

8-15-2018

## Faculty Senate Minutes August 2018

UNO Faculty Senate

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*Wednesday, August 15, 2018, Main Lodge Mahoney State Park*

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**Members:** Adidam, Arbelaez, Barone, Bereitschaft, Boron, DeSanti, Garcia, Grams, Hale, Huq, Johnson, Kealey, Kelly, MacArthur, Nash, Schoenbeck, Stacy, Surface, Tisko, Woody, Zhong

**Excused:** Cast-Brede, Cooper, Kennedy, Landow, Lee, Peterson, Podariu, Prisbell, Qureshi, Randall, Schaffer, Tiller, Winter

**Absent:** Anderson, Roland, Rowe, Sharif-Kashani

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**I. The meeting was called to order** at 9:46 a.m. by President Kelly.

**II. The Minutes** of the following meetings were approved as submitted:

- May 9, 2018
- June 6, 2018
- July 11, 2018

**III. Officers' Reports**

**A. President's Report:** Senator Kelly

**1. Board of Regents meeting** was held August 3, 2018.

- a. New appointments:** James P. Pottorff, Jr., Vice President and General Counsel, University of Nebraska; Douglas A. Ewald, Vice Chancellor for Business, Finance, and Business Development; UNMC; UNO
- b. Adjustments:** Christopher J. Kabourek, Vice President for Business and Finance and Chief Financial Officer, University of Nebraska; Mark R. Ellis, Interim Dean, Graduate Studies, UNK; Peter J. Longo, Interim Dean, College of Arts and Sciences, UNK; Jane L. Meza, Associate Vice Chancellor for Global Engagement, International Health and Medical Education, UNMC, and International Programs, UNO; Kenneth W. Bayles, Interim Associate Vice Chancellor for Research and Creative Activity, UNO
- c. Academic Affairs Committee Presentations, NSRI Faculty Projects.** Keely Buesing, Assistant Professor of Surgery, UNMC; Don Umstadter, Professor of Physics and Astronomy, UNL; Paul Davis, Associate Professor of Biology, UNO, David Berkowitz, Professor of Chemistry, UNL
- d. Business Affairs Committee Presentation.** College of Engineering and Scott Engineering Center Renovation, Lance Perez, Dean College of Engineering
- e. NU's Integral Role-** An Illustration, President Hank Bounds
- f. Board of Regents Meeting, KUDOS Awards** presented

**B. Secretary/Treasurer Report:** Senator Stacy

**1. The EC&A met July 18, 2018 EC&A:** (Senator Boron)

**a. Chancellor Gold/SVC Reed & President Kelly:**

- i. Chancellor Gold: Showed a campus awareness video to be used at orientation to create awareness and knowledge about campus security policies and procedures; asked for feedback. Open to using it for classes, senate meetings, college meetings, etc. to create awareness and help people realize that there are many individuals on campus to help.

Senator Barone: add phone numbers in the video (emergency and nonemergency numbers).

President Kelly: add more visual information to reinforce the key points (especially for those with a hearing deficit).

SVC Reed: need to make sure that the website is focused on accessibility and communication (e.g., flashing lights, contrast on the webpage, etc.). Important to have multiple ways for people to know what is going on (this addresses Senator Barone's concern that students are unaware of the meaning of flashing lights).

- ii. SVC Reed: faculty may not be notifying about outside employment and conflict of interest.

Drew Nielson - BOR has a requirement to disclose. Ways to manage conflict can be done in a positive way – we need to improve upon the process at UNO.

SVC Reed: Faculty are supposed to fill out a form notifying of these outside activities – a nondisclosed conflict can lead to separation or termination of contract.

- iii. Chancellor Gold: Central Administration wants our current draft on regulations for the use of university facilities and grounds. This will re-open in September for public comment (Dr. Shipp, Drew Nielson, and Dan were available for questions).

Two concerns from earlier drafts have been addressed in the new draft:

- 1) 30 business days requirement seemed excessive. This requirement may be adjusted for activities that could not be planned that far in advance (see p.2);
- 2) Number and size of spaces seemed to be too limited. An outdoor facility or area otherwise classified as a non-public forum area may be temporarily noted as a designated temporary forum area (see p.2). For the second point they want to ensure that it's not going to have a negative impact on the learning environment.

This draft, as a draft, needs to go down to Central by early August. Current senate needs to send any feedback before the close of business on Friday.

- iv. SVC Reed:

1. Working with Ombudsperson Shereen Bigham. We have three positions – two are staff and one is faculty (Staff: Tracy Anderson and Joe Price; Faculty: Shereen Bingham). Shereen will be the lead – any person on campus can go to an Ombudsperson and will provide an annual report on the issues that were encountered and how they were addressed.
2. Ken Bayles started this week as the AVC for the Office of Research and Creative Activity.
3. Summer Compensation for impacted committees – they checked to see

if the AAUP has anything that would impact or preclude this; AAUP seems to just focus on teaching in the summer. President Kelly also referenced the letter from Dr. Deb Smith-Howell included in these minutes.

4. Issues on visas for international faculty (Dr. Gina Toman): Please refer to handout. There is not a central place that funds these various expenses for H-1B Visa and Green Cards. An outside attorney would be even more expensive, with less education.

**b. Faculty Senate Issues/Update:**

**i. Process for Search Committees**

President Kelly inquired about the search processes for the positions of Doug Ewald (Senior Business Officer) and Jane Mesa (AVC for Global and Student Support). Chancellor Gold and SVC Reed responded. For Doug Ewald there was a search committee of 20+ people along with an employed search firm that conducted a national search. For Jane Mesa this was initially an interim role with a period to consider her performance for review. A committee was assembled to conduct the review and the recommendation was to retain her.

President Kelly inquired about a UNO/UNMC merger based upon questions he receives regarding this (especially in light of more joint administrative positions). Chancellor Gold and SVC Reed responded and offered to be available to those that have these questions. The goal is to create a supportive environment, with mentoring assistance, opportunities, etc., for our faculty. The culture and the mission of the two campuses are critical and independent and will remain this way.

**Continuing:**

**i. Faculty Development Fellowship Application/Award Processes and Criteria**

- *In progress, simply mentioned to keep everyone in the loop.*

**~~ii. Grievance Committees Summer Compensation:~~**

- ~~*Covered during SVC Reed's discussion above.*~~

**~~RESOLUTION 4279, 12/14/16: Grievance Committees Summer Compensation~~**

**~~Reply of 7/12/18 from AVC Deb Smith-Howell recorded in July. Resolved at 7/18/18 EC&A meeting.~~**

**c. RESOLUTIONS:**

**Completion of Resolution Appointing Chair of Committee for Rules**

- *Announced.*

**2018-2019 Resolution Action Table  
(Action Pending and Current Resolutions)**

Res. #	Date Senate Passed	Title	Admin Accept	Sent for Senate Action	Denied/Deferred/ In Progress	Final Action/Resolved
<b>TO BE FOLLOWED UP</b>						

**2. Treasurer's Report:** Senator Stacy reported the June and July Budget.

**IV. Executive Committee Report:** Senator Barone

**A. RESOLUTION Chair and Vice Chair for Faculty Personnel & Welfare Committee** (*at first breakout session*)

**BE IT RESOLVED**, the 2018-2019 Faculty Personnel & Welfare Committee has met and selected the following 2018-2019 chair and vice chair from their members:

\_\_\_\_\_, Chair  
\_\_\_\_\_, Vice Chair.

As there were only two members of this committee present, and those were newly elected, this resolution could not be completed.

Senator Woody moved and Senator Adidam seconded that this should be referred to the Rules Committee to potentially reconstitute the Faculty Personnel & Welfare Committee. For 5, against 10; motion failed.

**Pending**

**A. ~~Canvas Retention & Completion Calendar:~~** (*8/8/18: Resolved as a done deal.*)

**B. ~~RESOLUTION 4314, 11/8/17: Include in ACE a Question Regarding Timely Feedback for Students~~**  
(*8/8/18: Resolved as this question was put on the Evaluation Form.*)

**C. Risk Assessment**

Waiting for reply: F.S. Admin Tech Sue Bishop and Rachel Powell regarding a Risk Assessment presentation. If Rachel Powell can send a report in January/February 2019, then no presentation is necessary.

8/8/18: If Admin. Tech. Sue Bishop hears nothing back by 9/18/18, the EC&C will discuss again.

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*The meeting recessed at 10:25 a.m.*

*Ken Bayles, Interim AVC for Research & Creative Activity and Chancellor Gold, spoke before lunch, and AAUP President Angie Eikenberry spoke after lunch.*

*The meeting resumed at 1:45 p.m.*

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**V. Standing Committee Reports:** The committees looked over their pending items.

**A. Committee on Academic and Curricular Affairs:** Senator Kealey

**PENDING:**

**1. Early College High School:** (*EC&C sent to A&CA 2/7/18*)

**B. Committee on Educational Resources & Services: Senator Schoenbeck**

**PENDING:**

1. ~~Canvas~~—8/2018: *Canvas is a done deal and is, therefore, resolved.*
2. **Payroll Deduction for Paul Beck Scholarship (2/7/18) (3/7/18):** a response from Debra Wilcox (UNO Controllers Office) regarding the possibility that faculty could submit a payroll deduction that would serve as a monthly gift to the Beck scholarship fund. Senator Marlina Davidson has agreed to follow-up.
3. ~~Accessibility to Classroom IT Equipment (3/7/18):~~ EC&C sent this item to the ER&S Committee.  
*8/15/18 ER&S sent this to FP&W as it seems to be an ergonomics issue.*

**C. Committee on Faculty Personnel & Welfare: Senator TBD**

**PENDING:**

1. **Wellness Fees. 10/2017:**
2. ~~Summer Compensation for Grievance Committees. 10/2017 cont.:~~  
**RESOLUTION 4279, 12/14/16: Grievance Committees Summer Compensation**  
*(8/18: Resolved by EC&C with e-mail from AVC Smith-Howell)*
3. ~~Visa Issues: Are they consistent college to college.~~  
*(1/10/18: Put on EC&A agenda.) Resolution 4282*  
*(8/18: Resolved by EC&C with handout from Regina (Gina) Toman, Asst to Sr VC/Faculty HR Officer)*
4. **Faculty/Staff Safety Processes. 10/2017 cont.:**
5. **Server for Personal Web Pages**  
*(On 12/13/17 this issue was given to the FP&W Committee.)*  
*(3/4/18: EC&C suggested putting this item on the EC&A agenda. UNL has cloud hosting services.)*
6. **Air Handler for Sculpture Lab**  
*(On 4/11/18 Senator Stacy reported the air handler for the Sculpture Lab is dangerously outdated. The full Senate moved to send it to the FP&W Committee to look into how it can be updated or replaced, or who to keep in contact with.)*

**D. Committee on Goals and Directions: Senator Bereitschaft**

**PENDING:**

1. **Facilities Planning and Faculty Representation** (Specifically, which Facilities Planning Committee would be the best on which to have faculty representation before plans are made, not just reported?) *(Sent to G&D 2/10/16)*  
*(3/4/18 Info: Senator Bereitschaft is checking on this.)*

**E. Professional Development: Senator Boron**

**PENDING:**

1. **Faculty Professional Development Leave policies/procedures:**  
*(1/10/18: The PD committee is waiting for deans to complete a survey to actually gauge faculty's understanding of FPD leave policies and procedures.)*  
*(At the 4/18/18 EC&A meeting this was discussed with Chancellor Gold and SVC B.J.Reed.)*
2. **Creation of an Easily Found List of What Retiring Faculty Need to Know**  
*(4/11/18: Sent to PD Committee.)*

**VI. Other Faculty Senate Committees**

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- A. Faculty Senate Budget Advisory Committee Report:** Prof. Ebdon, Hall, O’Hara (Michael O’Hara will be retiring December 31, 2018, and the Rules Committee will need find a faculty member to complete his term.)

**VII. Ad hoc Committees**

- A. (Ad hoc UNO-UNMC Faculty-to-Faculty Communication and Collaboration Committee)** (Senator Barone) (Needs a specific charge to be reconstituted.)  
A meeting is planned for August 22, 2018.

**VIII. Unfinished Business**

- A. Resolutions to accept resignations and announce replacements:**

- 1. RESOLUTION 4341, 8/15/18: Replacement of CPACS Senator**

**BE IT RESOLVED** with the Executive Committee’s acceptance of the July 25, 2018, resignation of CPACS Senator Craig Maher from the UNO Faculty Senate, that Amanda Randall is designated to complete the term to May 13, 2020.

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The quorum was lost at 2:20 p.m. While no further business could be conducted, each standing committee was given an opportunity to report on its prior deliberations.

**IX. New Business**

- A. Standing Committees Report from their Breakout Session At Retreat**

- 1. Academic & Curricular Affairs Committee:** Senator Kealey  
Present: Matt Hale, Burch Kealey, Kelly MacArthur, Bob Woody
- 2. Educational Resources & Services Committee:** Senator Schoenbeck  
Present during afternoon meeting: Tej Adidam, Mark Schoenbeck, Jeanne Surface  
The committee voted that Tej Adidam will fill the role of committee chair during Mark Schoenbeck’s Fall semester 2018 absence.  
The committee will collect information to determine whether any further action is needed with respect to the transition to Canvas.  
The committee will follow up on establishing a payroll deduction mechanism for systematic contributions to the Paul Beck Memorial Scholarship.  
As the concerns over the remodeling or fitting of technology in classrooms seems to be, to a degree, a matter of ergonomics/accessibility, the committee moved that the concern be given to the Faculty Personnel and Welfare committee.
- 3. Faculty Personnel & Welfare Committee:**  
Present: Claudia Garcia, Ziaul Huq  
Senator Ziaul Huq will take it upon himself to contact the entire committee to plan a meeting time when all can be in attendance. The committee will then elect

a chairperson and vice chairperson. Then the decisions for this year's business can commence.

**4. Goals & Directions Committee:** Senator Bereitschaft

Present: Maria Arbelaez, Bradley Bereitschaft, Richard Stacy, Ed Tisko

Senator Richard Stacy has agreed to serve as Faculty Senate representative on the Strategic Planning Committee.

The Committee will continue to look into having faculty representation in Facility Planning (contact Chancellor Gold)

The Committee will be inviting Dr. Meza (new AVC of Global Engagement) to talk to them about the vision for the new joint position.

**5. Professional Development Committee:** Senator Boron

Only Brady DeSanti and I were in attendance.

I briefly oriented Senator DeSanti to the Professional Development Committee. Our charges for this year thus far are to continue working to clarify the Faculty Professional Development Leave policies and procedures. We are also planning to work on creating a list "Need to know for retirement."

I also mentioned that we are open to any new ideas, and we may invite Ken Bayles to a meet at some point if that is of interest to committee members.

**6. Rules Committee:** Senator Johnson

Members Present: Johnson (Chr.), Nash

Excused: Peterson, Qureshi

Absent: Anderson, Rowe

The Rules Committee met at the Faculty Retreat and discussed filling the Vice Chair of the Rules Committee at the first Committee meeting on August 29<sup>th</sup>. Chair Johnson was notified that Michael O'Hara is retiring on December 31<sup>st</sup> therefore a replacement senator will be needed until his term ends on July 31<sup>st</sup>, 2019. Senator Stan Wileman retired and needs a replacement on the Technology & Services Committee. Burch Kealey is asking to be replaced as the Faculty Senate representative on AFCON. The Rules Committee needs two nominees from the Faculty Personnel & Welfare Committee for the Faculty Grievance Committee. There is a vacancy on the Strategic Planning & Steering Committee, Senator Richard Stacy has volunteered to fill this position. Finally, the Rules Committee will be confirming the 16 candidates for the three grievance committees. This will be completed prior to the September Faculty Senate meeting.

**X. The meeting adjourned** at 2:59 p.m. with announcements.

**XI. Announcements**

**A. New Way Recycling is Collected on Campus**

E-mail received 8/2/18:

*UNO has switched the way our recycling is collected on campus. While most of the changes will not be felt by the general campus community, there are a few changes that they can do to help with the program. Could you please share the article with the Faculty Senate and if they have any questions, they are more than welcome to reach out to me.*



<https://www.unomaha.edu/news/2018/07/changes-to-campus-recycling-program.php#.W18WXQmlrdE.facebook>

Thank you,

**Sarah Burke, M.S.**

*Sustainability Coordinator*

- B. EC&A Mtg:** No meeting in August 2018
- C. Faculty/Staff Picnic: Faculty/Staff Picnic:** Wednesday, August 29, 2018, 11 a.m. to 1 p.m., MBSC Ballroom
- D. EC&C Mtg:** Wednesday, September 5, 2018, 2 p.m., ASH 196
- E. Faculty Senate Mtg:** Wednesday, September 12, 2018, 2 p.m., CEC 230/231
- F. EC&A Mtg:** Wednesday, September 19, 2018, 2 p.m., EAB 200
- G. Faculty Senate/SAC Awards Dinner:** Monday, April 15, 2019, evening

| <b>Schedule for 2018-2019</b>                                            |                                                                                  |
|--------------------------------------------------------------------------|----------------------------------------------------------------------------------|
| <b>EC&amp;C Meetings</b><br>(Usually 1 <sup>st</sup> Wednesday of month) | <b>Faculty Senate Meetings</b><br>(Usually 2 <sup>nd</sup> Wednesday of month)   |
| June 6                                                                   | <del>June</del>                                                                  |
| *July 11                                                                 | <del>July</del>                                                                  |
| *August 8                                                                | August 15, 2018 (Retreat) (3 <sup>rd</sup> Wednesday)<br>(Classes begin 8/20/18) |
| September 5                                                              | September 12                                                                     |
| October 3                                                                | October 10                                                                       |
| November 7                                                               | November 14                                                                      |
| December 5 ( <i>Prep Week</i> )                                          | December 12 ( <i>Finals Week</i> )<br>( <i>Commencement 12/14</i> )              |
| January 9, 2019 ( <i>Semester Begins 1/7/18</i> )                        | January 16                                                                       |
| February 6                                                               | February 13                                                                      |
| March 6                                                                  | March 13 ( <i>Spring Break 3/17-24</i> )                                         |
| April 3                                                                  | April 10                                                                         |
| May 1 ( <i>4/29 – 5/2 Finals</i> )<br>( <i>Commencement 5/3</i> )        | May 8                                                                            |