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UNIVERSITY OF OMAHA
SEPTEMBER, 1963

Bulletin of the
College of Graduate Studies
for the academic years
1963 - 1964
1964 - 1965
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UNIVERSITY OF OMAHA

CALENDAR FOR 1963 - 64

FIRST SEMESTER

September 6 (Women) ........................ Physical Examinations for new students. Students not
September 9, 10, (Men) present for examinations will be charged late re-
September 5, 6 ..................... University Faculty Meetings.
September 9 - 13 ..................... Registration.
September 11 ..................... New Student Day, 9 a.m. to 4 p.m.; attendance re-
September 14 ..................... Program Changes.
September 15 ..................... Classes begin, day school and evening.
September 16 ..................... Last day for adding credit classes to a day school
September 20 ..................... Last day for adding credit classes to an evening sched-

October 11 ..................... Founders' Day Convocation.
November 10 ..................... Open House.
November 11 ..................... Midwinter scholastic reports due in Academic Deans' Office by 4 p.m.
November 13 ..................... Theses due in Graduate Office.
November 16 ..................... Graduate Record Examination
November 27 ..................... Thanksgiving recess begins at 9:40 p.m.
December 13 ..................... Last day for filing applications for degrees to be con-
December 20 ..................... Christmas Convocation at 10 a.m.
December 20 ..................... Christmas vacation begins at 9:40 p.m.

January 6 ..................... Classes resume at 7:30 a.m.
January 13 ..................... Masters Comprehensive Examinations.
January 17 - 24 ..................... Final Examinations.
January 25 ..................... Mid-year Commencement 10 a.m.
January 27 — February 1 ..................... Vacation for first semester students.
UNIVERSITY OF OMAHA

SECOND SEMESTER, 1963-64

January 21 (Men)
January 21 (Women)
January 23 (Women)
January 31
February 1
February 3
February 7
February 10
March
March
March
March
April 3
May
May
May
May
June 1
June 4, 5, 6
June 6 — July 13
June 9 — July 30
June 12
July 4
July 8-9
July 13 — August 15
July 18

Physical Examinations for new students. Students not present for examinations will be charged late reporting fee.
New Student Day at 9 a.m.; attendance required of all new and transfer students.
Program Changes.
Classes begin, day school and evening.
Late registration, day school and evening.
Last day for adding credit classes to a day school schedule.
Last day for adding credit classes to an evening schedule until 6:30 p.m.
Theses due in Graduate Office.
Easter Convocation at 10 a.m.
Spring Vacation begins at 9:40 p.m.
Classes resume at 7:30 a.m.
MIdsemester scholastic report due in Academic Deans' Offices by 4 p.m.
Last day for filing applications for degree to be conferred in June, 1964.
Masters Comprehensive Examinations
Mide-Day — student holiday.
Final Examinations.
Alumni Achievement Day.
Memorial Day.
Baccalaureate.
Fifty-fifth Commencement.

SUMMER, 1964

Registration.
First Session.
Evening Session.
Theses due in Graduate Office.
Holiday.
Masters Comprehensive Examinations.
Second Session.
Last day for filing applications for degrees to be conferred in August, 1964.

CALANDER FOR 1964 - 65

FIRST SEMESTER

September 11 (Women)
September 14 (Men)
September 10 - 11
September 14 - 18
September 16
September 19
September 21
September 21
September 25
September 28
October 9
November 8
November 13
November 16
November 23
November 30
December 11
December 18
December 18
January 4
January 9
January 22 - 29
January 30
February 1 - 6

Physical Examinations for new students. Students not present for examinations at scheduled times will be charged late reporting fee.
New Student Day, 9 a.m. to 4 p.m.; attendance required of new and transfer students.
Program Changes.
Classes begin, day school and evening.
Late registration, day school and evening.
Last day for adding credit classes to a day school schedule.
Last day for adding credit classes to an evening schedule until 6:30 p.m.
Founders' Day Convocation.
Open House.
Theses due in Graduate Office.
MIdsemester scholastic report due in Academic Deans' Offices by 4 p.m.
Thanksgiving recess begins at 9:40 p.m.
Classes resume at 7:30 a.m.
Last day for filing applications for degrees to be conferred in January, 1965.
Christmas Convocation at 10 a.m.
Christmas vacation begins at 9:40 p.m.
Classes resume at 7:30 a.m.
Masters Comprehensive Examinations.
Final Examinations.
Mid-year Commencement 10 a.m.
Vacation for first semester students.
UNIVERSITY OF OMAHA

SECOND SEMESTER, 1964-65

January 25
Guidance Examinations for all first semester freshmen and all transfer students. Students not present for tests at scheduled time will be charged late reporting fee.

January 26 (Men)
January 27 (Women)
Physical Examinations for new students. Students not present for examinations at scheduled time will be charged late reporting fee.

February 1 - 5
Registration.

February 5
New Student Day at 9 a.m.; attendance required of all new and transfer students.

February 6
Program Changes.

February 7
Classes begin day school and evening.

February 8
Late registration day school and evening.

February 9
Last day for adding credit classes to a day school schedule.

February 12
Last day for adding credit classes to an evening schedule until 6:30 p.m.

February 15
Thesis due in Graduate Office.

March 19
Midsemester scholastic reports due in Academic Dean's Offices at 4 p.m.

April 1
Last day for filing applications for degrees to be conferred in June, 1965.

April 9
Easter Convocation at 10 a.m.

April 14
Spring Vacation begins at 9:40 p.m.

April 20
Classes resume at 7:30 a.m.

May 1
Masters Comprehensive Examination.

May 14
M.A. Day — Student holiday.

May 28 — June 4
Final Examinations.

May 30 - 31
Memorial Day.

June 3
Alumni Achievement Day.

June 6
Baccalaureate.

June 7
Fifty-sixth Commencement.

SUMMER, 1965

Registration.

First Session.

Evening Session.

Theses due in Graduate Office.

Holiday.

Masters Comprehensive Examination.

Second Session.

Last day for filing applications for degrees to be conferred in August, 1965.

UNIVERSITY OF OMAHA

ADMINISTRATION

THE BOARD OF REGENTS

Mr. Varro H. Rhodes
President of the Board

Dr. Harry D. Barber, D.D.S.
Mr. Peter Kiewit
Dr. Herbert H. Davis, M.D.
Mr. John Merriam
Mr. Frank Fugarty
Mr. C. F. Moulton
Mr. Samuel Greenberg
Mr. Robert M. Spire

ADMINISTRATIVE OFFICERS

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ROWLAND HAYNES, M.A., LL.D. — — — — — — — — — — President Emeritus
RODERIC J. CRANE, M.B.A. — — — — — — — — — — Assistant to the President
Kirk E. Navlos, Ed.D. — — — — — — — — — — Dean of Administration
DONALD J. PFLASTERER, M.Ed. — — — — — — — — — Dean of Student Personnel
JAMES A. SCRIVEN, Ed.D. — — — — — — — — — — Director of Admissions
VIRGIL V. SHARPE, B.A. — — — — — — — — — — Registrar

THE GRADUATE COUNCIL

GEORGE R. RACHFORD, Ed.D. — — — — — — Dean, College of Graduate Studies, Chairman of the Council and Professor of Education
CHARLIE PHELPS, Ed.D. — — — — — — Assistant Superintendent of Schools
FRANCIS GORMAN, Ph.D. — — — — — — Dean, College of Teacher Education and Professor of Education
GEORGE T. HARRIS, Ph.D. — — — — — — Professor of Business Administration
GEORGE C. HELLING, Ph.D. — — — — — — Associate Professor and Head, Department of Sociology
WILLIAM E. JAYNES, Ph.D. — — — — — — Professor and Head, Department of Psychology
PAUL C. KENNEDY, Ed.D. — — — — — — Professor and Head, Department of Secondary Education
D. N. MAMRIB, Ph.D. — — — — — — Professor and Head, Department of Chemistry
A. STANLEY TUCKETT, Ph.D. — — — — — — Professor and Head, Department of History
RALPH M. WARE, Ph.D. — — — — — — Professor and Head, Department of English
GRADUATE FACULTY

FREDERICK W. ADRIAN .............................................. History
Ph.D., Ohio State University, 1942; Professor

CLIFFORD ANDERBERG ............................................. Philosophy and Religion
Ph.D., University of Wisconsin, 1938; Associate Professor and Head of Department

WALTER J. BAUPRE .................................................. Special Education
Ph.D., Columbia University, 1962; Associate Professor; Director, Speech Therapy

PAUL L. BECK .......................................................... History
Ph.D., University of Nebraska, 1961; Associate Professor

HOLLIE B. BETHEL .................................................... Elementary Education
Ed.D., University of Colorado, 1957; Professor and Head of Department

MERLE E. BROOKS ..................................................... Biology
Ph.D., University of Colorado, 1946; Professor

KENNETH BURKHOLDER ............................................... Education
Ed.D., University of Nebraska, 1959; Professor

KARL H. D. BUSCH ..................................................... Biology
Ph.D., Ohio State University, 1940; Professor and Head of Department

RODERICK B. Cramer .................................................. Economics
M.B.A., University of Chicago, 1941; The Frederick W. Kayser Professor of Economics and Head of Department

JOSEPH G. DUNN ...................................................... Elementary Education
Ed.D., University of Missouri, 1955; Professor

CHRISTOPHER S. ESPINOSA ........................................... Foreign Languages
Ph.D., University of Rome, Italy, 1924; Professor and Head of Department

ALBRENO P. GARRIN ................................................... Sociology
Ph.D., Louisiana State University, 1965; Assistant Professor

FRANK H. GORMAN ..................................................... Education
Ph.D., University of Missouri, 1931; Professor; Dean of the College of Teacher Education; Librarian Director Child Study Service in cooperation with Omaha Public Schools

E. J. GUM .............................................................. History
Ph.D., Louisiana State University, 1965; Assistant Professor

ROBERT D. HARPER .................................................. English
Ph.D., University of Chicago, 1949; Professor; Dean of College of Liberal Arts

GEORGE T. HABRAN ................................................... Business Administration
Ph.D., State University of Iowa, 1953; Professor

GEORGE C. HELING .................................................. Sociology
Ph.D., University of Minnesota, 1959; Associate Professor and Head of Department

W. K. HOLLEY .......................................................... Secretarial Science
Ed.D., University of Colorado, 1969; Professor and Head of Department

JAMES Q. HOSSACK ................................................... Engineering
M.S.C.B., University of Nebraska, 1959; Assistant Professor

HUBERT L. HUNZEKER ................................................ Mathematics
Ph.D., University of Michigan, 1938; Associate Professor and Head of Department

FRANCIS M. HURST .................................................. Psychology
Ed.D., Indiana University, 1954; Associate Professor

WILLIAM E. JAYNES .................................................. Psychology
Ph.D., Ohio State University, 1939; Professor and Head of Department; Director, Industrial Testing and Institutional Research

PAUL C. KENNEDY ..................................................... Secondary Education
Ed.D., University of Kansas, 1955; Professor and Head of Department

C. ROBERT KEPPEL .................................................... Chemistry
Ph.D., Massachusetts Institute of Technology, 1939; Assistant Professor

W. C. B. LAMBERT ................................................... Political Science
Ph.D., Washington University, 1950; Professor

WALTER W. LINNBERG ................................................. Chemistry
Ph.D., University of Missouri, 1955; Professor

D. N. MAQUARDT ...................................................... Chemistry
Ph.D., State University of Iowa, 1940; Professor and Head of Department

JOHN G. McMillan .................................................... Physics
M.A., University of Nebraska, 1942; Professor and Head of Department

VATRO MURVAR ...................................................... Sociology
Ph.D., University of Wisconsin, 1956; Associate Professor

KIRK E. NAYLOR ...................................................... Education
Ed.D., University of Kansas, 1952; Professor; Dean of Administration

JOHN M. NEWTON ...................................................... Psychology
Ph.D., Ohio State University, 1953; Associate Professor

B. GALE OLESON ...................................................... Education
Ph.D., University of Wyoming, 1931; Associate Professor; Director, Academic Testing and Counseling

D. T. FEINBERG ...................................................... Psychology
Ph.D., University of Texas, 1938; Associate Professor; Director Child Study Service in co-operation with Omaha Public Schools

DONALD J. PFLASTERER ............................................ Education
M.Ed., University of Nebraska, 1952; Associate Professor; Dean of Student Personnel
UNIVERSITY OF OMAHA

GEORGE R. RACHFORD ..................................... Education
Ed.D., Indiana University, 1955; Professor; Dean of College of
Graduate Studies
ROY M. ROBBINS ..................................... History
Ph.D., University of Wisconsin, 1929; Professor
JAMES A. SCRIVEN ..................................... Education
Ed.D., University of Oklahoma, 1961; Assistant Professor;
Director of Admissions
SAM SOLLNBERGER ..................................... Elementary Education
Ed.D., University of Nebraska, 1961; Associate Professor; Assistant Dean,
College of Adult Education
PAUL J. STAGEMAN ..................................... Chemistry
Ph.D., University of Nebraska, 1963; Associate Professor
ELROY STEELE ......................................... Economics
Ph.D., State University of Iowa, 1937; Associate Professor
A. STANLEY TRICKETT ................................ History
Ph.D., The Victoria University of Manchester, England, 1933;
Professor and Head of Department
WILLIAM T. UTLEY ...................................... Political Science
M.A., University of Arkansas, 1936; Professor and Head of Department;
Director, Public Affairs Institute; Dean of College of Adult Education
PHILIP H. VOGT ......................................... Sociology
M.S., Washington University, 1935; Associate Professor
RALPH M. WARDLE ..................................... English
Ph.D., Harvard University, 1949; The Albert W. Jefferis
Professor and Head of Department

UNIVERSITY OF OMAHA

ACCREDITED STANDING

The University of Omaha is fully accredited by the North Central Association of Colleges and Secondary Schools, the National Council for Accreditation of Teacher Education, and is a member of the National Commission on Accrediting (not an accrediting agency), the American Association of Colleges of Teacher Education, the American Association of Urban Universities, the Association of American Colleges, the National University Extension Association, and the American Council on Education. It is on the approved list of the American Association of University Women and was included on the last accredited list issued by the Association of American Universities. Its courses are accepted, for purposes of certification, by the Nebraska State Department of Public Instruction.

Course credits from the University of Omaha are accepted by other colleges and universities which are members of the North Central Association and by other regional accrediting agencies.

The University maintains an institutional membership in the Midwest Conference on Graduate Study and Research and is a member of the Council of Graduate Schools in the United States.

UNIVERSITY REGULATIONS

The University and its various colleges, divisions, and departments reserve the right to change the rules controlling admission to, instruction in, and graduation from the University or its various divisions.

Such regulations are operative whenever the University authorities deem necessary and apply not only to prospective students but also to those currently enrolled in the University.

The University also reserves the right to withdraw courses, to reassign instructors, and to change tuition and fees at any time.
HISTORICAL SKETCH

The University of Omaha became a municipal university in 1930, but its history as an educational institution began more than 20 years earlier.

In 1908, through the efforts of a group of far-sighted citizens, the University of Omaha was incorporated as a coeducational, non-sectarian college. The first college term opened in September, 1909, under the leadership of Dr. Daniel E. Jenkins. The original campus was located at 24th and Pratt Streets.

The University grew rapidly in these early years. Its physical plant was developed through the acquisition of additional properties. The John Jacobs Memorial Gymnasium, a gift of Mrs. M. O. Maul, and Joslyn Hall, a gift of Mr. George A. Joslyn, were the major buildings.

The movement to make the University a municipal institution began in 1929. In that year the Legislature of Nebraska passed an act authorizing cities of the metropolitan class to establish and maintain municipal universities.

The citizens of Omaha voted on May 6, 1930, to establish the Municipal University of Omaha. In the summer of 1930, the Omaha Board of Education selected the first University Board of Regents, which was inducted into office on July 1, 1930. In January, 1931, the new Board of Regents took over the old University of Omaha and its properties.

In November, 1936, the University received a grant from the Public Works Administration. This grant, together with accrued building funds, financed in 1937-38 the erection of a modern educational structure of Georgian style on the permanent, 51 acre site south of Dodge Street at 60th.

Since the University of Omaha became a municipal institution, important advances have been achieved in faculty personnel, curricular reforms, administrative organization, scientific laboratories, and in library facilities during the presidencies of Dr. W. E. Sealock, 1931-35, Dr. Rowland Haynes, 1935-48, and Dr. Milo Bail, who took office in 1948. The University now has five undergraduate colleges, plus a Graduate College.

In 1949, the $750,000 Fieldhouse, stadium and playing fields were completed providing facilities in all sports. In the city election of May, 1951, Omaha citizens voted authority to the University to levy to the extent of two mills. In June, 1951, an Air Force ROTC unit was established. The $850,000 Gene Eppley Library was completed in 1953.

In 1959, The Student Center Building and the Applied Arts-Classroom Building were completed for use in an expanded educational program.

In 1962 a $633,325 wing was completed on the Applied Arts Building, and a $580,000 wing on the Gene Eppley Library was completed in 1963.
All students must complete physical examinations in the University Health Office before admittance to the University. The University Health Office does not prescribe hearing aids, glasses, or dental care, nor does it offer complete diagnosis or treatment of diseases. In all such matters, the student is advised and urged to consult his own family physician. All injuries occurring on campus should be reported at once to the University Health Office (room 250, Administration Building). The University offers only first aid, and the cost of all subsequent treatment must be assumed by the student. First aid is given in case of accidents or illness. This service is extended to all persons on the campus, but the other services of the Office are for students only. Students with symptoms of illness are expected to report to the University Health Office instead of to their classes. Thus, communicable illnesses can be identified at the earliest possible moment, the student advised to consult his physician, and the general student body protected against the spread of infection.

While the treatment of disease and the correction of defects is left to the family physician, this Office carries on a program of education in correct health habits, takes a sympathetic interest in the student's problems and anxieties over his physical condition, and aims to encourage him and support him in his efforts to establish and maintain a high level of health and well-being. No registration is complete in any semester until the Nurse or University Physician has stamped the student's identification card with his health rating.

PLACEMENT SERVICE
Administration Building, Room 231
All students desiring employment should register in the Placement Office, Room 231. The Placement Office helps students and graduates get full-time, part-time or summer jobs. Seniors and juniors will find available dozens of brochures describing job openings in all types of American business. Senior interviews are arranged with companies which recruit college graduates. Approved Personal Data Sheets are supplied registered seniors without charge.

The Placement Office makes an active effort to obtain employment for all students desiring jobs. It cannot, however, guarantee to secure employment for every student.

AUDIO-VISUAL AIDS
Gene Eppley Library
The services of this department, located in the Library, are designed to assist faculty and students in procurement, distribution, utilization, and evaluation of audio-visual materials and equipment. The service is particularly valuable to students who are planning to go into teaching.

There is increasing need for each of the services: (1) to provide information, materials, and equipment to University faculty and students; (2) to provide photographic services, including darkroom facilities for classes and student publications; (3) to schedule and arrange appropriate exhibits in display cases; (4) to provide a graphic arts service; (5) to provide pre-service and in-service training in audio-visual education for teachers and education students; (6) to provide audio-visual materials and consultation to schools and community groups.

BOOK STORE
Student Center
Textbooks and supplies necessary for classes taught by the University of Omaha are sold in the Book Store to University of Omaha students and faculty only. Clerks may require students to show identification cards at any time, and the Book Store Manager may refuse to sell merchandise which he has reason to believe is going to non-students or non-faculty members of the University of Omaha. All sales in the Book Store are on a strictly cash basis. No books or supplies may be charged unless payment for same has been guaranteed by scholarship funds or a governmental agency.

FOOD SERVICE
Student Center
The new Student Center features various game rooms, book store, snack bar, ballroom, lounges, cafeteria, private dining rooms, offices, student meeting and conference rooms. The Cafeteria and the Ouampi Room are not public restaurants. Because of the distance of the University from the main business district, the Cafeteria and the Ouampi Room are maintained for the convenience of the students and the faculty. Student activities cards may be demanded by the cashiers at any time. Students may bring guests occasionally, but the practice is not encouraged.

All food is dispensed on a strictly cash basis. No one may defer payment for meals. Food and beverages must be kept in the Cafeteria. Coffee, sandwiches, etc., may not be taken to other parts of the building for consumption, nor can food be brought into the cafeteria or Student Center by organizations for special services. The regular food service staff is in charge of all food purchases, preparation and serving.

THE SUMMER SESSION
The Summer Session of the University gives graduate students an exceptional opportunity to study for the Master's degree. Every effort is made to make the summer work as attractive and valuable as that of the other sessions. Outstanding authorities from all over the country are sought for workshops, institutes, and courses of instruction.

All classroom buildings, the Gene Eppley Library and the Student Center are air-conditioned.
THE COLLEGE OF GRADUATE STUDIES
George R. Racford, Dean

The first Master's degree was awarded by a special vote of the Board of Regents of the "old" University of Omaha in June, 1931. Graduate work leading to the Master of Arts degree was authorized by the newly organized Municipal University, September, 1931, to be supervised by a Committee on Graduate Studies. In 1942, the Graduate Division was established. The degree of Master of Science in Education was approved in 1948. In 1954, the Committee on Graduate Studies became the Graduate Council and the Chairman became the Director of the Division. In 1960, the Board of Regents authorized a year of graduate study in Education beyond the Master's degree.

Recognizing the growing importance of graduate education, the Board of Regents, in October, 1962, established the College of Graduate Studies as the sixth college of the University of Omaha. The College of Graduate Studies at the University of Omaha was established to provide an opportunity for advanced study and independent investigation in a limited number of fields of learning for qualified students:

1. To work toward a Master of Arts or Master of Science degree.
2. To earn graduate credit for the issuance or renewal of certificates for teachers and administrators.
3. To provide for professional advancement and scholarly objectives.

Consistent with these objectives, numerous opportunities are provided for advanced students to pursue their studies to the point of original research and investigation, to the discovery of facts, methods, or values. Under the guidance of a major adviser, the student must rely upon his own initiative to apply the principles of methodic study; to master, criticize, and evaluate; and to discover the existing literature in a chosen field of study.

To enable the student to attain these objectives, the College of Graduate Studies provides the following facilities: workshops, institutes, seminars, research and special problems courses, supervised thesis instruction, and the supervision of special projects in courses open to graduate credit.

Thus the College of Graduate Studies promotes the spirit of free investigation and free inquiry in the various fields of knowledge, and at the same time serves to unite the various branches of the University in the common task of advancing human knowledge and providing for society intelligent, capable leadership.

ADMINISTRATION

The Graduate Council, which is the legislative and executive body of the College, prescribes the qualifications of all professors who offer graduate work and approves all courses which may be taken for graduate credit.
problems. Thus, the graduate courses are vitalized by the practical applications and improvements which teachers are able to make in their teaching-learning situations.

Graduate students are expected to become familiar with the latest research in educational methods and techniques. At the University of Omaha, they are given opportunities to engage in the study of child growth and development, while continuing their studies in the teaching subjects. Workshops in curriculum building, as well as clinics in language arts, reading, and child psychology are definite parts of the program. Teachers who wish to advance in the profession by becoming principals, supervisors, or superintendents may take a graduate program leading to these particular certificates.

The University brings nationally recognized authorities to the campus to conduct conferences and clinics in various phases of educational administration and supervision. Teachers, supervisors, and administrators are thus enabled to secure specific aid which will be of value to them in the solution of their individual teaching-learning problems.

INTERNSHIPS AND ASSISTANTSHIPS

Graduate internships in biology, education (elementary, secondary, guidance, reading, school administration), college business management, English, history, psychology (general, industrial), physical education (men's), social science, and sociology are available for qualified students.

Internships carry stipends of $1,600 each with the remission of tuition. The graduate program for such students is limited to approximately 12 hours a semester. An intern must be a graduate student enrolled in a program of courses carrying credit toward a Master's degree in the particular department in which the internship has been granted. The purpose of the internship is to provide the student with practical experience which will be of co-ordinate or supplementary value to his degree work. This professional activity requires approximately 20 hours a week.

Assistantships in psychometry consisting of one year of graduate study with practical experience in the field of individual intelligence and aptitude testing and the group testing of children are available in the Child Study Center which is operated in cooperation with the Omaha public schools. Psychometricians are to be on duty from August 15 to July 15 and are to work 30-35 hours per week. Each assistantship in psychometry carries a stipend of $2,500 plus the remission of tuition.

Applications and their supporting credentials must be received on or before March 1. Address requests for information and applications to the Dean, College of Graduate Studies.
THE MASTER OF ARTS DEGREE
WITH MAJORS IN EDUCATION
ENGLISH, HISTORY, PSYCHOLOGY, SOCIOLOGY

The program for the Master of Arts degree will usually be arranged to conform to one of the following plans:
1. A major of 36 semester hours in the major field of study.
2. A thesis not to exceed six semester hours in independent study under the direction of the major adviser.

THE MASTER OF ARTS DEGREE
WITH A MAJOR IN GENERAL SCIENCE

The program for the Master of Arts with a major in general science will be directed by a Graduate Science Committee consisting of the Dean of the College of Graduate Studies and the department heads of each of the science areas: biology, chemistry, mathematics, and physics. Each candidate will be assigned an adviser who will be responsible for the candidate's curriculum and thesis in accordance with the policies established by the Graduate Science Committee and the Graduate Council.

Requirements: An applicant for full admission to the graduate program in science must present, as a minimum, the following prerequisites:
- Inorganic or General Chemistry .......... two semesters
- General Physics .......................... two semesters
- General Biology ........................... two semesters
- General Zoology or General Botany ....... two semesters
- Mathematics .............................. through Analytic Geometry

Degree Requirements: The degree requires a minimum of 36 semester hours for completion. Candidates must complete a minimum of 30 semester hours of approved course work and, in addition, submit a thesis, credit for which will be allowed to a maximum of six semester hours. Courses leading to the degree will be distributed across the science areas according to the needs of the student with a maximum of fifteen semester hours allowed in any one field.

In general, the student's program will include at least one course in each of the following fields: chemistry, physics, mathematics, biology. Any deficiency in a basic zoological, botanical, chemistry, physics, or mathematics course must be made up but may not be counted as part of the 36 hour graduate requirement.
This examination is to be taken when no more than three hours of graduate course work (excluding Psychology 595) remains beyond work in progress.

2. Psychology 595, Practicum, must be taken for at least three hours credit. Students are allowed to include up to three hours of additional credit in Psychology 490 or Psychology 595 as part of the 36 hours total.

MASTER OF SCIENCE DEGREE
WITH A MAJOR IN SPEECH CORRECTION

Candidates applying for admission to a Master of Science degree program with a major in speech therapy are expected to meet the following requirements:

1. Pass an examination to determine adequate personal voice and speech proficiency and adequate hearing acuity for speech. This examination is administered by the Speech and Hearing Clinic of the University.
2. Have successfully completed a minimum of 15 semester hours of coursework leading towards eligibility for teacher certification.

Those wishing to meet national or state certification requirements for speech therapists should consult with the departmental adviser before planning programs of study.

THE MASTER OF SCIENCE DEGREE
WITH A MAJOR IN EDUCATION

This degree is designed primarily for the master teacher, supervisor, or administrator. It is granted upon the completion of a program of advanced study to students who are working professionally in the field of education.

The requirement for this degree is 36 semester credit hours, and must always include:

- Ed. 301, Introduction to Research 3 hours
- Psy. 551, Advanced Educational Psychology 3 hours
- Ed. 505, Seminar in Education 3 hours
- Ed. 502, History and Philosophy of Education 3 hours

The total program of courses will usually be arranged to conform to the following general pattern:

1. Twenty-one to 24 semester hours in the major field of specialization; such as, elementary education, secondary education, educational administration, and guidance.
2. Nine to 12 semester hours in a minor field of study.

(3) Curricula in administration will also include Education 570, Practicum.

The curriculum pattern covers three areas: professional education, specialized teaching fields, and directed academic electives.

Professional education may include courses in the following fields: administration, supervision, secondary education, elementary education, educational guidance, master teacher preparation, nursing education, and college business management.

Students may major in the following fields: elementary education, guidance, public school administration, secondary education, nursing education, special education, (includes speech correction, education for the deaf or mentally retarded) and college business management. Minor fields include: audio-visual education, education (for those majoring in academic fields), elementary education, physical education for men, reading, secondary education, and others.

The program in the major field of study will be determined by the student and his major adviser; the minor field of study by the student and his minor adviser, subject to the approval of the Dean.

MAJOR FIELDS

Students pursuing a Master of Science degree with a major in education shall be expected to take at least nine semester hours in academic electives.* These should preferably be in courses other than those offered in the College of Teacher Education. These courses shall be selected on the basis of advisement and availability. For purposes of brevity, such courses shall be designated as academic electives. The following are suggested programs only which may apply to the Master of Science degree with a major in education degree and the Master of Arts degree with a major in education:

MASTER TEACHING MAJOR

** Elementary

**I. Academic Electives 15 hours

**II. Required Courses 12 hours

* Ed. 501, Introdu. to Research
* Ed. 505, Educ. Seminar (or Thesis)
* Ed. 566, Administration and Supervision in the Elem. School

**III. Select three courses from the following:

* Ed. 517, Problems in Teaching Reading in the Elem. School
* Ed. 533, Curriculum Planning Elem.
* Ed. 541, Tool Subjects in the Elem. School
* Ed. 542, Cultural and Content Subjects in the Elem. School

* Except where otherwise specified.
** Students who elect to take the M.A. degree will also reduce their electives by three hours.
## EDUCATION MAJOR

### Secondary

**I. Academic Electives**
- 9 hours

**II. Required Courses**
- 18 hours

*Ed. 501, Intro. to Research*

**II. Required Courses**
- 12 hours

*Ed. 503, Educ. Seminar (or Thesis)*

**I. Academic Electives**
- 12 hours

**II. Required Courses**
- 24 hours

*Ed. 518, Problems in Teaching Reading in the Secondary School*

### Elementary

**I. Academic Electives**
- 9 hours

**II. Required Courses**
- 24 hours

*Ed. 519, Diagnostic and Remedial Instruction*

### Secondary

**I. Academic Electives**
- 12 hours

**II. Required Courses**
- 24 hours

*Ed. 404, The Junior High School*

*Ed. 501, Intro. to Research*

*Ed. 567, Administration and Supervision in the Secondary School*

*Ed. 518, Problems in Teaching Reading in the Secondary School*

*Ed. 520, Principles of Guidance*

*Ed. 503, Hist. and Phil. of Educ.*

*Ed. 505, Educ. Seminar (or Thesis)*


**Students who elect to take the M.A. degree will also reduce their electives by three hours.**

**Students may elect to take alternate of required subjects e.g., Ed. 507 in required area, then Ed. 514 can be taken as an elective or vice versa.**

---

## ADMINISTRATION MAJOR

### Elementary

**I. Academic Electives**
- 9 hours

**II. Required Courses**
- 18 hours

*Ed. 501, Intro. to Research*

*Ed. 502, Hist. and Phil. of Educ.*

*Ed. 567, Principles of School Administration*

*Ed. 566, Administration and Supervision in the Elem. School*

*Ed. 570, Practicum*


### Secondary

**I. Academic Electives**
- 9 hours

**II. Required Courses**
- 18 hours

*Ed. 501, Intro. to Research*

*Ed. 502, Hist. and Phil. of Educ.*

*Ed. 567, Principles of School Administration*

*Ed. 566, Administration and Supervision in the Elem. School*

*Ed. 570, Practicum*


### Required Courses

*Ed. 404, The Junior High School*

*Ed. 501, Intro. to Research*

*Ed. 567, Administration and Supervision in the Secondary School*

*Ed. 518, Problems in Teaching Reading in the Secondary School*

*Ed. 520, Principles of Guidance*

*Ed. 503, Hist. and Phil. of Educ.*

*Ed. 505, Educ. Seminar (or Thesis)*


**Students who elect a major in School Administration must have had three years of successful teaching experience prior to admission to the program. Students who elect a major in Guidance must have had two years of successful teaching experience prior to admission to the program.**

---
UNIVERSITY OF OMAHA

GUIDANCE

I. Required Courses .................................................. 30 hours
   Ed. 413, Intro. to Statistical and Exp. Meth.
   Ed. 501, Intro. to Research
   Ed. 505, Educ. Seminar
   Ed. 520, Principles of Guidance
   Ed. 521, Organization and Administration of Guidance
   Ed. 522, Occupational and Educ. Information
   Ed. 523, Individual Analysis
   Ed. 524, Counseling Practices
   Ed. 525, Practicum

II. Required Courses .................................................. 27 hours

   Ed. 464, Retarded
   Ed. 465, Teaching the Mentally Retarded
   Spec. Ed. 420, Teaching the Exceptional Child
   Spec. Ed. 421, Teaching the Mentally Retarded
   Spec. Ed. 422, Teaching the Exceptional Child
   Speech Correct., Teaching the Def.
   Speech Correct., Teaching the Mentally Retarded

   Students who elect to take the M.A. degree will also reduce their electives
   for three hours.

   Students who elect a major in School Administration must have had two years of
   successful teaching experience prior to admission to the program.

SPECIAL EDUCATION MAJOR

Teaching the Deaf

I. Required Courses .................................................. 30 hours
   Ed. 501, Intro. to Research
   Ed. 425, Observations and Student Teaching
   Spec. Ed. 421, Teaching Speech to the Deaf I
   Spec. Ed. 422, Teaching Speech to the Deaf II
   Spec. Ed. 423, Teaching Language to the Deaf I
   Spec. Ed. 424, Teaching Language to the Deaf II
   Spec. Ed. 433, Method of Teaching Speech Reading
   Spec. Ed. 434, Teaching Elem. School Subjects to the Deaf I
   Spec. Ed. 435, Teaching Elem. School Subjects to the Deaf II
   Spec. Ed. 437, Hearing Tests and Auditory Training
   Spec. Ed. 438, Auditory and Speech Mechanisms

   ** Students who elect to take the M.A. degree will also reduce their electives
   for three hours.

   Students who elect a major in School Administration must have had three years
   of successful teaching experience prior to admission to the program.

   Students who elect a major in Guidance must have had two years of successful
   teaching experience prior to admission to the program.

UNIVERSITY OF OMAHA

II. Select two courses from the following:
   Psy. 464, Abnormal Psy.
   Ed. 502, Hist. and Phil. of Educ.
   Ed. 517, Problems in Teaching Reading in the Elem. School
   Psy. 552, Psy. of the Exceptional Child

   Teaching The Mentally Retarded

I. Required Courses .................................................. 34 hours
   Spec. Ed. 462, Teaching the Exceptional Child
   Spec. Ed. 463, Teaching the Trainable Child
   Spec. Ed. 464, Teaching the Educ. Retarded
   Spec. Ed. 475, Obs. & Student Teaching
   Psy. 413, Intro. to Statistical and Exp. Method
   Psy. 443, Personality Theory
   Psy. 444, Abnormal Psychology
   Psy. 553, Individual Tests
   Ed. 501, Intro. to Research
   Ed. 502, Hist. and Phil. of Educ.

II. Two Hours Elective .................................................. 2 hours

   Prerequisite: Certification at the undergraduate level

   Speech Correction

I. Required Courses .................................................. 12 hours
   Spec. Ed. 442, Psychology of Speech Correction
   Spec. Ed. 443, Speech Pathology: Voice and Articulation
   Spec. Ed. 444, Speech Pathology: Rhythm and Symbolization
   Spec. Ed. 446, Speech Evaluation
   Spec. Ed. 448, Measurement of Hearing

II. Electives in the following areas: Speech Correction, Teaching the Deaf, Teaching the Mentally Retarded, Psychology, and Counseling

   Minimum Total ................................................... 36 hours

   Speech Correction

   Minimum Total ................................................... 36 hours
COLLEGE BUSINESS MANAGEMENT

A degree for administrators of colleges and universities — presidents, business managers, accountants, comptrollers, purchasing agents, registrars, etc. For more complete details of this program, write to the Dean of the College of Graduate Studies.

A substantial portion of this degree program consists of short-courses (Education 546, College Business Management, 2 hours credit), offered during one week of the summer session, generally the last week in July.

In addition to the four hours in short-courses, the candidate for the Master's degree will offer 12 hours of standard courses in the field of education as noted below (Education 481, 100, 502, and 505). Academic electives comprising 18 to 21 credit hours, may be taken from graduate level courses in education, economics, political science or psychology. The student must present a total of 36 hours in regular education courses and electives, for the Master of Science degree. If the student desires, he may receive a Master of Arts degree by presenting 24 hours of course work plus a thesis of three to six hours credit in lieu of a corresponding number of hours of elective work. It will be noted that as many as six hours of credit may be transferred from other accredited graduate schools, provided the transferred credits can be fitted into the degree program.

Prerequisite: Bachelor's degree from an accredited institution and preparation in accounting and major work in either business administration or education. Students with inadequate preparation in accounting must achieve reasonable proficiency in order to be admitted to the program for degree.

I. Academic Electives .................................................. (Not to exceed 21 hours)
   (From graduate level courses in education, political science, psychology, English, history, sociology or economics)

II. Required Courses .................................................. 12 hours
   Ed. 481, Principles of Adult Education
   Ed. 500, Special Studies (Subject to be associated with college business management and report worthy of publication)
   Ed. 502, Hist. and Phil. of Educ.
   Ed. 505, Educ. Seminar
   Ed. 546, College Business Management

UNIVERSITY OF OMAHA

MINOR FIELDS IN EDUCATION

Audio-Visual

Ed. 487, Audio-Visual Production
Ed. 508, Topics in Audio-Visual Edu.

Physical Education for Men

P.E. 493, Measurement and Evaluation in P.E.
P.E. 487, Problems in P.E.
P.E. 526, Adv. P.E. Activities
P.E. 527, Advanced Organization and Administration of P.E.

Education

Ed. 501, Intro. to Research
Ed. 502, Hist. and Phil. of Educ.
Ed. 510, Educ. Seminar

Reading

Ed. 517, Problems in Teaching Reading in the Elem. School
Ed. 518, Problems in Teaching Reading in the Secondary School
Ed. 519, Diagnostic and Remedial Instruction
Ed. 530, Special Studies

Academic Minors

At least nine to twelve hours in any one of the following disciplines: English, history, political science, psychology, sociology, biology, chemistry, economics, French, German, Spanish, and mathematics.

DEPARTMENTS OF INSTRUCTION

Key to symbols:
I — offered in the first semester of each year
II — offered in the second semester of each year
S — offered in the summer session
E — offered only as an evening class at irregular intervals.

Courses not offered in every academic year are followed by numerals indicating the years in which they will probably be offered (for example, 63-64). Courses numbered 500 or above are open to graduate students only. Courses numbered 400 are open to both seniors and graduates. Courses numbered 300 are open to graduate students for graduate credit only upon approval of the department head, the major adviser, and the Graduate Council. For description of 300 and 400-numbered courses, consult the undergraduate sections of the University Catalog.
### DEPARTMENT OF ENGLISH

<table>
<thead>
<tr>
<th>Course</th>
<th>Prereq</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shakespeare PreReq: Eng. 231</td>
<td></td>
<td>(II) 3</td>
</tr>
<tr>
<td>Seventeenth Century Literature</td>
<td>PreReq: Eng. 231 or 232</td>
<td>(II, 64) 5</td>
</tr>
<tr>
<td>English Drama before 1642 PreReq: Eng. 231</td>
<td></td>
<td>(I) 3</td>
</tr>
<tr>
<td>The English Novel PreReq: Eng. 232</td>
<td></td>
<td>(II, 64) 5</td>
</tr>
<tr>
<td>American Novel PreReq: Eng. 232</td>
<td></td>
<td>(II, 64) 5</td>
</tr>
<tr>
<td>History of the English Language PreReq: Eng. 231</td>
<td></td>
<td>(II, 64) 5</td>
</tr>
<tr>
<td>Literature of the Romantic Period PreReq: Eng. 232</td>
<td></td>
<td>(II, 64) 5</td>
</tr>
<tr>
<td>Literature of the Victorian Period PreReq: Eng. 232</td>
<td></td>
<td>(II, 64) 5</td>
</tr>
<tr>
<td>Seminar: Romanticism and Realism</td>
<td>PreReq: graduate standing or permission of department head</td>
<td>(II) 3</td>
</tr>
<tr>
<td>Seminar: Literary Criticism</td>
<td>PreReq: graduate standing or permission of department head</td>
<td>(II) 3</td>
</tr>
<tr>
<td>Seminar: American Literature</td>
<td>PreReq: graduate standing or permission of department head</td>
<td>(II) 3</td>
</tr>
<tr>
<td>Seminar: Victorian Literature</td>
<td>PreReq: graduate standing or permission of department head</td>
<td>(II) 3</td>
</tr>
<tr>
<td>Seminar: Shakespeare</td>
<td>PreReq: graduate standing or permission of department head</td>
<td>(II) 3</td>
</tr>
</tbody>
</table>

### DEPARTMENT OF GENERAL SCIENCE

#### Biology

<table>
<thead>
<tr>
<th>Course</th>
<th>Prereq</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Morphology of Lower Plants</td>
<td>PreReq: one year of gen. botany</td>
<td>(I, 65 II, 64) 3</td>
</tr>
<tr>
<td>Morphology of Higher Plants</td>
<td>PreReq: one year of gen. botany</td>
<td>(I, 65 II, 64) 3</td>
</tr>
<tr>
<td>Plant Anatomy PreReq: one year of gen. botany</td>
<td></td>
<td>(I, 65 II, 64) 3</td>
</tr>
<tr>
<td>Ecology PreReq: Biol. 113-114 and 153 and 154</td>
<td></td>
<td>(II) 3</td>
</tr>
<tr>
<td>Parasitology PreReq: Biol. 113-114</td>
<td></td>
<td>(II, 64) 4</td>
</tr>
<tr>
<td>Entomology PreReq: Biol. 113-114</td>
<td></td>
<td>(II, 64) 4</td>
</tr>
<tr>
<td>Genetics PreReq: one year of college biol.</td>
<td></td>
<td>(I, II) 3</td>
</tr>
<tr>
<td>General Bacteriology PreReq: Biol. 153-154, Chem. 214 (concurrently)</td>
<td></td>
<td>(II) 4</td>
</tr>
<tr>
<td>Histology PreReq: one year of gen. zool. and a course in anat.</td>
<td></td>
<td>(I) 3</td>
</tr>
<tr>
<td>Embryology</td>
<td>PreReq: Biol. 113-114 and a course in vertebrate anatomy</td>
<td>(I) 4</td>
</tr>
<tr>
<td>Cellular Biology PreReq: Mammalian anat. or plant morph. or plant anat.</td>
<td></td>
<td>(I) 4</td>
</tr>
<tr>
<td>Animal Physiology PreReq: Mammalian anat. or plant morph. or plant anat.</td>
<td></td>
<td>(I) 4</td>
</tr>
<tr>
<td>Plant Physiology PreReq: one year each of plant morph. or plant anat. or organic chem. and 8 hrs. phy.</td>
<td>(II) 4</td>
<td></td>
</tr>
<tr>
<td>Organic Evolution PreReq: genetics</td>
<td></td>
<td>(II) 4</td>
</tr>
<tr>
<td>Vertebrate Taxonomy (exclusive of Aves)</td>
<td>PreReq: Biol. 216</td>
<td>(II) 4</td>
</tr>
</tbody>
</table>

### DEPARTMENT OF CHEMISTRY

<table>
<thead>
<tr>
<th>Course</th>
<th>Prereq</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Organic Preparations</td>
<td>PreReq: Chem. 214</td>
<td>(I, II) each 1</td>
</tr>
<tr>
<td>Physical Chemistry PreReq: Chem. 212 and 214, Phys. 212</td>
<td></td>
<td>(I, II) each 4</td>
</tr>
<tr>
<td>Identification of Organic Compounds PreReq: three years of college chem. including Chem. 214</td>
<td>(II, 64) 3</td>
<td></td>
</tr>
<tr>
<td>Advanced Organic Chemistry PreReq: three years of college chem. including Chem. 214</td>
<td>(II, 64) 3</td>
<td></td>
</tr>
<tr>
<td>Biochemistry</td>
<td></td>
<td>(II) 3</td>
</tr>
<tr>
<td>Problems in Chemistry PreReq: three years of chem. and</td>
<td></td>
<td>(I, II, S) credit arranged</td>
</tr>
<tr>
<td>permission of instructor</td>
<td></td>
<td>(I, II, S) credit arranged</td>
</tr>
<tr>
<td>Research in Chemistry</td>
<td></td>
<td>(I, II, S) 3 hours</td>
</tr>
<tr>
<td>Analytical and Instrumental Analysis for Teachers</td>
<td></td>
<td>(I, II, S) 3 hours</td>
</tr>
<tr>
<td>Organic Chemistry for Teachers</td>
<td>PreReq: Chem. 111-112, 181-182</td>
<td>(II) 4</td>
</tr>
<tr>
<td>Organic Chemistry for Teachers</td>
<td>PreReq: Chem. 111-112, 181-182</td>
<td>(II) 4</td>
</tr>
</tbody>
</table>

### DEPARTMENT OF PHYSICS

<table>
<thead>
<tr>
<th>Course</th>
<th>Prereq</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elements of Electronics PreReq: trig. and Phys. 112 or 212</td>
<td></td>
<td>(I) 4</td>
</tr>
<tr>
<td>Optics PreReq: trig. and Phys. 112 or 212</td>
<td></td>
<td>(I) 4</td>
</tr>
<tr>
<td>Modern Physics PreReq: Phys. 112 or 212, and calculus</td>
<td></td>
<td>(I, II, 64) 4</td>
</tr>
<tr>
<td>Electricity and Magnetism PreReq: Phys. 112 or 212, and calculus</td>
<td></td>
<td>(I, II, 64) 4</td>
</tr>
<tr>
<td>Heat and Thermodynamics PreReq: Phys. 112 or 212, and calculus</td>
<td></td>
<td>(I, II, 64) 4</td>
</tr>
<tr>
<td>Problems in Physics PreReq: two years of college physics and/or</td>
<td></td>
<td>(I, II, S) each 1.5</td>
</tr>
<tr>
<td>permission of instructor</td>
<td></td>
<td>(I, II, S) each 1.5</td>
</tr>
<tr>
<td>Research in Physics</td>
<td></td>
<td>(I, II, S) 3 hours</td>
</tr>
</tbody>
</table>

**Required of all candidates:**

- Only two 300 level courses will be allowed in any department toward the degree.
- All 300 and 400 level courses require an additional project for graduate credit.
507 Great European Historians Prereq: acceptance as a graduate major or minor in hist. and permission of the department head and the instructor (Not open for credit to students who have taken Hist. 497, or the equivalent) (II, 64-65) 3 hours
512 Seminar in American History: The Jacksonian Era Prereq: acceptance as a graduate major or minor in hist. and permission of the instructor (I) 3 hours
517 Seminar in American History: The Frontier Prereq: acceptance as a graduate major or minor in hist. and permission of the instructor (II) 3 hours
522 Seminar in American History: Civil War and Reconstruction Prereq: acceptance as a graduate major or minor in hist. and permission of the instructor (II) 3 hours
532 Seminar in Recent American History Prereq: acceptance as a graduate major or minor in hist. and permission of the instructor (I) 3 hours
533 Seminar in Local History: Nebraska and The Great Plains Prereq: acceptance as a graduate major or minor in hist. and permission of the instructor (II) 3 hours
542 Seminar in United States Public Land Policy and Conservation Prereq: acceptance as a graduate major or minor in hist. and permission of the instructor (II) 3 hours
551 Seminar in Early Modern European History Prereq: acceptance as a graduate major or minor in hist. and permission of the instructor (I) 3 hours
553 Seminar in European History: The Revolutionary Age Prereq: acceptance as a graduate major or minor in hist. and permission of the instructor (II) 3 hours
555 Seminar in Nineteenth Century European History Prereq: acceptance as a graduate major or minor in hist. and permission of the instructor (I) 3 hours
556 Seminar in Twentieth Century European Diplomatic History Prereq: acceptance as a graduate major or minor in hist. and permission of the instructor (II) 3 hours
558 Seminar in World History: Military History and Policy Prereq: acceptance as a graduate major or minor in hist. and permission of the instructor (I) 3 hours
565 Seminar in Eighteenth Century British History Prereq: acceptance as a graduate major or minor in hist. and permission of the instructor (II) 3 hours
566 Seminar in British History: The Early Modern Period Prereq: acceptance as a graduate major or minor in hist. and permission of the instructor (II) 3 hours
569 Seminar in Contemporary British History Prereq: acceptance as a graduate major or minor in hist. and permission of the instructor (II) 3 hours
601 Graduate Thesis: History (I, I, I, I, I, I, I, I) each 3 hours
DEPARTMENT OF PSYCHOLOGY

413 Introduction to Statistical and Experimental Methods
Prereq: Math. 111. .................................................. (I,II,S) 3 hours

415 Statistical Inference Prereq: Psych. 413. ................. (I,II) 3 hours

416 Advanced Applications of Statistics Prereq: Psych. 415 (I) 3 hours

421 Experimental Psychology Prereq: Psych. 413. ........... (I,II) 4 hours

431 Educational Testing Prereq: Psych. 201 or 251. ....... (I) 3 hours

432 Tests and Measurements Prereq: Psych. 413. .......... (I) 3 hours

445 Personality Theory Prereq: Psych. 343. ................. (II) 3 hours

447 Abnormal Psychology Prereq: Psych. 343. ............. (II) 3 hours

449 Social Psychology Prereq: Psych. 343. ................. (II) 5 hours

477 Counseling Theory Prereq: Psych. 343 or Educ. 528. (II) 3 hours

452 Child Psychology Prereq: Psych. 201 or 251. ......... (I) 3 hours

454 Adolescent Psychology Prereq: Psych. 201 or 251. .. (II) 3 hours

457 Developmental Psychology Prereq: Psych. 301 and 345. (II) 3 hours

461 Human Engineering Prereq: Psych. 101 and permission of instructor ........................................... (II) 3 hours

490 Problems in Psychology Prereq: 15 hours in Psych. (III) 1-3 hours

493 History and Current Trends in Psychology Prereq: permission of instructor ................................. (II) 3 hours

495 Learning Theory Prereq: Psych. 301 and 421. ......... (II) 3 hours

501 Advanced Educational Psychology Prereq: permission of instructor .................................................. (I,II,S) 3 hours

533 Individual Tests: Children Prereq: permission of instructor .................................................. (I) 4 hours

534 Individual Tests: Adolescents and Adults Prereq: Psych. 533 (II) 4 hours

561 Advanced Industrial Psychology Prereq: Psych. 432 and 445 (I) 3 hours

591 Topical Seminar in Psychology Prereq: permission of instructor .................................................. (I,II,S) 1-3 hours

595 Practicum in Psychology Prereq: permission of instructor .................................................. (I,II,S) 1-3 hours

601 Thesis ................................................................. (I,II,S) 3-6 hours

602 Thesis ................................................................. (I,II,S) 3 hours each

DEPARTMENT OF SOCIOLOGY

401 The Community Prereq: Soc. 101. .......................... (II) 3 hours

404 Population Analysis Prereq: Soc. 101 and Statistics. (I) 3 hours

414 Urban Sociology .................................................. (I) 3 hours

421 Cultural Anthropology Prereq: Soc. 101 or 221. .. (I) 3 hours

431 Collective Behavior and Social Movements Prereq: Soc. 101 or 301. ........................................... (II) 3 hours

453 Criminology Prereq: Soc. 301. ............................. (II) 3 hours

444 Human Resources and Welfare Organization Prereq: Soc. 343 (II) 3 hours

451 Methods of Social Research Prereq: Statistics and nine hours of Soc. ................................................ (I) 3 hours

461 Contemporary Social Organization Theory (1962-63, Structure, Functionalism) Prereq: nine hours of Soc. (I) 3 hours

471 Development of Sociological Theory Prereq: nine hours of Soc. (I) 3 hours

492 Sociology Field Practice Prereq: permission of the instructor .................................................. (II) 3 hours

493 Topical Research Seminar Prereq: permission of

494 the instructor ........................................................ (II) 3 hours

501 Problems in Sociology, Seminar. Required of all graduate students. 1½ hrs. per week or equivalent academic year

510 Theory and Applications, Seminar or Independent Study. Arranged .............................................. 1 to 3 hours

601 Thesis ................................................................. 6 hours

602 Thesis ................................................................. 6 hours

As a prerequisite each student majoring in the Department must successfully complete at least one course in statistics of the level of Psychology 413 or higher.

A written comprehensive examination will be required covering the areas of: Social Problems, Social Psychology, Social Organization, and Sociological Method or Theory.
UNIVERSITY OF OMAHA

COURSES FOR MASTER TEACHER
AND MINOR FIELDS
(See University Catalog for description)

BIOLOGY
The following courses may be taken by special permission:
Biology 301, 302, 304, 310, 312, 325, 351, 352, 353, 360, 401, 402, 404, 415, 419, 425, 495, 496.

CHEMISTRY
The following courses may be taken by special permission:

ECONOMICS
The following courses may be taken by special permission:
Economics 311, 312, 315, 318, 412, 416, 417, 450, 451, 505.

FRENCH
The following courses may be taken by special permission:
French 313, 320, 324, 325, 443.

GERMAN
The following courses may be taken by special permission:
German 313, 333, 335, 336, 358, 422, 443.

SPANISH
The following courses may be taken by special permission:

MATHEMATICS
The following courses may be taken by special permission:
Mathematics 311, 324, 364, 411, 412, 414, 423, 424, 491, 492.

POLITICAL SCIENCE
The following courses may be taken by special permission:

PROCEDURES AND REGULATIONS

ADMISSION AND TRANSCRIPTS

The student admitted to graduate study is advised and expected to familiarize himself with the academic regulations of the University, the College of Graduate Studies, and the particular requirements of his own academic program. The student is responsible for complying with all regulations of the University, the College of Graduate Studies, and the departments of instruction, and for meeting all requirements for his degree. The student should consult with his adviser in the event that there is any question concerning the requirements for his degree.

Admission to the College of Graduate Studies may be granted to students who hold a baccalaureate degree from an accredited institution, and who offer at least fifteen semester hours of undergraduate work in the department of the proposed graduate major.

New students should correspond with, or go directly to, the Director of Admissions in order to apply for admission. Each new student will be required to file with the Director of Admissions:

(1) an application to the University of Omaha;
(2) an application to the College of Graduate Studies;
(3) present two (2) official transcripts of all undergraduate (and graduate, if any) college work previously taken. (Graduates of the University of Omaha need not submit transcripts)
(4) pay a transcript evaluation fee of $5 at the Cashier’s Office and have the receipt validated by the Director of Admissions. When applying by mail, enclose a check for the transcript evaluation fee.

Applications for Admission should be in the office of the Director of Admissions at least three weeks prior to the term in which the student expects to matriculate. Application for admission, together with transcripts, must be filed not only by those students desiring to work for a degree, but also by students desiring certification of graduate credit for a teacher’s license or for graduate credit to be transferred to some other graduate school. A student whose application is received too late for proper review may be admitted provisionally. The provisionally status will not be removed until one month after the opening of the semester.

Foreign students must provide letters of recommendation, statements of financial independence, and evidence of ability to speak and write the English language. The baccalaureate degree must have been received from an institution accredited by the proper accrediting agencies.

Admission to the College of Graduate Studies does not admit the student to candidacy for the Master’s degree. (See "Candidacy for Degree").
UNIVERSITY OF OMAHA
CLASSIFICATION OF ADMISSION

UNCONDITIONAL

Unconditional admission to graduate study may be granted to a student who has a Bachelor's degree from a regionally accredited institution, who has earned at least a B average in the undergraduate work in his proposed graduate major and/or minor, and who presents at least 15 semester hours of undergraduate work that meet specific requirements of departments in his graduate major and/or minors. A student from an institution which is not regionally accredited will be admitted on the same basis as he would be admitted by that state university or reporting institution in that state. In such cases, further work may be required, or suitable examinations, or in some cases the completion of a Bachelor's degree in an accredited institution.

PROVISIONAL

 Provisional admission may be granted to a student who has a Bachelor's degree from a regionally accredited institution but who has not completed all of the undergraduate prerequisite course requirements for admission to the College of Graduate Studies. This provisional status will continue until such time as the student has completed all of the undergraduate prerequisites for graduate study. A student on a provisional basis may, with the recommendation of the department head concerned, and the approval of the Graduate Dean take the undergraduate prerequisite courses and a graduate course concurrently, provided he has met the prerequisite requirements for the graduate course.

 Provisional admission may occasionally be granted to a student who has less than a B average in the undergraduate work in his proposed graduate major and/or minor, (but in no case less than a C average) upon recommendation of the department head of the major department and the minor if one is involved, and written approval by the Graduate Dean. This admission may be made for reasons of maturity, experience, or other extenuating circumstances which, if the student may be deemed capable of high quality graduate study. This provisional admission will not be revoked until the student has successfully demonstrated to the satisfaction of the Department and the Dean his ability to pursue graduate study.

A student may not apply for admission to candidacy for the degree until he has met the requirements of unconditional admission.

SPECIAL

 Special students who are not working on a degree program may be permitted to take graduate courses. This applies to graduate students who are meeting requirements for renewal of a certificate, professional growth courses for graduate credit, or students who are taking courses for cultural reasons. Students taking work in the special student classification must hold a Bachelor's degree from a regionally accredited institution and meet the prerequisite requirements set up by the departments in which they are doing their work. Any graduate credit earned by such a special student may be applied toward a degree program only after a student has been granted full standing (unconditional admission) and only if the credits he has earned are applicable on the degree program he proposes to pursue.

UNIVERSITY OF OMAHA
CONDITIONAL

A student who is within three semester hours of having completed all requirements for the Bachelor's degree at the University of Omaha, may be provisionally admitted to the College of Graduate Studies.

GRADUATE RECORD EXAMINATION

Graduate students who are candidates for a Master's degree are required to take the Graduate Record Examination during their first semester of enrollment in the College of Graduate Studies unless they have taken it previously and the scores are available to the Dean of the College.

This examination, which requires no special preparation or review, gives valuable evidence of a student's qualifications for graduate work and is very helpful in planning courses of graduate study. A nominal fee is charged for the examination. A student who has not taken the examination prior to his application for admission to the College of Graduate Studies but who is judged from other evidence to be capable of graduate study, is assigned provisional status. A final determination of classification will be made after the examination scores have been studied.

FOREIGN LANGUAGE REQUIREMENT

The major department may require a candidate for the Master's degree to demonstrate by examination a satisfactory reading knowledge of one modern foreign language. Specific instructions regarding the language requirement may be obtained from the student's adviser or from the Graduate Office.

REGISTRATION PROCEDURE

The student is to follow the usual procedure in registering for courses by filling out the proper class cards and other registration blanks, and by paying fees at the business office. At each registration period the student must secure the signature of his major adviser and of the Dean of the Graduate Studies.

Any student holding a baccalaureate degree should register in the College of Graduate Studies, unless he seeks an additional undergraduate degree. Graduate students who are not working toward a Master's degree are regarded as "Special" students. Special students include:

1. students working for graduate certification in teaching certificates
2. graduate students taking a Master's degree in another graduate school
3. graduate students working for professional growth
4. graduate students working for cultural advancement
5. graduate students whose admission is on a provisional or conditional basis; i.e. advanced seniors, students who have undergraduate deficiencies, students from unaccredited institutions, etc.
CERTIFICATION OR PROFESSIONAL GROWTH

Graduate Work For Certification and Professional Growth: Students who wish to take courses for graduate credit to be used for certification purposes or professional growth must meet the same admission requirements as other graduate students. They must also make application for admission to the Graduate College and at the same time file two official undergraduate transcripts in the Graduate Office.

ADMINISTRATIVE CERTIFICATE

Students who are preparing to meet the requirements for an Administrative or Supervisory Certificate must submit to the Office of the Dean of the College, at the time of application for certification, the names of three persons who can vouch for their personal and professional qualifications as a prospective school administrator.

TUITION AND FEES

Student fees are payable in full at the time of registration, and registration is not complete until fees are paid. The University reserves the right to change the amount of tuition and fees at any time if such action is deemed necessary. The total amount for tuition and fees varies with the number of hours of classroom and laboratory work taken.

The average fees per semester are approximately $175.00 for students who are residents of Omaha, and $315.00 for those who are not residents. All courses numbered 500 or above and all work leading to the Master’s degree, as well as work to be certified as graduate work, must be charged at the graduate rate of tuition. Undergraduate courses may be taken for professional growth purposes or for teacher certification (provided graduate credit is not required) — and in such cases, the undergraduate rate of tuition is charged.

INSTRUCTION

Tuition, per semester credit hour:
Undergraduate ........................................ $11.00
Graduate .............................................. 12.50
Non-resident fee in addition to tuition (Graduate, Undergraduate or audit) per credit hour ........................................................................ 9.00
Student Activity Fees: .................................... $12.00
Payable by every student (undergraduate and graduate) registered for day classes carrying six or more hours. Covers athletics, publications, general student activities, and student center. Any student carrying less than six hours must pay a minimum activity fee of $5.00. He may purchase an activity ticket by paying an additional fee of $9.00. See also page 134 in the General Catalog.
Evening classes (undergraduate and graduate students; no day classes) ......................................................... 3.00
Summer students (per session) ........................................ 3.00
Guidance and Placement Tests: (at regularly scheduled times) .................................................. 5.00
Health Service: Payable each time a student registers
Day School ................................................... 2.00
Summer Session (per session) ................................ 1.00
Evening classes (undergraduate, graduate students, no day classes) 1.00
Matriculation Fee: ........................................ 10.00
Payable at initial enrollment and with each subsequent change of College and upon admission to the College of Graduate Studies.
Registration Fee: ........................................ 5.00
Payable each time a student registers

LABORATORY FEES

Biology: Equipment and supplies, per course (except 310, 325, 415) ................................ $12.00
Chemistry: Apparatus and supplies, per course ................................................................. 12.00
Education: Education 525 and 570, Practicum .............................................................. 12.50
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**MISCELLANEOUS FEES**

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<td>Installment payments may be arranged for regular day school registr</td>
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<tr>
<td>No deferred payment plan is available for evening classes or summer sessions. Arrangements for installment payment of tuition must be completed two full weeks prior to the beginning of classes for any given semester. See the University Cashier in room 230. Postponed payment of tuition and fees to a date later than that of registration is considered a deferred payment and subject to the assessment of the $5.00 fee.</td>
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<tr>
<td>Examination, final or proficiency or credit by examination or removal of incomplete work</td>
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<tr>
<td>(The tuition for credit to be earned by examination must be paid in advance.)</td>
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<tr>
<td>Guidance and placement tests and physical examinations taken at times not regularly scheduled, additional fee</td>
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<td>Late registration, first day, (Evening Classes)</td>
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<tr>
<td>Late registration, first day (Day Classes)</td>
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<td>Second day, and thereafter, during first week, additional fee</td>
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<tr>
<td>Late registration, first day, (Summer Session Classes)</td>
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<td>Locker fee</td>
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<td>Teacher Placement initial registration (required)</td>
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<tr>
<td>Thesis binding fee</td>
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<tr>
<td>Transcript (one copy furnished free), each additional copy</td>
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<tr>
<td>Transcript evaluation for students entering by transfer</td>
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<tr>
<td>Special examination or instructional assistance in make-up work other than listed above</td>
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**GRADUATION FEES**

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<tr>
<td>To receive degrees in absentia</td>
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**ADMISSION TO CANDIDACY FOR DEGREE AND PROGRAM OF STUDY**

Admission to the Graduate College does not admit the student to candidacy for the Master's degree. After nine to twelve hours of graduate work have been completed the Graduate Council will vote upon candidacy for the degree. It is the responsibility of the student to make application for candidacy for the degree as soon as possible after the completion of nine hours of work. No degree can be awarded in the same semester as candidacy for degree is voted.

Application forms may be obtained at the Graduate Office, Room 205, and should be filled out by the student in consultation with his major adviser. Both the major and/or minor programs are finally arranged at this time and must be signed by the major and minor advisers. The candidate for the degree application together with the programs of study must be returned to the Graduate Office for filing, and the student will be notified of the action of the Graduate Council upon his application for candidacy for the degree.

Any modification of a program of study once approved is permissible only upon consent of the major adviser if the major is concerned, and of the minor adviser if the minor is concerned. Blanks for change of program can be obtained at the Graduate Office. The student may elect to take a straight major upon recommendation of the head of the major department.

A grade average of "B" is required for admission to candidacy for degree.

**APPLICATION FOR THE DEGREE**

The candidate for the degree must file an application for degree in the Registrar's Office in the semester or session in which the degree is to be granted. The graduation fees must be paid at the same time as the application is made. (See Calendar for date.)

**THESIS**

All candidates for the Master of Arts degree are required to prepare a thesis under the direction of the major adviser. The thesis provides an opportunity for the student to obtain first-hand experience in research methods under competent direction. Up to six hours of credit is allowed for the thesis and the candidate must include the thesis as a course in his schedule during one semester in residence. The thesis should be initiated at least eight months before the commencement in which the student plans to receive his degree. Three typewritten copies of the thesis (two copies for the University Library and the student's personal copy), plus an additional copy if required by the department, must be approved by the major adviser and submitted to the Graduate Office in final form no later than the second week in November in the fall semester, the third week in March in the
spring semester, or the second week of the summer session. The first copy should be on bond paper of 20-pound weight; the other two copies should be on paper of at least 16-pound weight. Either pica or elite type may be used in typing.

**Thesis Manual:** The responsibility for placing the thesis in final form rests with the student and his major adviser. All theses must be written in accordance with a standard thesis manual. The Graduate Council has approved an official manual for each department and the student will be advised by his major adviser of the standard form to be used.

The cost of binding three copies (see fees) must be paid by the candidate at the time the thesis is submitted in final form to the Graduate Office. If the department conducting the thesis requires an additional copy, it is to be bound at departmental expense. The fees are payable in the Cashier's Office.

**ORAL EXAMINATION ON THESIS**

After the thesis has been delivered to the Graduate Office in final form, the Dean, upon nomination from the major adviser, will appoint a committee to read the thesis and to conduct the oral examination over the thesis and thesis field. This committee shall consist of members from the major department and at least one graduate faculty member from another department of the University. If the thesis examination is to be combined with the oral comprehensive (noted above), one-half the time shall be devoted to the thesis and one-half to the graduate courses taken by the candidate.

Final comprehensive oral examinations must be taken at least 30 days before the convocation at which it is expected that the degree will be conferred.

Oral examinations cannot be scheduled during the period between the close of the first term of the summer session and the beginning of the subsequent fall semester.

**FINAL COMPREHENSIVE EXAMINATION**

A final comprehensive examination is required of all candidates for the Master's degree near the conclusion of their graduate study. For those who are candidates for the 36 hour Master of Science degree, the examination is a written examination held on a specified date: the second Saturday in January, the first Saturday in May, and the last week of the first term of the Summer Session.

For the degree of Master of Arts, the final comprehensive examination may be either written or oral. If written, it must be arranged at the convenience of the major adviser. Candidates for the Master of Arts degree, and those Master of Science degree candidates who are taking a comprehensive examination in the field of the academic minor must have completed both the major and minor comprehensives not later than 30 days prior to the convocation at which the degree is to be granted during the regular semesters, and not later than the first week of the second term of the Summer Session. If the comprehensive is to be oral, it should be arranged at the time of the oral examination over the thesis, at which time one-half of the examination can be devoted to the courses taken by the candidate and one-half to the thesis.

If the course work has been of very high quality, the minor professor may excuse the candidate from the comprehensive examination covering the minor field. This does not preclude the privilege of the minor professor giving a comprehensive, if he so desires. The minor comprehensive is given at a date arranged at the convenience of both the student and the minor adviser, but falling within the limits established for all comprehensive examinations.

**TIME LIMIT FOR ALL MASTER'S DEGREES**

In evaluating credits earned toward an advanced degree, credits dating back five years or more are subject to reduction in value as determined by the Graduate Council. Once a student has been admitted to the College of Graduate Studies, he is expected to complete the requirements for the degree within a period of five years. Time spent in the military service of the United States is excepted in the application of this rule.

**QUALITY OF WORK**

A 'B' average, with no grade lower than "C", must be maintained in all work taken as part of the requirements for the degree. A final grade of "C" in each of two courses will require action on the part of the Graduate Council before the student is allowed to count further work toward the degree.

A grade of "D" or below is considered a failing grade and the student receiving such a grade will automatically be dropped from the degree program. The student thus dropped may take course work as a "Special" student but may not be a candidate for a degree.

A course in which a student has received a "failing" grade may not be repeated or another course substituted for it.

INC.—A student may be reported “incomplete” if some major portion of the work remains unfinished, provided the student's standing in the course is not below "D". An incomplete must be made up during the first nine weeks of the following semester. After this time an "Inc." becomes a failure, unless the Dean of the College of Graduate Studies has approved an extension of the time limit.

Grades made in courses that are not a part of the requirements for the degree are not counted as a part of the grade requirements.
UNIVERSITY OF OMAHA

CLASS ATTENDANCE

Students are required to attend all meetings of classes for which they are registered, and no student may be excused from any of the assigned class work. It may be assumed that irregular attendance will be reflected in lower course grades; moreover, absence reports are regularly sent to the academic deans and to the Dean of Student Personnel, who will take appropriate disciplinary action. In case of an unavoidable absence it is the student's responsibility to contact his instructor promptly and arrange to make up any work missed.

STUDY-LOAD

An average study load for a full time student is 12 hours of coursework. The average load for anyone working full time on another job is six hours of course work.

COURSES FOR GRADUATE CREDIT

Courses which are available for graduate credit are those which have been especially approved by the Graduate Council with syllabi on file in the Graduate Office. Courses numbered 500 and above are open only to graduate students. A limited number of upper-division courses (300 and 400 numbered) are available for graduate credit but the student is expected to do supplementary work under the direction of the instructor.

RESIDENCE REQUIREMENTS

A minimum of 30 semester credit hours in residence (36 in case of the Master of Science in Education degree), is required for granting of the Master's degree, except as provision is made for the transfer of credit. No credit will be allowed for correspondence work.

TRANSFER OF CREDIT

Students who have completed graduate courses at other approved graduate schools (excluding extension schools) may petition to transfer as much as six hours of credit, provided the courses considered are pertinent to the student's graduate program. Courses for which transfer is requested must not have been used to satisfy the requirements for any previously awarded degree. Grades in courses for transfer of credit must be the equivalent of "B" or higher. No transfer of credit can be made until the student has been admitted to candidacy for the degree. All work accepted for transfer of credit must have been taken within the five-year period allowed for the Master's degree.

A student who has been approved as a candidate for the Master's degree may, with the prior recommendation of the major adviser and the approval of the Graduate Council, earn transfer credit in other graduate schools to the limit of six semester hours in the Master of Arts program and nine semester hours in the Master of Science in Education program. The total hours of transfer credit may not exceed the amount stated.

WITHDRAWAL FROM THE UNIVERSITY

A student who wishes to drop all classes and withdraw from the University proceeds as follows:

1. Obtain withdrawal slip from the Registrar's Office or his Counselor.
2. Confer with his counselor and obtain his signature on the withdrawal card.
3. Confer with his Academic Dean and obtain his signature on the withdrawal card.
4. Report to the Office of the Dean of Student Personnel and turn in your activity and library card.

Refunds will be based on the official schedule.

DROP—When a student finds it necessary to drop a course, he should notify the Registrar and see his Counselor immediately. If the student is passing at the time he withdraws, his record will be marked "W," indicating that he withdrew in good standing. If the student is failing at the time he withdraws, his record will be marked "X," indicating that he was failing at the time of withdrawal.

A student may not drop a course with any other grade than "F" after the eighth week of the semester.

WORKSHOPS

No more than one workshop of three hours credit may count toward the Master's degree. (College Business Management program excepted).

Exceptions to the above general and special rules and regulations may be made in meritorious cases only with the consent of the Graduate Council upon recommendation of the major or minor adviser.
REQUIRED PROCEDURE
FOR GRADUATE STUDENTS

1. File official transcripts of undergraduate credits (and graduate, if any) and an application for admission form with the Director of Admissions (Room 202). Consult with major adviser and return form sheet bearing signature to the Graduate Office.

2. Arrange your class schedule with your adviser, and have him sign your registration slip before presenting it to the Dean of the College of Graduate Studies.

3. Apply for admission to candidacy for the degree at the conclusion of nine hours of work, and arrange the final program of study on a form sheet. Return the completed form to the Graduate Office. The degree requirements must be completed within five years of the first matriculation date.

4. In the semester or session in which the degree is to be conferred, the candidate must file his intention of taking the degree in the Office of the Registrar (See Calendar for exact date).

5. Arrange with your adviser three weeks in advance for the major Comprehensive Examination and notify the Graduate Office of the time and place. In the case of candidates for the Master of Science degree, the established schedule is: fall semester, second Saturday in January; spring semester, first Saturday in May; summer session, some time to be arranged during the last week of the first term. Arrange with your minor adviser three weeks in advance of the intended date to take the minor comprehensive examination, and notify the Graduate Office of the time and place.

6. The thesis for the Master of Arts degree must be submitted in final form to the Graduate Office not later than the second week in November in the fall semester, the fourth week in March in the spring semester, or the second week of the Summer Session.

7. Master of Arts candidates must arrange for the Oral Examination to be given at least 30 days before the date of convocation. In the Summer Session, oral examinations must be completed before the close of the first term.

8. Order the cap and gown from the Book Store.

9. Attend Commencement unless excused by petition to the Graduate Council.

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