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Deans' Forum Summary, May 7, 2009

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DEANS' FORUM SUMMARY
May 7, 2009

Attending: Terry Hynes, Wade Robinson, Steve Shorb, Lou Pol, David Conway, Gail Baker, Tom Gouttierre, Deb Smith-Howell, David Boocker, Hesham Ali, Lanyce Keel, Steve Bullock

1. Guests: Lori Byrne, Vice President, University of Nebraska Foundation
Lee Denker, President, Alumni Center

1.1 Partnership between NUF and UNOAA

- MOU distributed
- Discussion about how the partnership will be structured
- A common database will be shared, which may delay some requests for the next 12 months as the data is scrubbed
- Question about scholarship amount notifications and how the database could improve the efficiency of the process—February a tentative goal for distributing information
- Update on annual fund and overall fundraising
- Update on Excellence Funds—may be negative impact on colleges during the first year
- No charge for Alumni magazine exposure and increased communication efforts

2. SVC Hynes mentioned that she would like to have Deans' Forum meet twice a month (1st and 3rd Thursdays, 8:30-10:00) with the potential to cancel meetings if not needed.

3. Approval of summary for April 16, 2009 Deans' Forum meeting (Attachment*)**

CORRECTIONS –Edit 1.5 “Minimum” degree credit hours

Edit 1.2 for Grad Studies and International Studies

4. Just Good Stuff

- Baker: KVNO will be broadcasting UNO athletics at the expense of some classical music programming. KVNO 2 HD new programming (e.g. Jazz, public affairs, etc)
- Reed: Truancy initiative and Women of Wisdom
- Conway: Edick in Norway along with 8 COE students
- Robinson: 1450 students graduating—950 walking. Admissions up for summer and fall. Hayden House renovation beginning.
- Keel: Mini-grant proposals
- Ali: IT Innovation approved. INBRE grant. Bioinformatics core facility.
- Boocker: Council Bluffs road trip. Malcolm X Project will begin with formal kickoff in June. Allied Health training for National Guard. Centennial celebration for the college—president of AAC&U scheduled to visit

- Smith-Howell: Susan Buffet Foundation Board visit re: TLC-150 first year students with over 90% expected retention rate.
- Hynes: CB trip update.

5. New Business

5.1 AQIP Update – Steve Bullock

- AQIP Steering Committee formed

5.2 General Education Action Project - Steve Bullock/Deb Smith-Howell)

- Update on first meeting of Action Project team. Some discussion about the possibility of a campus-wide committee with responsibility for gen ed

5.3 RPT Process – Terry Hynes (Handout)

- Discussion about how the current process works and the possibility of standardizing elements of the process. Also, limiting the number of reviews by the SVC and the procedures for how this might work. General agreement by deans that having positive recommendations in certain years, such decisions might stop at the deans' level.

5.4 Phased Retirement Sample Letter/Contract: Discussion–Terry Hynes (Attachment*)**

- Will be discussed at next meeting

5.5 International Studies & Programs: Clearinghouse reminder for University-sponsored international travel by students and faculty – Tom Gouttierre

- A brief discussion about this process and why this needs to be coordinated. Deans were encouraged to ensure that the process is followed.

5.6 Federal Work Study Funding/Allocation

- Reminder that minimum wage has increased.

5.7 Annual Self-Evaluations/Unit Reports: Due Date: June 3?

- Discussion about this process and the timing. June 3 agreeable for the group.

5.8 “360 Reviews” for senior administrators: survey/stakeholders: Discussion

6. Old Business

6.1 CAO Update

- Kelly Fund letters - \$106,000 given to campuses
- Higher Education Recruitment Consortium—about \$100,000 for the region
- Distance Education update by Arnold Bateman
- Request by Pete Kastsiopolis to coordinate internship requests