a weapon
- Tampering with fire safety equipment.

#### **Consequence**

##### Minimum Response

- Educational Requirement: Mandatory participation in Brief Alcohol Skills Intervention for College Students (BASICS) and Drug Education, and follow through on recommendations, if not assessed for prior violation(s);
- Conduct probation;
- Referral to Office of the Dean of Students;
- Attempt at parental notification (to solicit their assistance as appropriate);

##### Discretionary Response

- Substance abuse evaluation and follow through on recommendations;
- Housing Contract cancellation (regular cancellation fees will apply);
- Housing relocation.

##### Additional Consequence

- University Police (UNLPD) notified; appropriate legal charges may be filed by UNLPD, e.g., Minor in Possession (MIP), procuring for a minor, possession of a controlled substance\*\*;
- Behavioral Requirement\* for 40-100 hours.

\*Behavioral or Educational Requirements should fit the violation in terms of kind and severity; e.g., shadow duty RAs; apologize to residents and custodians affected; spend a Friday night monitoring intakes at Cornhusker Place Detoxification Center; accompany the on-call custodian for clean-up in hall bathrooms, floors, and stairwells; work with staff to do community education program, or various assigned responsibilities.

\*\*Controlled substances include the use of prescription drugs without the appropriate prescription.

Questions? If you have questions concerning any of your rights or responsibilities as a residence hall student or the conduct of other residents, we strongly encourage you to contact your Resident Assistant or Residence Director/Residence Manager.

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## **UNIVERSITY HOUSING POLICIES – TRADITIONAL/SUITE-STYLE RESIDENCE HALLS**

### **University Housing Policies Contract Booklet, Traditional/Suite-Style halls**

The following are excerpts from the University Housing Contract Policies Traditional/Suite-Style booklet, explaining fire and safety policies and procedures related to living in the traditional/suite-style residence halls.

#### **CANDLES**

For safety reasons candles, incense and other flame-emitting articles are prohibited for use in UNL Housing properties. Only candle warmer or Potpourri burner with an enclosed heating element and an automatic shut off are allowed.

#### **HOLIDAY DECORATIONS**

Combustible decorations present a fire hazard in a residence hall room; therefore, prudent use of such decorations is strongly encouraged. Cut greenery, trees or branches are NOT permitted in rooms, and light strings are not allowed in hallways.

#### **TOBACCO-FREE POLICY**

All UNL residence halls are tobacco-free. Smoking and the use of tobacco products (including cigarettes, cigars, pipes, smokeless tobacco, and other tobacco products), as well as the use of electronic cigarettes, are prohibited at all times. Smoking areas are located outside each residence hall. Residents and their guests must dispose of tobacco materials in the receptacles provided. Smoking is not permitted within ten feet of building perimeters, including entrances.

#### **EMERGENCY PROCEDURES**

Familiarize yourself with the emergency procedures in your hall.

- Contact your RA, RD, Wellness Advocate, or University Police if you need emergency assistance.

#### **FIRE HAZARD WARNING**

DO NOT store any items in the furnace closet area of your suite or block air intake vents outside of the furnace closet area. Failure to comply can result in a fire that endangers not only your life, but the lives of others in the building. Anyone who fails to adhere to this policy will be held responsible for any resulting damages. No storage of flammable materials in the units is allowed.

## **FIRE SAFETY EQUIPMENT**

As a member of the residence hall community, you are relied upon and held responsible for keeping fire safety equipment in good working order. Therefore, you may not render the smoke detector(s) in your room/unit inoperable, and you should report any malfunctions or inoperable smoke detector(s) to the facilities staff as soon as possible.

- According to the State Fire Marshal, the residence halls at UNL meet, and in many cases exceed, the state fire and life safety codes. Halls are equipped with safety equipment including smoke detectors and sprinklers in each room in most halls.
- Any person who misuses fire safety equipment (including, but not limited to the following: misuse of smoke detectors, tampering with the sprinkler system, etc.) will be subject to severe disciplinary action and/or arrest. If you are aware of anyone who misuses fire safety equipment, report this to the staff and you may receive a cash reward provided by the Residence Hall Association.
- Objects are not to be hung on or within 18 inches of the sprinkler heads. Any sprinkler head discharge will lead to the immediate dispatch of the fire department, evacuation of the affected areas, and a prompt and thorough investigation.
- Anyone who fails to adhere to this policy will be held responsible for any resulting damages.
- Fire regulations state that hallways shall not be used for storage of any personal property at any time.

## **FIRE SAFETY EVACUATION**

- Everyone must evacuate the hall immediately when a fire alarm sounds. Follow posted procedures for fire evacuation.
- You are expected to participate in hall drills to familiarize yourself with building evacuation procedures.

## **UNIVERSITY HOUSING POLICIES – APARTMENT-STYLE BUILDINGS**

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### **University Housing Contract Policies booklet, apartment-style buildings**

The following are excerpts from the University Housing Contract Policies Apartment-Style Choices booklet, explaining fire and safety policies and procedures related to living in apartment-style buildings.

### **CANDLES**

For safety reasons candles, incense and other flame-emitting articles are prohibited for use in UNL Housing properties. Only candle warmer or Potpourri burner with an enclosed heating element and an automatic shut off are allowed.

### **DECORATIONS**

Combustible decorations present a fire hazard. Therefore, use of such decorations is strongly discouraged. Cut greenery, trees or branches are NOT permitted in the units. Light strings are not allowed in the hallways. All items placed on the door of the unit must be above the doorknob to comply with Fire Code Standards.

### **TOBACCO-FREE POLICY**

All UNL residence halls are tobacco-free. Smoking and the use of tobacco products (including cigarettes, cigars, pipes, smokeless tobacco, and other tobacco products), as well as the use of electronic cigarettes, are prohibited at all times. Smoking areas are located outside each residence hall. Residents and their guests must dispose of tobacco materials in the receptacles provided. Smoking is not permitted within ten feet of building perimeters, including entrances.



## **UNIT LIGHTING**

Contact the Facilities Operations office if it is necessary to replace burned-out light fixtures within your unit. Use of colored light bulbs in any exterior fixture is prohibited. Because there are no exterior electrical outlets at The Courtyards, you may not place extra lighting (such as holiday lights) outside of your unit, nor can interior outlets be used to support this type of lighting, since opening and closing of doors can cause light cords to become frayed. Exterior lighting is permissible on floors 2-5 of The Village where exterior outlets are available.

## **EMERGENCY PROCEDURES**

Students should understand emergency procedures in his or her residence hall.

- Contact an RA, RD, Wellness Advocate, or University Police if emergency assistance is needed.

## **FIRE HAZARD WARNING**

DO NOT store any items in the furnace closet area of the apartment or block air intake vents outside of the furnace closet area. Failure to comply can result in a fire that endangers not only your life, but the lives of others in the building. Anyone who fails to adhere to this policy will be held responsible for any resulting damages. No storage of flammable materials in the units is allowed.

## **FIRE SAFETY EQUIPMENT**

As a member of the residence hall community, students are relied upon and held responsible for keeping fire safety equipment in good working order. Therefore, you may not render the smoke detector(s) in the room/unit inoperable, and students should report any malfunctions or inoperable smoke detector(s) to the facilities staff as soon as possible.

- According to the State Fire Marshal, the residence halls at UNL meet, and in many cases exceed, the state fire and life safety codes. Halls are equipped with safety equipment including smoke detectors and sprinklers in each room in most halls.
- Any person who misuses fire safety equipment (including, but not limited to the following: misuse of smoke detectors, tampering with the sprinkler system, etc.) will be subject to severe disciplinary action and/or arrest. Any student who becomes aware of anyone who misuses fire safety equipment should report the incident to staff. A cash reward may be awarded by the Residence Hall Association.
- Objects are not to be hung on or within 18 inches of the sprinkler heads. Any sprinkler head discharge will lead to the immediate dispatch of the fire department, evacuation of the affected areas, and a prompt and thorough investigation.
- Anyone who fails to adhere to this policy will be held responsible for any resulting damages.
- Fire regulations state that hallways shall not be used for storage of any personal property at any time.

## **FIRE SAFETY EVACUATION**

- Everyone is expected to evacuate the hall immediately when a fire alarm sounds. Follow posted procedures for fire evacuation.
- Students are expected to participate in hall drills to familiarize yourself with building evacuation procedures and safety areas.

## **UNIVERSITY HOUSING FIRE DRILL PROCEDURES**

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### ***Fire Drill Preparation Information***

Each hall will participate in a Fire Drill evacuation once a semester. The fall semester fire drill should be completed by October 1, and the spring semester fire drill by February 1. Summer fire drill dates will be determined by the complex staff.

When planning a fire drill, the following people/agencies should be informed in writing at least 1 1/2 weeks in advance of the fire drill. Include the place, date, and time of the planned drill:

Complex Assistant Director of Residence Life  
Complex Residence Directors  
Complex Facilities Operations Manager  
Desk Assistant and Night Clerk staff  
Hall residents (signs)  
University Operator  
Environmental Health and Safety

Residence Life Services Supervisor  
Complex RA Staff  
Complex Dining Services Manager  
University Housing Office  
UNL Police Department  
Lincoln Fire Department

Call the Lincoln Fire Department Alarm Office (402-441-7253) and the University Operator (7211) immediately prior to initiating the fire drill.

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### **SAMPLE LETTER**

TO: Lincoln Fire Department Administration, 1801 Q Street, 402-441-7363  
UNL Facilities Management & Planning Department, 1901 Y Street (0605), (3131)  
Operator Services Manager, UNL Telecommunication Services, 211 Nebraska Hall (0522),  
Dispatch, UNL Police Department, 300 North 17<sup>th</sup> Street (0634), (3555)

FROM: Name, Assistant Director of Residence Life; telephone number

DATE:

RE: **Fire Drill Notification**

This memo serves to inform your office that a practice fire drill is scheduled to occur on \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_ am/pm in the \_\_\_\_\_ residence hall complex (include residence hall names and street addresses). The Residence Directors of these buildings will activate the practice/drill function on the fire alarm panel, and coordinate the drill for their building.

In addition to this memo, your office will receive telephone notification on the morning prior to the fire drill actually taking place. This will allow for notification of personnel to avoid dispatch when the alarm sounds.

Thank you for your assistance. Please call if you have any questions.

*pc: Residence Directors, Facilities Operations Manager, Dining Service Manager, Residence Life Services Supervisor, Associate Director of University Housing/Residence Life, Associate Director of University Housing/Facilities Operations*

### **FIRE/FIRE ALARM EVACUATION AND RESPONSE PROCEDURES – RESIDENCE HALLS**

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The following Fire/Fire Alarm Evacuation procedures are general information for all University Housing residence halls. Each residence hall complex will have specific procedures particular to their complex/hall situation.

*Note: The fire alarm bell rings in a continuous tone.*

1. Instruct the Desk Assistant/Night Clerk to call the Lincoln Emergency number, 9-911. The 911 Operator will alert the Lincoln Fire Department. The Desk Assistant/Night Clerk should then contact the University Operator by dialing 0.
2. Students should be alerted. Resident Assistants (RAs) should inform students to evacuate the building as they evacuate to the fire panel box.
  - Physically disabled students should be assisted in evacuating. See related section for more specifics.
3. Secure the elevators on first floor. Residents should not use elevators during an alarm due to the danger of a possible working fire.
  - Elevators should remain secured until 5 minutes after the Fire Captain has informed staff that residents may enter the building. Staff may elect to instruct students to use the stairs when returning to the building to prevent elevator congestion or damage.
4. Check the Fire Alarm Notifier panel in the lobby to identify where the alarm was initiated.
  - The alarm can be initiated by someone either tripping an alarm box, tampering with the sprinkler system, a mechanical malfunction or if an actual fire is detected by the system.
5. When fire personnel arrive, the fire captain will be wearing a white hat.
  - The Duty Residence Director (RD) should quickly introduce him/herself, and follow the directions of the fire personnel. The fire personnel are then responsible for the building.
6. The fire captain will notify the Duty RD/RM when it is safe to silence the bells.
  - Each complex Facilities Operations manager will train their RD's on how to silence the bells for the purpose of conducting a fire drill. However, RD's should never reset the system for any reason.
7. The fire captain will notify the Duty RD when it is safe for students to enter the building. The Duty RD will then notify the RAs posted at the security doors that students may return to the building. The elevators can be activated at this time, or staff may instruct students to use the stairs in order to avoid elevator congestion or damage.
8. University Building Systems Maintenance (BSM) staff will reset all fire alarm systems. They will be notified by the University operator when an alarm sounds, and will come to the building to reset the alarm. RD's should not reset the fire alarm system for any reason.
9. When residence halls have fire drills at the beginning of each semester, Facilities Operations staff will be on hand to reset the system.
10. The Duty RD should contact the Assistant Director of Residence Life and the Complex Facilities Operations Manager to notify them of the situation if a working fire exists. The Assistant Director will advise the Associate Director of University Housing/Residence Life of the situation.
11. The Duty RD should complete a Fire Alarm report, with a copy given to the complex ADRL (who will make a copy for the Associate Director of University Housing/Residence Life and the Complex Facilities Operations Manager). This report is done for fire drills, false alarms, malfunctions, and working fires.
12. Specific responsibilities may be assigned to RAs. For example, calling 9-911, evacuating lobby and basement areas, securing the elevators, monitoring fire log, crowd control, maintaining security doors, etc. Please refer to the specific fire tags for your building/complex.
  - Most complexes use a fire card system, which includes a series of cards with tasks on them. The first RA to the fire box is responsible for distributing the fire cards, and opening the fire panel for the fire department.
13. Whenever things are not working or a concern arises, call the following in order until you get a response:
  - Complex Facilities Operations Manager
  - Assistant Director of Facilities Operations/Facilities Management/Maintenance
  - Associate Director of University Housing/Facilities Operations

## **EVACUATION OF PHYSICALLY CHALLENGED/HANDICAPPED RESIDENTS FOR FIRES, TORNADOES, AND OTHER EMERGENCIES**

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1. Each complex is responsible for developing their own specific procedures for evacuation of physically challenged/handicapped residents. As this is done, consideration needs to be given to those residents who qualify as handicapped on both a permanent and temporary (i.e. broken foot, eye surgery, etc.) basis.
2. We cannot mandate that staff members or other residents place their life at risk to assist in the evacuation of a handicapped resident. It is, however, acceptable for floor members to volunteer to be a “buddy” for individuals with handicaps (visually and hearing impaired, on crutches, etc.) and be willing to go to their room to assist in building evacuation.
3. The floor RA should attempt to briefly visit the rooms of those who have disabilities to insure that they are awake, have heard the alarm, and are receiving the necessary assistance to vacate their room.
4. Residents who are confined to wheelchairs need to have their names and room numbers placed in a prominent location inside the hall fire panel. This list of names and room numbers will be utilized by the Fire Department to evacuate residents in wheelchairs.
  - Under No Circumstances are residents or RAs/other staff members to lift students in wheelchairs and try to carry them down stairwells. The Fire Department is responsible for providing evacuation of residents in wheelchairs.
  - In the case of a fire alarm sounding, the floor RA should briefly visit the rooms of those in wheelchairs (if on the floor and available) and assure them that help is being summoned.
5. In the case of tornado watches, students in wheelchairs need to be visited by their RA or the RA on duty to determine the resident’s wishes for evacuation.
  - If the hall has an elevator and basement, the resident and RA may choose to go to the shelter location in advance if it appears that a tornado warning is imminent.
  - If the hall does not have an elevator or basement, residents in wheelchairs are moved to interior portions of hallways and bathrooms, away from windows.
  - Residents are always strongly encouraged to evacuate, but cannot be forced to evacuate. At no point should a staff member place their safety in jeopardy by trying to “convince” a handicapped resident to evacuate.
6. When physically challenged/handicapped residents are living in a complex (even if the disability is only temporary) all duty staff should have a list of those individuals to consult in the case of an emergency.
  - The professional staff member on duty should specifically check with RA to assure that these residents have been contacted and offered assistance.
  - Some complexes ask that the “buddy” assisting a resident’s evacuation check in at the desk with the pro staff duty person to let them know that this resident has been evacuated as they leave the building or go to the basement.

## **UNIVERSITY HOUSING FIRE PANEL ALARM RESPONSE PROCEDURES – APARTMENT-STYLE BUILDINGS**

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**These procedures are applicable only to apartment-style buildings (Courtyards and Village).**

The desk/night clerk staff will respond to fire panel alarms, which indicate an alarm in a specific building unit.

If you are working the desk and the fire panel sounds, follow these instructions to respond when you hear a fire panel alarm sound (a panel alarm, not a building alarm).

1. Once you are aware that the fire panel alarm is sounding, get the emergency key ring and go to the panel and follow the instructions on it to silence the alarm. **DO NOT RESET THE ALARM.**

2. Write down the unit number that is coming up on the display and call the unit. Make sure you note whether it's in the north building or the south building.
3. Assuming that someone answers the phone in the unit and tells you everything is okay, go to the panel again and re-set it. To do so, start at the top and work straight down the row of buttons—pressing each button—top to bottom.
4. Log the alarm on the clipboard that is kept at the front desk.
5. If no one answers the phone of the unit in question, then a Resident Assistant (RA)/Residence Director (RD) must go to the unit and physically investigate.
6. Before keying into a unit to investigate (assuming that no one answers the unit door), staff must:
  - Call a back-up staff member to accompany on the investigation. This person must physically be with the staff member at the time of unit entrance.
  - The staff member should announce himself/herself and knock on the unit door. If there is still no response, key into the unit and investigate.
    - RAs on duty should carry a two-way radio with them so should they need additional assistance, they can radio the desk and request that emergency services are contacted immediately.
7. Once staff has investigated all rooms in the unit, and have ascertained that there is no type of fire risk or source of fire, complete a room entry report and leave a copy on the kitchen counter in the unit.
8. Go to the panel and re-set it (start at the top and work straight down the row of buttons—pressing each button—top to bottom). Thank the back-up person for their time.
9. Log the alarm on the clipboard at the front desk.

Obviously, should staff enter the unit and find an apparent source of fire/risk of fire, then ascertain that no one is occupying the unit (assuming that can be done safely), exit the unit, pull a fire alarm station and contact emergency services.

## APPENDIX 3

### UNL Request for Recognition of Greek Approved Housing

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#### Request for Recognition as a University-Approved Housing Unit from January 1, 2014 through December 31, 2014 Chapter Officers and Chapter Advisor(s) Certification

As undergraduate officers of \_\_\_\_\_ at the University of Nebraska-Lincoln, we certify that all pledged and active members of the undergraduate chapter will be fully informed of all the regulations and policies of the University of Nebraska-Lincoln which pertain to University-approved housing units. We understand that our chapter and its individual members and pledges are required to comply with:

- 1) The Student Code of Conduct as it pertains to student conduct on the premises of our chapter house as well as at any off campus event that is University or Chapter sponsored.
- 2) The University's policy regarding opposite sex visitation hours in University-approved housing. (Note: Unless a specific plan has been approved by the University, no member of the opposite sex is allowed in a Greek house between 2:00 a.m. and 7:00 a.m.)
- 3) All University policies regarding the presence, possession, and dispensing of alcoholic beverages, as well as all laws regarding illegal substances and alcohol usage.

***All members will be informed that it is illegal to possess or consume alcohol if they are under the age of 21, and that the presence of alcohol on any property associated with our chapter will not be tolerated without proper prior authorization.***

- 4) Our chapter agrees to comply with the University of Nebraska-Lincoln Tobacco Free Campus Policy by maintaining smoke-free living units which do not allow the smoking of tobacco, or any other substance.

The Student Code of Conduct is printed in the current Undergraduate Bulletin and the coed visitation and alcohol policies are available in the UNL Office of Greek Affairs. We shall exert our best leadership efforts to see that this chapter maintains an environment that is consistent with the standards of our fraternity/sorority, enhances the quality of the lives of our members and provides admirable contributions to the local and campus communities.

We understand that our house corporation has agreed to provide and maintain the following:

- smoke detectors in every sleeping room
- fire extinguishers located in hazardous areas
- power strips, power taps or surge protectors equipped with current protection in place of extension cords and multiple plug adaptors
- no window air-conditioning units in sleeping rooms where the window is the only means of a second exit route
- no candles or incense allowed in the chapter house
- conduct four fire drills per year, one of which must be scheduled within the first ten days of the beginning of the fall semester

As undergraduate officers we agree to educate our members on the importance of maintaining, in proper working order, the above mentioned life safety systems. We further agree to hold accountable any member, guest or employee, who willfully tampers, disables or destroys any life or fire safety systems. Additionally, we will report any life safety system issues to the appropriate house corporation member and will work with him/her to ensure replacement or repair in a timely manner.

Our chapter agrees to provide the Office of Greek Affairs a roster of current chapter members which indicates those members residing in the chapter house. This roster is due each semester by the Friday of the first week of classes.

Our chapter agrees to employ a House Mother/Parent(s)/Director who resides on the property and whose official responsibilities include liaison with the University's Office of Greek Affairs. These responsibilities will be stated in our contract of employment with her/him/them.

Appended to this request form is a copy of the chapter's policies regarding the use of alcohol in living units. These policies are consistent with the Student Code of Conduct and alcohol policies of the University and include member consequences for non-compliance.



**The University of Nebraska-Lincoln**  
**Request for Recognition as a University-Approved Housing Unit**  
**from August 15, 2014 through August 14, 2015**  
**House Corporation Certification of Insurance**  
**and Compliance with Applicable Laws and Regulations**

1. Fraternity/ sorority House Corporation shall carry general liability insurance in the amount of \$1,000,000 combined single limit for personal injury, bodily injury, and property damage. The University of Nebraska shall be named as an Additional Insured on said policy or policies. The Additional Insured protection shall extend to the legal defense only of The University of Nebraska for allegations of negligence by the University of Nebraska. The defense of the University of Nebraska will be under the direction of the Insurer of the Fraternity / sorority house corporation and the obligation to provide a defense will cease at the time when the Fraternity / sorority house corporation is either dismissed or settles the legal matter on its behalf. The Fraternity / sorority House Corporation shall furnish the University with a certificate from the company carrying such insurance showing issuance and duration of same. Said certificate shall also provide that the University shall be notified in the event the policy is terminated, and the Fraternity / sorority house corporation further agrees to notify the University within twenty four (24) hours if said policy is terminated. Failure to insure or keep the Fraternity / sorority house corporation insured shall result in automatic loss of "approved housing" status and the right to house first-year undergraduates.

2. The Fraternity / sorority house corporation agrees that it shall constantly carry workers' compensation and employer's liability insurance for all employees of the fraternity/ sorority house corporation employed during the term of this agreement. The fraternity/ sorority house corporation further agrees that in the event repairs or alterations are made to the premises, to carry workers' compensation and employer's liability insurance covering the workers employed by the fraternity / sorority house corporation and to require any contractor hired by the fraternity/ sorority house corporation to carry workers' compensation and employer's liability insurance.

3. The fraternity/ sorority house corporation agrees that the Fraternity / sorority house corporation shall comply with all applicable laws, rules and regulations of the United States, the State of Nebraska, University of Nebraska and local government agencies.

4. The fraternity/sorority house corporation shall pay UNL a risk management fee of \$7.00 per bed. This amount is comparable to what UNL Housing contributes to the pool. Each Fraternity / sorority house corporation will receive an invoice with the amount due. For 2014-2015 the fee payment is due on September 19, 2014.

Typed or Printed Name

Signature

Date

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House Corporation Board  
President or Chairperson



## **APPENDIX 4**

### **UNMC Excerpts from Rental Property Policies**

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#### **SAFETY AND SECURITY**

The safety of Rental Property tenants, their personal belongings and furnishings is of utmost importance to UNMC Rental Property Management. Conduct by tenants or their guests which jeopardize safety and security of others will not be tolerated. The following guidelines are reference for tenants in cooperation with Rental Property management.

#### **Holiday Decorations**

Combustible decorations present a fire hazard. Use of such decorations in the rental units is strongly discouraged. Cut greenery, trees or branches are NOT permitted in the apartments or hallways.

#### **Fire Safety**

Rental property units are equipped with fire safety equipment and carbon monoxide detectors.. Tenants are held responsible for keeping the equipment in their unit in working order. You must not render the smoke detector(s) or carbon monoxide detector in your unit inoperable. You must immediately report any malfunctions or inoperable smoke detectors (including low batteries) to Rental Property Maintenance. Any tenants or their guests who misuse the fire safety equipment will be subject to lease termination and or arrest.

## **APPENDIX 5**

### **UNO Excerpts from Residential Policies**

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#### **Scott Housing Policies**

##### **SAFETY AND FIRE HAZARDS**

One of our main concerns at Scott Housing is to provide residents with a safe living environment. It is important to realize that many of our rules exist for this purpose. Although some rules may seem petty, they are all designed to help prevent accidents Injuries and create an overall safe living environment.

DECORATIONS ~ Decorations can make your room look great, but small things like posters on doors and hanging items from the ceilings are potential fire hazards. For example, exits could be obstructed if the posters were in flames. Please, think twice when personalizing your room and choose safe areas to decorate. Christmas trees are strictly prohibited since they are a fire hazard. **All holiday decorations must be removed after the holiday which they occur or you may be charged a minimum administrative fee of \$25.00 to have decorations removed.** When in doubt, ask your RA.

NIGHT PROCEDURES~ The Scott Village / Scott Court Commons Building is open 24 hours with full services to vending machines, laundry facilities, study room, and mailboxes. However the lounge and Front Desk close at 10:00 pm throughout the week.

LOST AND FOUND~ If you find a lost item, bring it to the front desk at Scott Residence Hall /J Scott Village/ Scott Court where the owner may reclaim it. If you have lost something, and it was turned in, you may claim it at the front desk at SRH or SV by properly describing the Item to the front desk staff. All items are kept at the front desk for a period of 30 days, after which they are considered, abandoned and may be donated to a local charity.

OPEN FLAMES~ Burning candles, fireworks, firecrackers, barbecues, incense or any open flames are not allowed in Scott Residence Hall/ or Scott Village/Scott Court. Accidents happen because a combustible item was too close to a flame, or a candle was resting on an unbalanced surface. Please help avoid these potential disasters by not using any of the above items in your room or any other place in the building or on property.

OVERLOADING OUTLETS~ Overloading outlets is dangerous. The circuit strains when it feeds the extra plugs that in turn causes conductors, plugs, and receptacles to overheat. This may lead to melting wires and could start a fire.

FIRE EQUIPMENT TAMPERING~ We at Scott Housing consider any form of tampering with fire equipment to be a direct threat to the safety of all residents. Residents and guests are advised that anyone who is suspected of or caught tampering with fire equipment (smoke detectors, fire extinguishers, fire hoses, pull stations, etc.) will be actively pursued to the maximum penalties that the law provides.

Fire extinguishers are not toys. If the supply of water or extinguisher is exhausted you could be left helpless in the event of a fire. Likewise, tampering with smoke detectors and pull stations is very dangerous. False alarms could cause the unnecessary panic of fellow residents as well as the unneeded attention from the Fire Department. Violators will risk eviction as well as criminal prosecution.

**SPRINKLER SYSTEMS~** A sprinkler system has been installed for safety reasons. Objects are not to be hung on or six inches within the sprinkler heads. Any tampering with the system will be treated as a criminal offense and the person or persons responsible will be treated accordingly and held responsible for all damages and fees related. Any sprinkler head discharge will lead to the immediate dispatch of the fire department, evacuation of the affected areas and a prompt and thorough investigation.

Please remember that these devices are installed for your safety and anyone tampering with this equipment should be reported immediately to the Front Desk or staff member.

**APPLIANCES ~** Small appliances, such as televisions, toasters, coffee makers, and irons are permitted. Space heaters, certain large appliances (freezers, portable range tops, etc., and other similar items present a fire hazard and are not allowed. Ask your RA or staff member if you are not sure.

**CAMPUS SECURITY ESCORT~** Campus Security has officers available 24 hours every day to escort individuals who may feel uncomfortable walking or riding alone. If at any time you are involved in an incident, fill out an incident report with Campus Security as well as the Scott Village or Scott Residence Hall Front Desk.

Escort Services: Campus Security 402 554-2648

**ELEVATORS~** Tampering with Scott Residence Hall or Scott Court elevators, including falsely sounding the alarm bell, removing the elevator permits, forcing the doors or otherwise hindering or threatening elevator operation is extremely dangerous and will be considered a criminal offense. Smoking is not allowed in the elevators. If you are found to have tampered with the elevators or found smoking in the elevators, you will be subject to disciplinary action, including possible lease cancellation and eviction.

**FIRE EMERGENCY –** If a fire alarm sounds, exit from the nearest stairwell. If at Scott Hall or Scott Court **DO NOT** use the elevators. Failure to evacuate is against the law. Please follow all the directions issued by the fire department and the Residential Life or Management Staff. Your RA will cover the designated zone in which you are to proceed during such an event.

## **Maverick Village/University Village Community Policies**

**CANDLES, APPLIANCES & EXTENSION CORDS** - You may not light candles or burn incense anywhere in the apartment. If the power goes out, use flashlights only. Kitchen appliances with an open flame will not be permitted. Housing staff will use their discretion if they see a kitchen appliance that might be considered a fire hazard. Grills designed for outdoors use, including gas and electric, are not permitted within or outside the suite. Grilling facilities are available in the courtyard area. Lighter fluid should not be stored in any apartment. All extension cords must be U.L. approved. Multiple outlet "octopus" plugs must be in good working order and have a self-contained circuit breaker or surge protector.

**FIRE SAFETY EQUIPMENT/EVACUATION** - Buildings are equipped with safety equipment including smoke detectors and sprinklers in each room. As a member of the university housing community you are relied upon and held responsible for keeping the fire safety equipment in good working order. Therefore, you may not render any life safety equipment in your room/suite or anywhere in the housing complex inoperable, and you should report any malfunctions or inoperable smoke detectors or sprinklers to the housing staff as soon as possible. Any person who misuses fire safety equipment will be subject to severe disciplinary action and/or arrest.

Objects are not to be hung on, or within six inches of, the sprinkler heads or on the ceiling or ceiling light/fan. Any sprinkler head discharge will lead to immediate dispatch of the Omaha Fire Department, evacuation of the affected areas and a prompt and thorough investigation. Students who violate this policy will be responsible for any damage done to university property and the personal property of any other residents/guests. Please notify the RA on duty if you set off a building fire alarm for any reason.

**FIRE HAZARD WARNING** - You MAY NOT store any items in the furnace closet area of your suite or block air intake vents outside the furnace closet area. Failure to comply can result in a fire that endangers not only your life but the lives of others in the building. Anyone who fails to adhere to this policy will be held responsible for any resulting damages. No storage of flammable materials in the buildings is allowed. Fire regulations state that hallways may not be used for storage of any personal property at any time. Never prop open any door for any reason. Never block your utility door in the kitchen area. We do not allow any type of space heaters in the bedrooms or apartments.

**HOLIDAY DECORATIONS** - Combustible decorations present a fire hazard and the use of them is strongly discouraged. Cut greenery, trees or branches are NOT permitted. All items placed on doors must be above the doorknob to comply with Fire Code Standards. Nothing may be hung from the ceiling, sprinkler heads or on the ceiling lights/fan. No banners or decorations can be hanging across hallways or entrances and exit points in the building.

**TOBACCO** - All UNO buildings (including patios and balconies) are tobacco free. Residents and their guests must dispose of tobacco materials in the receptacles provided. Smoking areas are located outside each residence hall.

## APPENDIX 6

### NCTA Excerpts from Office of Residence Life Information and Procedures

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#### NCTA Residence Life Fire Evacuation/Drill Procedures

**The following Fire/Fire Alarm Evacuation procedures are general information for all NCTA Residence Halls.**

**Note:** The fire alarm bell rings in a continuous tone.

1. The Resident Advisor will call the Frontier County Sheriff at 911. The 911 Operator will alert the Curtis Volunteer Fire Department.
2. Students should be alerted. Resident Advisors (RA's) should inform students to evacuate the building as they evacuate to the fire panel box.
  - Physically disabled students should be assisted in evacuating. See related section for more specifics.
3. Secure the elevators on first floor. Residents should not use elevators during an alarm due to the danger of a possible working fire.
  - Elevators should remain secured until 5 minutes after the Residence Life Manager has informed staff that residents may enter the building. Staff may elect to instruct students to use the stairs when returning to the building to prevent elevator congestion or damage.
4. Check the Fire Alarm Panel in the lobby to identify where the alarm was initiated.
  - The alarm can be initiated by someone either tripping an alarm box, tampering with the sprinkler system, a mechanical malfunction or, if an actual fire is detected, by the system.
5. When fire personnel arrive, the Residence Life Manager should quickly introduce him/herself, and follow the directions of the fire personnel. The fire personnel are then responsible for the building.
6. The fire captain will notify the Residence Life Manager when it is safe for students to enter the building. The Residence Life Manager will then notify the RA's posted at the security doors that students may return to the building. The elevators can be activated at this time, or staff may instruct students to use the stairs in order to avoid elevator congestion or damage.
7. NCTA Maintenance or After Hours Security will reset the Fire Panel. **RAs are not to reset the fire alarm system for any reason.**
8. When residence halls have fire drills each semester, Maintenance or Campus Security staff will be on hand to reset the system.

9. The Residence Life Manager should contact the Associate Dean to notify him of the situation, if a working fire exists.
10. The RA on Duty should complete a Fire Alarm report, and submit it to the Residence Life Manager immediately following the incident. This report is done for fire drills, false alarms, malfunctions, and working fires.
11. Specific responsibilities may be assigned to RA's. For example, calling 911, evacuating lobby and basement areas, securing the elevators, crowd control, maintaining security doors, etc.
12. The following areas have been designated as evacuation sites in the case of Fire Alarms:
  - Aggie Central – South end of parking lot south of Aggie Central (along East Hall)
  - East Hall – Far side of parking lot east of East Hall (along Learning Resource Center)
  - West Hall – Parking lot across the street south of West Hall
  - Aggie West – West Hall parking lot
  - In the case of extreme weather, students will be escorted to the nearest building to wait for the “all clear” to be given.

### **NCTA Fire Drill Procedures**

Each hall will participate in a Fire Drill once a semester. The fall semester fire drill should be completed by October 15, and the spring semester fire drill by February 15. Summer fire drill dates will be determined by the Residence Life staff.

When planning a fire drill, the following people/agencies should be informed in writing at least 1 week in advance of the fire drill. Include the place, date, and time of the planned drill:

Hall residents (signs)  
Curtis Volunteer Fire Department

Frontier County Sheriff

Immediately prior to a Fire Drill contact the Frontier County Sheriff's Office (308-367-4411).

**NCTA RESIDENCE HALL FIRE ALARM REPORT**

**Residence Hall:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Weather Conditions: \_\_\_\_\_

Alarm Time: \_\_\_\_\_ Evacuation Time: \_\_\_\_\_

Did all residents evacuate? \_\_\_\_\_ (if no, please explain)

Alarm Type: (please describe incident for types other than drill)

Drill \_\_\_\_\_ False Alarm \_\_\_\_\_ Fire \_\_\_\_\_ Malfunction \_\_\_\_\_

Vandalism \_\_\_\_\_ Other: \_\_\_\_\_

Location of Alarm: \_\_\_\_\_

Were there any reset difficulties? Yes \_\_\_\_\_ (please explain) No \_\_\_\_\_

Was the Frontier County Sheriff's Office Involved: Yes \_\_\_\_\_ No \_\_\_\_\_

Officer name: \_\_\_\_\_

Was maintenance staff called? Yes \_\_\_\_\_ No \_\_\_\_\_

Name of Maintenance staff: \_\_\_\_\_

Comments:

Reported by: \_\_\_\_\_ Date Submitted: \_\_\_\_\_

**PLEASE FORWARD A COPY TO THE RESIDENCE LIFE MANAGER IMMEDIATELY  
FOLLOWING THE FIRE ALARM.**

## **AGGIE CENTRAL**

### **Fire alarms**

In the event of a fire alarm you are expected to:

1. Walk your floor, knock on doors, and give EXTRA verbal warning of danger. (Of course your personal safety should be put first!!)
2. Everyone must proceed down to the first floor of the building using the staircases.
3. Everyone must exit the building and proceed down the hill to the parking lot.
4. One staff member should call the Frontier County Sheriff's Office to ensure they are aware the alarm is going off, and the Residence Life Manager. This is usually the RA on duty.
5. Be sure to move the residents away from the building. (RAs are to be close enough to the building so law enforcement can easily use you as a resource, if necessary.)
6. Wait outside until the "all clear" is given.
7. Please stand outside and hold the doors open for the residents as they return to the building.
8. RAs are responsible for filling out the fire alarm report immediately after the alarm.
9. Turn the report into the Residence Life Manager right away!!!

### **Tornado Warning**

In the event of a tornado warning you are expected to:

1. Walk your floor, knock on doors, and give EXTRA verbal warning of danger. (Of course your personal safety should be put first!!)
2. Everyone must proceed down to the first floor.
3. Residents will wait until the radio station or law enforcement gives the "all clear".

### **Evacuation Process**

In the event that the building needs to be evacuated you are expected to:

1. Walk your floor, knock on doors, and give EXTRA verbal warning of danger. (Of course your personal safety should be put first!!)
2. Everyone must proceed down to the first floor.
3. Everyone must exit the building and proceed down the hill to the parking lot.
4. RAs are to be near the outside of the group so that Law Enforcement can easily use you as a resource, if necessary.
5. Wait outside until Law Enforcement/Administrator gives the "all clear".
6. RAs are responsible for filling out report(s) immediately after the evacuations.
7. Turn the report(s) into the Residence Life Manager right away!!!



## **AGGIE WEST**

### **Fire alarms**

In the event of a fire alarm you are expected to:

1. Walk your floor, knock on doors, and give EXTRA verbal warning of danger. (Of course your personal safety should be put first!!)
2. Everyone must proceed down to the first floor of the building using the staircases.
3. Everyone must exit the building and proceed to the parking lot by West Hall.
4. One staff member should call the Frontier County Sheriff's Office to ensure they are aware the alarm is going off, and the Residence Life Manager. This is usually the RA on duty.
5. Be sure to move the residents away from the building. (RAs are to be close enough to the building so law enforcement can easily use you as a resource, if necessary.)
6. Wait outside until the "all clear" is given.
7. Please stand outside and hold the doors open for the residents as they return to the building.
8. RAs are responsible for filling out the fire alarm report(s) immediately after the alarm.
9. Turn the report into the Residence Life Manager right away!!!

### **Tornado Warning**

In the event of a tornado warning you are expected to:

1. Walk your floor, knock on doors, and give EXTRA verbal warning of danger. (Of course your personal safety should be put first!!)
2. Everyone must proceed down to the restrooms.
3. Residents will wait until the radio station or law enforcement gives the "all clear".

### **Evacuation Process**

In the event that the building needs to be evacuated you are expected to:

1. Walk your floor, knock on doors, and give EXTRA verbal warning of danger. (Of course your personal safety should be put first!!)
2. Everyone must exit the building and proceed to the parking lot by West Hall.
3. RAs are to be near the outside of the group so that Law Enforcement can easily use you as a resource if necessary.
4. Wait outside until Law Enforcement/Administrator gives the "all clear."
5. RA's are responsible for filling out report(s) immediately after the evacuations.
6. Turn the report(s) into the Residence Life Manager right away!!!

## **EAST HALL**

### **Fire alarms**

In the event of a fire alarm you are expected to:

1. Walk your floor, knock on doors, and give EXTRA verbal warning of danger. (Of course your personal safety should be put first!!)
2. Everyone must proceed down to the first floor of the building using the staircases.
3. Everyone must exit the building and proceed down the hill to Ag Hall.
4. One staff member should call the Frontier County Sheriff's Office to ensure they are aware the alarm is going off, and the Residence Life Manager. This is usually the RA on duty.
5. Be sure to move the residents away from the building. RA's are to be close enough to the building so law enforcement can easily use you as a resource, if necessary.)
6. Wait outside until the "all clear" is given.
7. Please stand outside and hold the doors open for the residents as they return to the building.
8. RAs are responsible for filling out the fire alarm report(s) immediately after the alarm.
9. Turn the report into the Residence Life Manager right away!!!

### **Tornado Warning**

In the event of a tornado warning you are expected to:

1. Walk your floor, knock on doors, and give EXTRA verbal warning of danger. (Of course your personal safety should be put first!!)
2. Everyone must proceed down to the first floor.
3. Residents will wait until the radio station or law enforcement gives the "all clear".

### **Evacuation Process**

In the event that the building needs to be evacuated you are expected to:

1. Walk your floor, knock on doors, and give EXTRA verbal warning of danger. (Of course your personal safety should be put first!!)
2. Everyone must proceed down to the first floor.
3. Everyone must exit the building and proceed down the hill to Ag Hall.
4. RAs are to be near the outside of the group so that law enforcement can easily use you as a resource if necessary.
5. Wait outside until Law Enforcement/Administrator gives the "all clear".
6. RAs are responsible for filling out report(s) immediately after the evacuations.
7. Turn the report(s) into the Residence Life Manager right away!!!

## WEST HALL

### Fire alarms

In the event of a fire alarm you are expected to:

1. Walk your floor, knock on doors, and give EXTRA verbal warning of danger. (Of course your personal safety should be put first!!)
2. Everyone must proceed down to the first floor of the building using the staircases.
3. Everyone must exit the building and proceed down the hill to Eighth Street.
4. One staff member should call the Frontier County Sheriff's Office to ensure they are aware the alarm is going off, and the Residence Life Manager. This is usually the RA on duty.
5. Be sure to move the residents away from the building. RAs are to be close enough to the building so law enforcement can easily use you as a resource, if necessary.
6. Wait outside until the "all clear" is given.
7. Please stand outside and hold the doors open for the residents as they return to the building.
8. RAs are responsible for filling out the fire alarm report(s) immediately after the alarm.
9. Turn the report(s) into the Residence Life Manager right away!!!

### Tornado Warning

In the event of a tornado warning you are expected to:

1. Walk your floor, knock on doors, and give EXTRA verbal warning of danger. (Of course your personal safety should be put first!!)
2. Everyone must proceed down to the basement.
3. Residents will wait until the radio station or law enforcement gives the "all clear".

### Evacuation Process

In the event that the building needs to be evacuated you are expected to:

1. Walk your floor, knock on doors, and give EXTRA verbal warning of danger. (Of course your personal safety should be put first!!)
2. Everyone must proceed down to the first floor.
3. Everyone must exit the building and proceed down the hill to Eighth Street.
4. RAs are to be near the outside of the group so that law enforcement can easily use you as a resource, if necessary.
5. Wait outside until Law Enforcement/Administrator gives the "all clear".
6. RAs are responsible for filling out report(s) immediately after the evacuations.
7. Turn the report(s) into the Residence Life Manager right away!!!

## **NCTA Residence Life Evacuation Plan for Physically Challenged/Handicapped Residents**

1. We cannot mandate that staff members or other residents place their life at risk to assist in the evacuation of a handicapped resident. It is, however, acceptable for floor members to volunteer to be a “buddy” for individuals with handicaps (visually and hearing impaired, on crutches, etc.) and be willing to go to their room to assist in building evacuation.
2. The floor RA should attempt to briefly visit the rooms of those who have disabilities to ensure that they are awake, have heard the alarm, and are receiving the necessary assistance to vacate their room.
3. Residents who are confined to wheelchairs need to have their names and room numbers placed in a prominent location inside the hall fire panel. This list of names and room numbers will be utilized by the Fire Department to evacuate residents in wheelchairs.
  - Under No Circumstances are residents or RAs or other staff members to lift students in wheelchairs and try to carry them down stairwells. The Fire Department is responsible for providing evacuation of residents in wheelchairs.
  - In the case of a fire alarm sounding, the floor RA should briefly visit the rooms of those in wheelchairs (if on the floor and available) and assure them that help is being summoned.
4. In the case of tornado watches, students in wheelchairs need to be visited by their RA or the RA on duty to determine the resident’s wishes for evacuation.
  - If the hall has an elevator and basement, the resident and RA may choose to go to the shelter location in advance, if it appears that a tornado warning is imminent.
  - If the hall does not have an elevator or basement, residents in wheelchairs are moved to interior portions of hallways and bathrooms, away from windows.
  - Residents are always strongly encouraged to evacuate, but cannot be forced to evacuate. At no point should a staff member place their safety in jeopardy by trying to “convince” a handicapped resident to evacuate.
5. When physically challenged/handicapped residents are living in a complex (even if the disability is only temporary) all duty staff should have a list of those individuals to consult in the case of an emergency.
  - The Residence Life Manager should specifically check with RAs to ensure that these residents have been contacted and offered assistance.
  - The “buddy” assisting a resident’s evacuation is asked to check in with the Residence Life Manager to let them know that this resident has been evacuated as they leave the building or go to the basement.

**APPENDIX 7**  
**NU Housing Annual Inspection Report, 2014**

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Building	Date	Deficiencies	Sprinkler Inspection	Fire Alarm Inspection	Room Smoke Detector Inspection	How Corrected
Harper	2-Jan	0	X			no violations
Neihardt	2-Jan	0			X	no violations
University Suites	2-Jan	0	X			no violations
Schramm	3-Jan	0	X			no violations
Scott Court	3-Jan	0			X	no violations
Scott Hall	3-Jan	0			X	no violations
Scott Village	3-Jan	0			X	no violations
Smith	3-Jan	0	X			no violations
Abel	6-Jan	0	X			no violations
Abel Sandoz Welcome Center	6-Jan	0	X			no violations
Cather	6-Jan	0			X	no violations
Love Memorial	6-Jan	1			X	detector replaced
NCTA Aggie Central	6-Jan	0	X	X	X	no violations
NCTA Aggie West	6-Jan	0	X	X	X	no violations
NCTA East Res Hall	6-Jan	0		X	X	no violations
NCTA West Res Hall	6-Jan	0	X	X	X	no violations
Pound	6-Jan	0			X	no violations
Sandoz	6-Jan	0	X			no violations
Scott Court	6-Jan	0	X	X		no violations
Scott Hall	6-Jan	0	X	X		no violations
Scott Village	6-Jan	0	X	X		no violations
Burr	7-Jan	0	X			no violations
Cather	7-Jan	0	X			no violations
Cather/ Pound Food Service	7-Jan	0	X			no violations
Fedde	7-Jan	0	X			no violations
Husker	7-Jan	0	X			no violations
Kauffman	7-Jan	0	X			no violations
Love Memorial	7-Jan	0	X			no violations
Neihardt	7-Jan	0		X		no violations
Pound	7-Jan	0	X			no violations
Selleck	7-Jan	0	X			no violations
Village	7-Jan	0	X			no violations
2224 "U" St.	8-Jan	0	X			no violations
Abel	8-Jan	1			X	detector replaced
Abel	8-Jan	1			X	detector replaced
Fedde	8-Jan	0			X	no violations

Building	Date	Deficiencies	Sprinkler Inspection	Fire Alarm Inspection	Room Smoke Detector Inspection	How Corrected
Husker	8-Jan	0			X	no violations
Knoll Residential Center	8-Jan	0	X			no violations
Sandoz	8-Jan	0			X	no violations
Maverick Village	9-Jan	0		X		no violations
Univeristy Village	9-Jan	0		X		no violations
2222 Vine	10-Jan	0	X			no violations
2244 Vine	10-Jan	0	X			no violations
Harper	10-Jan	0		X		no violations
Harper Dining	10-Jan	0		X		no violations
Schramm	10-Jan	0		X		no violations
Smith	10-Jan	0		X		no violations
University Housing	7-Mar	0		X		no violations
Antelope Residence Hall	24-Mar	0		X	X	no violations
Neihardt	24-Mar	0			X	no violations
Nester Residence Hall - North	24-Mar	0		X	X	no violations
Nester Residence Hall - South	24-Mar	0		X	X	no violations
Sandoz	24-Mar	0			X	no violations
Abel	25-Mar	0			X	no violations
Cenntenial Towers East	25-Mar	0		X	X	no violations
Harper	25-Mar	1			X	detector replaced
Mantor Hall	25-Mar	1		X	X	replaced all batteries
Men's Hall	25-Mar	3		X	X	replaced bad batteries
Randall Hall	25-Mar	0		X	x	no violations
University Residence South	25-Mar	1		X	X	horns will be updated with renovation
Cather	26-Mar	0			X	no violations
Pound	26-Mar	0			X	no violations
Selleck	26-Mar	8			X	detectors replaced
Selleck	26-Mar	2			X	obstructions cleared
University Residence North	26-Mar	1		X	X	horns will be updated with renovation
Schramm	27-Mar	0			X	no violations
Burr	28-Mar	0			X	no violations
Fedde	28-Mar	0			X	no violations
Love Memorial	28-Mar	0			X	no violations
Smith	28-Mar	0			X	no violations

Building	Date	Deficiencies	Sprinkler Inspection	Fire Alarm Inspection	Room Smoke Detector Inspection	How Corrected
University Village	31-Mar	0		X		no violations
Husker	14-Apr	0			X	replaced all batteries
Scott Court	18-Apr	0	X	X		no violations
Scott Hall	18-Apr	0	X	X		no violations
Scott Village	18-Apr	0	X	X		no violations
Mantor Hall	12-May	0	X			no violations
Men's Hall	12-May	0	X			no violations
Randall Hall	12-May	0	X			no violations
Smith	12-May	0			X	no violations
University Residence North	12-May	0	X			no violations
University Residence South	12-May	0	X			no violations
Antelope Residence Hall	13-May	0	X			no violations
Centennial Towers East	13-May	0	X			no violations
Centennial Towers West	13-May	0	X			no violations
Nester Residence Hall	13-May	0	X			no violations
Knoll Residential Center	14-May	0		X		no violations
Selleck 5000 E	14-May	0			X	replaced all batteries
Selleck 6000 H	14-May	0			X	replaced all batteries
Selleck 7000 J	14-May	0			X	replaced all batteries
Selleck 8000 K	14-May	0			X	replaced all batteries
University Suites	14-May	0		X		no violations
Schramm	15-May	0			X	no violations
Harper	20-May	0			X	no violations
Sandoz	20-May	0		X		no violations
602 S 38th Ave	21-May	1		X		pending *
Husker	21-May	0			X	no violations
608 S 38th Ave.	22-May	1		X		pending *
Abel	22-May	0		X		no violations
Abel Sandoz Welcome Center	23-May	0		X		no violations
Burr	23-May	2			X	detectors replaced
Fedde	23-May	0			X	no violations
Love Memorial	23-May	0			X	no violations
Courtyards	28-May	0		X		no violations

Building	Date	Deficiencies	Sprinkler Inspection	Fire Alarm Inspection	Room Smoke Detector Inspection	How Corrected
Cather	9-Jun	0	X			no violations
Cather/ Pound Food Service	9-Jun	0	X			no violations
Pound	9-Jun	0	X			no violations
Kauffman	10-Jun	0		X		no violations
Univeristy Village	11-Jun	0	X			no violations
411 S 41st	12-Jun	0			X	no violations
415 S 41st	12-Jun	1			X	replaced detector
Maverick Village	12-Jun	0	X			no violations
3861/63 Dewey Ave.	13-Jun	0			X	no violations
3865-67 Dewey Ave	13-Jun	0			X	no violations
3869-71 Dewey Ave.	13-Jun	0			X	no violations
3873-75 Dewey Ave.	13-Jun	0			X	no violations
3905 Dewey	13-Jun	0			X	no violations
Selleck 4000 D	14-Jun	0			X	replaced all batteries
Village	16-Jun	0			X	no violations
Village	16-Jun	0		X		no violations
Burr	19-Jun	0		X		no violations
Fedde	19-Jun	0		X		no violations
Love Memorial	19-Jun	0		X		no violations
Scott Court	7-Jul	0			X	no violations
Scott Hall	7-Jul	0			X	no violations
Scott Village	7-Jul	0			X	no violations
Courtyards	10-Jul	0			X	no violations
Schramm	14-Jul	0			X	replaced all batteries
608 S 38th Ave.	17-Jul	0	X			no violations
602 S 38th Ave	21-Jul	0	X			no violations
Scott Court	21-Jul	0	X	X		no violations
Scott Hall	21-Jul	0	X	X		no violations
Scott Village	21-Jul	0	X	X		no violations
Knoll Residential Center	22-Jul	0			X	no violations
Harper	28-Jul	0			X	replaced all batteries
Eastside Suites	31-Jul	0	X			no violations
University Suites	31-Jul	0	X			no violations
Harper	4-Aug	0	X			no violations
Schramm	4-Aug	0	X			no violations
Smith	4-Aug	0	X			no violations
Village	4-Aug	0	X			no violations
Courtyards	5-Aug	0	X			no violations



Building	Date	Deficiencies	Sprinkler Inspection	Fire Alarm Inspection	Room Smoke Detector Inspection	How Corrected
Nester Residence Hall	11-Aug	0	X			no violations
Smith	11-Aug	0			X	no violations
Centennial Towers East	12-Aug	2	X			leaking sprinkler fixed obstruction cleared
Centennial Towers West	12-Aug	1	X			obstruction cleared
Neihardt	12-Aug	0			X	replaced all batteries
Selleck	12-Aug	0		X		no violations
2222 Vine	13-Aug	0		X		no violations
2224 "U" St.	13-Aug	0		X		no violations
Cather/ Pound Food Service	13-Aug	0		X		no violations
Husker	13-Aug	0		X		no violations
Mantor Hall	13-Aug	0	X			no violations
Men's Hall	13-Aug	0	X			no violations
Pound	13-Aug	0		X		no violations
Randall Hall	13-Aug	1	X			Valve handles replaced
2244 Vine	14-Aug	0		X		no violations
Selleck	14-Aug	0			X	no violations
University Residence North	14-Aug	0	X			no violations
University Residence South	14-Aug	0	X			no violations
NCTA Aggie Central	20-Aug	0	X	X	X	no violations
NCTA Aggie West	20-Aug	0	X	X	X	no violations
NCTA East Res Hall	20-Aug	0		X	X	no violations
NCTA West Res Hall	20-Aug	0	X	X	X	no violations
Cather	24-Sep	0		X		no violations
Cather	25-Sep	0			X	no violations
Pound	25-Sep	0			X	no violations
Scott Court	6-Oct	0			X	no violations
Scott Hall	6-Oct	0			X	no violations
Scott Village	6-Oct	0			X	no violations
Antelope Residence Hall	20-Oct	0		X	X	no violations
Antelope Residence Hall	20-Oct	0	X			no violations
Centennial Towers East	20-Oct	0		X	X	no violations
Centennial Towers East	20-Oct	1	X			obstruction cleared
Centennial Towers West	20-Oct	0	X			no violations

Building	Date	Deficiencies	Sprinkler Inspection	Fire Alarm Inspection	Room Smoke Detector Inspection	How Corrected
Nester Residence Hall - North	20-Oct	0		X	X	no violations
Nester Residence Hall - South	20-Oct	0		X	X	no violations
Scott Court	20-Oct	0	X			no violations
Scott Hall	20-Oct	0	X			no violations
Scott Village	20-Oct	0	X			no violations
University Residence North	20-Oct	1		X	X	horns will be updated with renovation
University Residence South	20-Oct	1		X	X	horns will be updated with renovation
Centennial Towers West	21-Oct	0		X	X	no violations
Mantor Hall	21-Oct	0		X	X	no violations
Mantor Hall	21-Oct	0	X			no violations
Men's Hall	21-Oct	0		X	X	no violations
Men's Hall	21-Oct	0	X			no violations
University Residence North	21-Oct	0	X			no violations
University Residence South	21-Oct	0	X			no violations
University Village	17-Dec	1	X			replaced check valve
Maverick Village	18-Dec	0	X			no violations
Abel	22-Dec	0			X	no violations
Burr	22-Dec	1			X	detector replaced
Fedde	22-Dec	0			X	no violations
Love Memorial	22-Dec	0			X	no violations
Sandoz	22-Dec	0			X	no violations
University Village	25-Sep	4			X	detectors replaced
Maverick Village	26-Sep	2			X	detectors replaced
Randall Hall	21-Oct	0		X	X	no violations

\*Note: All inspection reports will be sent at the time of inspections to the UNMC Rental Property Manager to insure rapid correction.

\*\*\*Note: In all UNL family housing locations, there are 2-5 smoke detectors in each apartment, depending on the number of bedrooms/apartment type. These are checked on the first Thursday or Friday of each month and replaced as needed.

See APPENDIX I, #5 for further information about the UNL disciplinary process.

Greek living units must be in compliance with all city and state fire regulations. Chapter living units are inspected annually by a fire inspector/investigator from the City of Lincoln Building and Codes Department. If there are violations, the chapter will receive written notice and given a deadline by which to remedy any infractions. A re-inspection is scheduled and if there are still violations, the chapter is granted a 10-day grace period. If the violation is not corrected within the 10-day grace period, a report is filed with the city attorney. The city attorney may levy a fine against the chapter or an individual or may revoke the chapter's "residential congregate living" license.

Per the following letter, individual inspection reports are not available for the Greek living units, but all violations have been addressed.



**BUILDING & SAFETY DEPARTMENT**  
555 South 10th Street Room 203 Lincoln, NE 68508  
402-441-7521 [bidgsafe@lincoln.ne.gov](mailto:bidgsafe@lincoln.ne.gov) [lincoln.ne.gov](http://lincoln.ne.gov)

February 10, 2015

UNL Office of Greek Affairs  
332 Nebraska Union  
Linda Schwartzkopf  
PO BOX 880458  
Lincoln, Ne 68588-0458

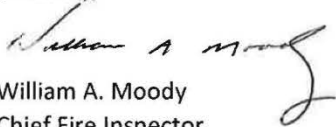
Dear Ms Schwartzkopf:

Fire Inspector Rick Campos indicated you were looking for confirmation of the inspections done on fraternities and sororities on University of Nebraska Campus. Inspector Campos is the Fire Inspector that is assigned to do the inspections of fraternities and sororities in the City of Lincoln.

In the calendar year 2014, Inspector Campos inspected all fraternities and sororities on UNL campus. Inspector Campos encountered minor fire code violations and made verbal correction orders. Upon re-inspection of all the fraternities and sororities, the corrections had been made and an operating permit was validated.

If you have any questions or concerns please feel free to contact me at the Bureau of Fire Protection, 555 S. 10<sup>th</sup> St., Lincoln, Ne 68508 or 402-441-6437.

Sincerely,

  
William A. Moody  
Chief Fire Inspector

wmunllindaschwartzkopf



**APPENDIX 8**  
**NU Housing Annual Fire Alarm Report, 2014**

<i>Color Code:</i>	Fire Drill		Reason for Alarm						
Hall/Location	Date of Alarm	Time of Alarm	PD	AM	FA	SP	AT	Reason	Corrective Action
Antelope	1-Jan	9:58					X	cooking	reset
Scott Court	3-Jan	16:29					X	cooking	reset
415 S 41st St.	4-Jan	16:39					X	cooking	reset
NCTA Aggie Central	6-Jan	10:00	X					fire drill	reset
NCTA Aggie West	6-Jan	11:00	X					fire drill	reset
NCTA East Res Hall	6-Jan	13:00	X					fire drill	reset
NCTA West Res Hall	6-Jan	14:00	X					fire drill	reset
Lamda Chi Alpha	8-Jan	3:00					X	water	reset
Nester North	12-Jan	13:00					X	cooking	reset
Scott Village	17-Jan	11:30				X		water	reset
Mantor	17-Jan	23:00		X				sensor	reset
Mantor	18-Jan	0:25		X				sensor	reset
Antelope	18-Jan	12:45					X	cooking	reset
Pi Beta Phi	18-Jan	22:05					X	unknown	reset
Sigma Nu	19-Jan	12:33					X	unknown	reset
Alpha Tau Omega	20-Jan	8:26					X	candle	SA
Mantor	23-Jan	10:12		X				water	repaired
Alpha Gamma Sigma	25-Jan	20:31					X	candle	SA
Antelope	27-Jan	6:10					X	cooking	reset
Husker Hall	28-Jan	10:00	X					fire drill	reset
Cather Hall	29-Jan	14:00	X					fire drill	reset
Courtyards	29-Jan	14:00	X					fire drill	reset
Knoll Residential Center	29-Jan	14:00	X					fire drill	reset
Neihardt Residence Center	29-Jan	14:00	X					fire drill	reset
Pound Hall	29-Jan	14:00	X					fire drill	reset
University Suites	29-Jan	14:00	X					fire drill	reset
Burr Hall	29-Jan	18:00	X					fire drill	reset
Fedde Hall	29-Jan	18:00	X					fire drill	reset
Love Memorial Hall	29-Jan	18:00	X					fire drill	reset
Mens	29-Jan	18:50	X					fire drill	reset
URS	29-Jan	19:55	X					fire drill	reset
Mantor	30-Jan	0:35					X	cooking	reset
Harper Hall	30-Jan	19:00	X					fire drill	reset
Schramm Hall	30-Jan	19:00	X					fire drill	reset
Smith Hall	30-Jan	19:00	X					fire drill	reset
Village	30-Jan	19:00	X					fire drill	reset

<i>Color Code:</i>	Fire Drill		Reason for Alarm						
Hall/Location	Date of Alarm	Time of Alarm	PD	AM	FA	SP	AT	Reason	Corrective Action
Mantor	30-Jan	20:00	X					fire drill	reset
Randall	30-Jan	20:30	X					fire drill	reset
Alpha Gamma Sigma	31-Jan	11:48					X	dust	reset
Mantor	4-Feb	1:05					X	water	reset
Antelope	4-Feb	18:20					X	cooking	reset
Kauffman Residential Center	5-Feb	11:27	X					fire drill	reset
Selleck Hall	5-Feb	15:36	X					fire drill	reset
Mantor	6-Feb	9:00					X	cooking	reset
Randall	6-Feb	18:20					X	cooking	reset
Abel Hall	7-Feb	14:25	X					fire drill	reset
Abel/Sandoz Welcome Center	7-Feb	14:25	X					fire drill	reset
Sandoz Hall	7-Feb	14:25	X					fire drill	reset
Nester North	8-Feb	23:00		X				trouble	reset
Mantor	9-Feb	1:10					X	candle	SA
Mantor	10-Feb	1:10		X				water	repaired
Nester North	10-Feb	11:20		X				sensor	reset
Mantor	10-Feb	14:45					X	testing	reset
Nester North	10-Feb	20:15		X				trouble	repaired
Nester North	11-Feb	10:00		X				trouble	reset
Martin	11-Feb	15:10		X				sensor	repaired
Nester North	11-Feb	17:30		X				sensor	reset
Nester North	11-Feb	17:43		X				sensor	reset
Nester North	11-Feb	23:35		X				sensor	reset
Courtyards	16-Feb	0:08				X		accidental	reset
Randall	16-Feb	12:40					X	cooking	reset
Antelope	18-Feb	15:05	X					fire drill	reset
CTW	18-Feb	15:05	X					fire drill	reset
Nester North	18-Feb	15:05	X					fire drill	reset
Nester South	18-Feb	15:05	X					fire drill	reset
URN	18-Feb	15:05	X					fire drill	reset
Conrad	18-Feb	15:45	X					fire drill	reset
Martin	18-Feb	15:45	X					fire drill	reset
Mantor	19-Feb	5:00					X	cooking	reset
Triangle Fraternity	20-Feb	21:09					X	cooking	reset
Antelope	21-Feb	19:45					X	cooking	reset
Delta Delta Delta	24-Feb	22:54					X	cooking	reset
Scott Village	26-Feb	15:00				X		fire	n/a
Pi Beta Phi	26-Feb	21:43					X	cooking	reset
Nester South	27-Feb	14:00					X	cooking	reset
Nester North	2-Mar	12:00		X				detector	repaired

<i>Color Code:</i>	Fire Drill		Reason for Alarm						
Hall/Location	Date of Alarm	Time of Alarm	PD	AM	FA	SP	AT	Reason	Corrective Action
Nester North	2-Mar	20:00		X				sensor	repaired
Nester North	6-Mar	23:55		X				panel	reset
Nester North	9-Mar	21:30			X			unknown	reset
Mantor	13-Mar	0:30				X		unknown	reset
2222 Vine Street	13-Mar	9:55					X	dust	reset
415 S 41st St. #5	13-Mar	20:34					X	cooking	reset
Alpha Tau Omega	14-Mar	14:41					X	cooking	reset
Nester North	22-Mar	19:30					X	cooking	reset
University Village	25-Mar	12:00	X					fire drill	reset
Maverick Village	25-Mar	13:00	X					fire drill	reset
Sandoz Hall	30-Mar	15:25		X				detector	reset
CPN Food Services	31-Mar	19:07					X	cooking	reset
Kappa Kappa Theta	2-Apr	14:06					x	dust	reset
Antelope	3-Apr	21:35					X	cooking	reset
3873 B Dewey Ave.	4-Apr	11:21					X	cooking	reset
CTW	4-Apr	15:00		X				detector	repaired
Nester South	5-Apr	14:00					X	cooking	reset
Nester North	10-Apr	15:00					X	cooking	reset
Nester North	13-Apr	14:10			X			unknown	reset
Nester North	13-Apr	15:00			X			unknown	reset
CTW	19-Apr	6:55					X	steam	reset
Selleck Hall	20-Apr	4:15				X		unknown	reset
Antelope	20-Apr	10:00					X	cooking	reset
Selleck Hall	21-Apr	8:35					X	dust	reset
Antelope	21-Apr	9:50					X	cooking	reset
Maverick Village	29-Apr	10:15		X				dialer	replaced
Maverick Village A & K	30-Apr	7:00		X				strobe	replaced
Scott Village	1-May	17:17				X		cooking	reset
Conrad	2-May	18:30					X	cooking	reset
415 #11	6-May	12:35					X	cooking	reset
CTE	14-May	7:50					X	testing	reset
Antelope	14-May	17:45					X	cooking	reset
411 S 41st St. #5	15-May	16:12					X	cooking	reset
411 S 41st St. #5	15-May	16:57					X	cooking	reset
Antelope	20-May	17:45					X	cooking	reset
Chi Omega	24-May	10:56					X	construction	reset
Scott Court	28-May	15:00	X					fire drill	reset
Scott Village	28-May	15:30	X					fire drill	reset
411 S 41st ST. #1	28-May	20:54					X	cooking	reset
Selleck Hall	30-May	9:59					X	dust	reset
3869 Dewey Ave	2-Jun	0:36		X				dialer	replaced

<i>Color Code:</i>	Fire Drill		Reason for Alarm						
Hall/Location	Date of Alarm	Time of Alarm	PD	AM	FA	SP	AT	Reason	Corrective Action
Maverick Village	6-Jun	18:30					X	lightening	replaced
Scott Court	9-Jun	3:00					X	cooking	reset
Mantor	10-Jun	0:10			X			unknown	reset
Mantor	16-Jun	10:55		X				panel	repaired
411 S 41st St.	18-Jun	9:20					X	cooking	reset
Conrad	19-Jun	7:45			X			unknown	reset
Kauffman Residential Center	24-Jun	9:03					X	cooking	reset
Neihardt Residence Center	24-Jun	18:09				X		unknown	reset
Nester North	26-Jun	2:50			X			unknown	reset
Lamda Chi Alpha	29-Jun	11:24				X		accidental	reset
Randall	4-Jul	23:00					X	fireworks	SA
Selleck Hall	7-Jul	1:29					X	water	reset
411 S 41st St. #2	9-Jul	12:02					X	cooking	reset
Schramm Hall	11-Jul	23:19					X	sprinkler	replaced
CTW	12-Jul	8:15		X				panel	repaired
CTW	13-Jul	13:30		X				panel	repaired
411 S 41st St. #4	15-Jul	8:13					X	cooking	reset
Antelope	15-Jul	13:15					X	cooking	reset
3865 Dewey Ave	15-Jul	20:15					X	cooking	reset
Selleck Hall	26-Jul	7:45					X	dust	reset
Alpha Gamma Sigma	27-Jul	0:58					X	unknown	reset
CTE	29-Jul	0:30		X				detector	repaired
CTE	1-Aug	10:30					X	testing	repaired
Antelope	2-Aug	16:00					X	cooking	reset
3869 Dewey Ave.	3-Aug	9:49			X			unknown	reset
CTW	5-Aug	10:45					X	testing	reset
Antelope	7-Aug	18:00					X	cooking	reset
CTE	9-Aug	23:25					X	HVAC	reset
CTE	10-Aug	11:15		X				sensor	repaired
CTE	11-Aug	13:00		X				detector	repaired
CTW	14-Aug	23:00		X				panel	repaired
CTE	15-Aug	17:20		X				electrical	repaired
CTE	15-Aug	19:15		X				electrical	reset
CTE	16-Aug	0:10		X				electrical	repaired
Mantor	16-Aug	5:45					X	cooking	reset
CTE	17-Aug	9:00		X				detector	repaired
CTE	17-Aug	23:40		X				trouble	reset
CTE	19-Aug	22:30		X				electrical	repaired
NCTA Aggie Central	20-Aug	10:00	X					fire drill	reset
NCTA Aggie West	20-Aug	11:00	X					fire drill	reset



Color Code:	Fire Drill		Reason for Alarm						
Hall/Location	Date of Alarm	Time of Alarm	PD	AM	FA	SP	AT	Reason	Corrective Action
NCTA East Res Hall	20-Aug	13:00	X					fire drill	reset
NCTA West Res Hall	20-Aug	14:00	X					fire drill	reset
URS	22-Aug	0:10		X				detector	repaired
CTW	22-Aug	13:35				X		accidental	reset
CTW	22-Aug	14:30		X				trouble	repaired
Schramm Hall	22-Aug	16:25					X	motor	reset
CTW	22-Aug	17:30					X	construction	reset
Mantor	24-Aug	15:50					X	construction	reset
Conrad	24-Aug	16:45					X	construction	reset
CTE	24-Aug	17:40					X	construction	reset
Delta Tau Delta	25-Aug	10:00					X	steam	reset
608 S 38th Ave.	26-Aug	15:15					X	construction	reset
Mantor	28-Aug	12:35					X	cooking	reset
CTE	29-Aug	20:25		X				electrical	reset
CTE	29-Aug	21:35		X				electrical	repaired
3869 Dewey Ave	31-Aug	3:44					X	cooking	reset
CTE	3-Sep	0:50		X				trouble	reset
Nester North	3-Sep	8:35					X	cooking	reset
Conrad	3-Sep	9:25	X					fire drill	reset
CTW	3-Sep	20:45		X				electrical	repaired
All Campus	5-Sep	8:45					X	testing	reset
CTW	5-Sep	9:50		X				panel	repaired
Selleck Hall	6-Sep	12:55					X	cooking	reset
Nester North	6-Sep	13:45		X				detector	reset
3861 1/2 Dewey Ave	7-Sep	21:12					X	cooking	reset
Nester South	9-Sep	9:40					X	cooking	reset
University Suites	10-Sep	15:30					X	construction	reset
3865 Dewey Ave	10-Sep	20:19					X	cooking	reset
Nester South	12-Sep	13:00					X	cooking	reset
Randall	13-Sep	2:00					X	cooking	reset
Abel Hall	15-Sep	14:00	X					fire drill	reset
Abel/Sandoz Welcome Center	15-Sep	14:12	X					fire drill	reset
Sandoz Hall	15-Sep	14:20	X					fire drill	reset
Courtyards	15-Sep	14:40	X					fire drill	reset
Lamda Chi Alpha	15-Sep	16:33					X	cooking	reset
Mantor	15-Sep	19:45	X					fire drill	reset
Randall	15-Sep	19:45	X					fire drill	reset
URN	15-Sep	21:20	X					fire drill	reset
URS	15-Sep	21:20	X					fire drill	reset
Harper Hall	16-Sep	10:00	X					fire drill	reset

Color Code:	Fire Drill		Reason for Alarm						
Hall/Location	Date of Alarm	Time of Alarm	PD	AM	FA	SP	AT	Reason	Corrective Action
Schramm Hall	16-Sep	10:00	X					fire drill	reset
Smith Hall	16-Sep	10:00	X					fire drill	reset
Village	16-Sep	10:00	X					fire drill	reset
Mens	16-Sep	15:45	X					fire drill	reset
Mens	16-Sep	16:00		X				electrical	reset
Delta Tau Delta	16-Sep	16:32					X	E-cigarette	SA
411 S 41st St. #2	16-Sep	17:04					X	cooking	reset
Antelope	17-Sep	10:00					X	cooking	reset
Antelope	17-Sep	14:45	X					fire drill	reset
Nester North	17-Sep	14:45	X					fire drill	reset
Nester South	17-Sep	14:45	X					fire drill	reset
Husker Hall	17-Sep	16:00	X					fire drill	reset
CTE	18-Sep	21:45	X					fire drill	reset
CTW	18-Sep	23:30					X	HVAC	reset
CTW	18-Sep	7:30	X					fire drill	reset
415 S 41st St. #11	24-Sep	12:46					X	cooking	reset
Burr Hall	24-Sep	17:00	X					fire drill	reset
Fedde Hall	24-Sep	17:00	X					fire drill	reset
Love Memorial Hall	24-Sep	17:00	X					fire drill	reset
Mantor	24-Sep	17:00					X	cooking	reset
Phi Kappa Psi	25-Sep	10:55					X	cooking	reset
NCTA Aggie West	25-Sep	12:00			X			unknown	reset
Neihardt Residence Center	25-Sep	13:00	X					fire drill	reset
Kauffman Residential Center	25-Sep	15:30	X					fire drill	reset
Selleck Hall	25-Sep	15:45	X					fire drill	reset
608 S 38th Ave.	25-Sep	18:33			X			unknown	reset
Pi Beta Phi	26-Sep	22:18					X	cooking	reset
Pi Beta Phi	27-Sep	18:16					X	condensation	reset
Nester South	30-Sep	14:15					X	HVAC	repaired
Eastside Suites	1-Oct	14:00	X					fire drill	reset
Knoll Residential Center	1-Oct	14:00	X					fire drill	reset
Pound Hall	1-Oct	14:00	X					fire drill	reset
Scott Court	2-Oct	14:00	X					fire drill	reset
Scott Village	2-Oct	14:30	X					fire drill	reset
Scott Hall	2-Oct	15:00	X					fire drill	reset
Antelope	3-Oct	10:30					X	cooking	reset
Antelope	3-Oct	17:05		X				trouble	repaired
Antelope	3-Oct	18:35		X				trouble	repaired
Antelope	3-Oct	21:55		X				trouble	repaired

<i>Color Code:</i>	Fire Drill		Reason for Alarm						
Hall/Location	Date of Alarm	Time of Alarm	PD	AM	FA	SP	AT	Reason	Corrective Action
Mantor	7-Oct	6:55		X				sensor	repaired
Nester North	7-Oct	21:40					X	cooking	reset
Nester North	8-Oct	23:55					X	cooking	reset
Nester North	9-Oct	1:15		X				trouble	reset
NCTA Aggie West	10-Oct	12:45			X			vandalism	SA
Knoll Residential Center	11-Oct	21:05					X	motor	reset
URS	12-Oct	10:10					X	cooking	reset
Theta Xi	14-Oct	22:25					X	cooking	reset
Nester North	18-Oct	9:10					X	cooking	reset
Antelope	20-Oct	14:40		X				electrical	reset
Antelope	20-Oct	15:00		X				electrical	repaired
CTW	20-Oct	16:10		X				sensor	reset
Nester North	21-Oct	9:00					X	cooking	reset
Phi Kappa Theta	21-Oct	9:59					X	dust	reset
University Village	21-Oct	15:00	X					fire drill	reset
Maverick Village	21-Oct	16:00	X					fire drill	reset
Mantor	23-Oct	20:50		X				trouble	repaired
CTW	28-Oct	15:20		X				electrical	repaired
CTE	28-Oct	22:30					X	fog machine	reset
Beta Theta Phi	30-Oct	19:54					X	unknown	reset
Mantor	1-Nov	8:20		X				panel	repaired
CTE	3-Nov	9:10		X				HVAC	repaired
CTE	3-Nov	12:05		X				HVAC	repaired
Scott Court	4-Nov	18:30					X	sprinkler	replaced
CTE	7-Nov	14:50		X				electrical	repaired
Antelope	7-Nov	19:05					X	cooking	reset
3873 B Dewey Ave.	8-Nov	19:02					X	cooking	reset
415 S 41st St. #11	9-Nov	19:04					X	cooking	reset
U Street Apartments	9-Nov	21:28				X		accidental	reset
Mens	11-Nov	12:00		X				trouble	repaired
Antelope	12-Nov	8:35					X	steam	reset
Nester North	12-Nov	11:15		X				sensor	repaired
Chi Omega	13-Nov	1:20					X	accidental	reset
Mantor	15-Nov	0:30		X				trouble	repaired
Nester South	17-Nov	7:00					X	cooking	reset
Antelope	19-Nov	4:20					X	steam	reset
CTE	19-Nov	15:10		X				panel	repaired
NCTA Aggie West	19-Nov	19:00			X			unknown	reset
Nester South	19-Nov	22:25					X	cooking	reset
CTW	20-Nov	20:21					X	scentsy	SA

<i>Color Code:</i>	Fire Drill		Reason for Alarm						
Hall/Location	Date of Alarm	Time of Alarm	PD	AM	FA	SP	AT	Reason	Corrective Action
Sigma Alpha Epsilon	22-Nov	0:57					X	candle	SA
Antelope	24-Nov	7:30		X				sensor	reset
Scott Hall	25-Nov	13:30	X					fire drill	reset
Mantor	26-Nov	11:00					X	dust	reset
CTE	26-Nov	18:50					X	cooking	reset
Pi Kappa Psi	30-Nov	16:47					X	E-cigarette	SA
Nester North	1-Dec	20:45					X	cooking	reset
Nester South	3-Dec	8:15					X	cooking	reset
Nester North	6-Dec	20:30					X	cooking	reset
Nester South	7-Dec	3:10					X	cooking	reset
Scott Village	8-Dec	21:50				X		accidental	reset
Alpha Tau Omega	18-Dec	2:09					X	cooking	reset
Randal	18-Dec	2:25				X		pulled	reset
Nester South	19-Dec	12:45			X			unknown	reset
Husker Hall	24-Dec	23:18					X	cooking	reset
Courtyards	29-Dec	8:30					X	odor	reset
Delta Tau Delta	31-Dec	22:47					X	accidental	reset

PD - planned drills, AM - alarm malfunctions, FA - false alarms, SP - station pulls, AT – alarm triggered, without harm to occupant or content

**APPENDIX 9 - NU Housing Annual Building Fire Report, 2014**

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Building	Date of Fire	Time of Fire	Time of Report of Fire	Cause of Fire	Injuries treated at Medical Facility	Number of Deaths	Value of Property Damage
Robert E. Knoll Residence Center (outside)	16-Jan	11:41	11:41	discarded cigarette	0	0	0
Mantor (outside)	28-Jan	20:20	20:20	discarded cigarette	0	0	0
CTW (outside)	6-Mar	0:45	0:45	discarded cigarette	0	0	0
Martin	17-Mar	13:00	13:00	lit decoration	0	0	0
Pound Hall (outside)	31-Mar	1:06	1:06	discarded cigarette	0	0	0
Pound Hall (outside)	19-Apr	8:34	8:34	discarded cigarette	0	0	\$175
University Suites (outside)	7-Sep	1:06	1:06	discarded cigarette	0	0	0
City Union (outside)	15-Sep	1:32	1:32	discarded cigarette	0	0	0
Scott Village G	26-Feb	15:00	15:00	discarded cigarette	0	0	\$2.4M, building rebuilt
University Village Clubhouse	8-Mar	21:12	21:12	lint inside of dryer	0	0	\$2.2K, 2 dryers