

10-10-2018

## Faculty Senate Minutes October 2018

UNO Faculty Senate

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*Wednesday, October 10, 2018, 2 p.m., MH 218*

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**Members:** Arbelaez, Barone, Bereitschaft, Blankenship, Boron, Cast-Brede, Cooper, Davidson, DeSanti, Garcia, Grams, Hale, Huq, Kealey, Kelly, Kennedy, Landow, MacArthur, Nash, Peterson, Podariu, Qureshi, Randall, Rowe, Schaffer, Sharif-Kashani, Stacy, Surface, Tisko, Woody, Zhong

**Excused:** Adidam, Anderson, Johnson, Prisbell, Tiller, Roland, Winter

**Absent:** Lee

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**Speaker:** Criss Library Dean Dave Richards

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**Guests:**

Susan Eldridge, Chairperson, Dept. of Accounting  
Peter Wolcott, Chairperson, ISQA  
John Erickson, Dept. of Management  
Charley Steed, Associate Director, Communications

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**I.** After Dean Dave Richards presentation, and welcome to guests, the meeting was **Called to Order** by President Kelly at 2:14 p.m.

**II.** **The Minutes** of September 12, 2018, were approved as submitted

**III. Officers' Reports**

**A. President's Report:** Senator Kelly, in his monthly letter to all Faculty wrote, Faculty Colleagues,

Hello again! I hope the new semester is treating you well. We have a number of important developments on campus that I want to bring to your attention. As always, please feel free to contact me if you have any questions or concerns.

On Tuesday September 25<sup>th</sup> we received more detailed information about the University's new health and benefits plan from the Office of President Bounds. Among the improvements described, premium rates will go down 2 percent next year, with no increases in deductibles, co-payments, or maximum out-of-pocket payments. Also, UMR (United Healthcare) and Ameritas have created websites that allow you to search for in-network providers.

There are two benefit open houses scheduled at UNO to discuss the new plan, with representatives in attendance from UMR (medical insurance), Ameritas (dental insurance), CVS Health (prescriptions), Assurity (life insurance), UNUM (long-term disability), and the Campus HR/Benefits office. These are scheduled for Friday October 5<sup>th</sup> from 9AM to 12 in the Collaborating Commons (CPACS 132) and Monday October 8<sup>th</sup> from 3PM to 6 in the MBSC Ballroom (2<sup>nd</sup> floor).

As of Wednesday October 26<sup>th</sup>, you do not need to use DUO two-factor authentication to log into your Canvas account at UNO. This change is in response to concerns voiced by faculty, for example, instructors who could not access Canvas in the classroom because they did not have their smartphone or a DUO token available. In the next several months, DUO will be re-introduced to the Canvas login process; however this time it will be on an opt-in basis, it will not be required (as DUO is for VPN, Firefly, and other systems). Faculty will be encouraged to opt in to DUO, as two-factor authentication provides additional security for student grades and other sensitive information stored on Canvas.

Several faculty have raised the issue that with the loss of access to the UNO server, they no longer have the opportunity to have their own personal website on the UNO server. One solution, raised by Senior Vice Chancellor B.J. Reed and by Jason Buzzell, the Director of Digital Communications, is to use the newly expanded faculty profile page; for example, faculty can post a link on this page to a personal website (which is their responsibility to manage). The faculty profile page also enables any changes made in Digital Measures to appear on the page within 24 hours.

Finally, I have spoken with John Amend, the Assistant Vice Chancellor for Facilities Management and Planning and with Doug Ewald, the Vice Chancellor for Business, Finance, and Business Development about two issues raised by faculty. The first is the lack of faculty representation on the Committee on Facilities Planning and the second is the lack of timeliness of Committee meetings (in the past, the Committee has met just once a year and typically after major projects are underway). We are working to address these issues. The next meeting is *scheduled for November 19 (7 a.m., EAB 200)*; among the topics we will discuss are space utilization, change in the use of existing facilities, development of physical facilities, and long-range planning. I will have more details when plans for the meeting are finalized for anyone who wishes to participate.

Please feel free to contact me anytime if you have questions. You can reach me by phone at 4-4124 or by email at [cmkelly@unomaha.edu](mailto:cmkelly@unomaha.edu).

Best wishes.

**Note:** Phil Covington, AVC Student Success, informed President Kelly that immunizations are not needed for students who take UNMC courses and are non-degree seeking and/or totally on line.

**B. Secretary/Treasurer Report:** Senator Stacy reported the

**1. EC&A met September 19, 2018.**

**Facilities Planning Committee:**

Currently President Kelly and 3 Faculty Senate appointed faculty members serve on the Facilities Planning Committee. Other senators are invited to participate. There is a meeting scheduled for November 19, 7 a.m., EAB 200.

In response to the story in the Omaha World Herald about 1500 solar panels to be installed on three buildings at UNMC, Senator Richard Stacy asked when UNO was going to get solar panels. Chancellor Gold explained the circumstances associated with the UNMC project. He also stated that he would support initiatives to bring solar energy to UNO. Senator Stacy said he would bring the topic up to the Goals and Directions Committee on which he serves as a member.

**Faculty Websites:**

Faculty will be able to link URLs to their individual profile page.

**Access to course evaluation information by department chairs and directors.**

Senior Vice Chancellor Reed said that although chairs and directors have access to course evaluation information, they are warned to not look at them unless they have a specific need to do so. He did not discuss what the penalties are for violations.

**2018-2019 Resolution Action Table  
(Action Pending and Current Resolutions)**

<b>Res. #</b>	<b>Date Senate Passed</b>	<b>Title</b>	<b>Admin Accept</b>	<b>Sent for Senate Action</b>	<b>Denied/Deferred/In Progress</b>	<b>Final Action/Resolved</b>
4347	9/12/18	University for the Advancement of Teaching (UCAT)	9/13/18			Acknowledged
4346	9/12/18	UNO Professional Conduct Committee	9/13/18			Acknowledged
4345	9/12/18	Faculty Grievance Committee	9/13/18			Acknowledged
4344	9/12/18	Ballot for Academic Freedom & Tenure Committee	9/13/18			Acknowledged
4342	5/9/18 9/12/18	Resignation and Replacement of Scott Glasser, CFAM Senator	9/13/18			Acknowledged
4339	5/9/18 9/12/18	2018-2019 Standing Committee Vice Chairs	9/13/18			Acknowledged
4333	5/9/18 9/12/18	2018-2019 Standing Committee Chairs	9/13/18			Acknowledged
4341	8/15/18	Replacement of CPACS Senator	8/18			Acknowledged
<b>TO BE FOLLOWED UP</b>						
<b>CARRIED FORWARD</b>						

**2. Treasurer’s Report:** Senator Stacy gave the September 2018, Budget Report.

**IV. Executive Committee Report:** Vice President Barone reported

**A. Resignation of A&S Senator Tammie Kennedy**

At last week’s EC&C meeting, the Faculty Senate Executive Committee voted to accept A&S Senator Tammie Kennedy’s resignation due to health concerns.

**B. Update ER&S Committee Description:**

As there was no quorum at the last ER&S Committee meeting, Senator Davidson has suggested that the ER&S Standing Committee description be updated to replace the wording “special education” with “accessibility services.” The EC&C would like to see this sent to the Ad Hoc UNO Faculty Senate Constitution & Bylaws Revision Committee. Senator Barone moved the following motion for the Committee. It passed, and will be sent to the Ad Hoc UNO Faculty Senate Constitution/Bylaws Revision Committee.

**MOTION: Update of ER & S Standing Committee Description**

**BE IT RESOLVED** that the Educational Resources & Services Standing Committee be updated: “The committee’s responsibilities include those matters which pertain to policies involving the library, computer usage, international programs, and any other educational programs, resources, or services. In addition, the committee shall have oversight responsibility for the university committees on library and educational resources, computer usage, international programs, and ~~special education~~ **accessibility services**, and any other such committees as directed by the Executive Committee.”

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**Pending**

**A. Teaching Evaluations**

Senator Kealey noted that information has been lost as teaching evaluations are given back to faculty now. Can another distribution mechanism be found? The evaluations are now distributed via Institutional Effectiveness. Can program be fixed?

*(9/12/18: President Kelly will look into this.)*

**V. Standing Committee Reports**

**A. Committee on Academic and Curricular Affairs:** Senator Kealey reported the Committee met September 26, 2018.

Present: Senators Hale, Kealey, MacArthur, Randall, Schaffer, Woody

**Item 1:** Selection of Vice-Chair of Committee. Dr. Kelly MacArthur, an Assistant Professor of Sociology volunteered to serve as the Vice-Chair. This was formalized by a nomination and second. The vote of the committee was unanimous. Dr. MacArthur is now the Vice-Chair of the Committee.

**Item 2:** Review of a proposal by the Department of Accounting in the College of Business Administration to **change its unit designation** from a Department to a **School**. Professor Susan Eldridge, the chair of the Department of Accounting was present to answer questions about the proposal.

The committee found little to challenge/question in the proposal. The Department laid out a well-reasoned argument that explaining the professional nature of the program and that the designation was important to certain external constituencies when comparing Accounting education programs across the state, region and nation. UNO’s Department of Accounting has established some distinction as it is one of only 182 other Accounting programs (internationally) that has received separate (from the College of Business) program accreditation from the Association to Advance Collegiate Schools of Business (AACSB). Professor Eldridge was excused and the committee unanimously voted to move this proposal to the full Faculty Senate for their review and approval.

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Senator Kealey moved the following resolution for the Committee. It passed.

**RESOLUTION 4348, 10/10/18: Approval of the Proposal for a School of Accounting**

**WHEREAS** The Department of Accounting in the College of Business Administration has brought forward a proposal to change its academic unit designation from a department to a School, and,

**WHEREAS** the Department's proposal has carefully described how it meets the comprehensive criteria established by the University of Nebraska for the classification/designation as a school, and

**WHEREAS** Dean of the College of Business has strongly supported this proposal, and,

**WHEREAS** the Advisory Board of the Department has encouraged the efforts of the Department in the development of this proposal,

**THEREFORE, BE IT RESOLVED** that the UNO Faculty Senate, with the above matters being taken into consideration, does hereby approve the proposal.

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**Item 3:** Review of a proposal from the Graduate College; College of Business Administration (CBA); College of Information Sciences and Technology and the Mathematics Department of the College of Arts and Science to establish an interdisciplinary **Master of Science in Data Science** degree program. Professor Dustin White was present to represent CBA; Professors Mahbulul Majumder and Andrew Swift were present to represent the Department of Mathematics.

The representatives from CBA and Mathematics spoke to the increasing demand for the broader skills represented by this proposal. This proposal was apparently developed organically as a result of interactions/conversations various members of the parent Colleges and Departments have had with employers as data has become more available within those employer organizations. There was some discussion in the committee about the opportunities for extending the collaboration beyond the hosting departments. For example – we observed that some students in Sociology and/or Psychology might find this opportunity attractive. There was also discussion that courses from other departments (again with a focus on Psychology and Sociology) might be valid substitutes for some of the elective and or core classes – depending on a particular student's preferences and goals. The representatives believed that if these situations occur the Program Director and Graduate Program Committee would have the flexibility to adjust the program definition to meet student needs.

There was also discussion about the administrative and academic management of the program. Specifically – the current version of the proposal did not set out the composition of the Graduate Program Committee for this degree. Some of the committee were concerned that this raises the possibility of the program becoming orphaned. The Chair was charged with communicating with the Graduate Dean to learn about the provisions for this program's leadership.

Other than the oversight with respect to the explicit definition of the Graduate Program Committee and Program Director the committee believed this is an excellent proposal for all of the reasons laid out in the proposal and voted unanimously to pass a resolution in support of this program for the full Faculty Senate to consider.

Text of Email to Professor Smith-Howell (Dean of the Graduate College):

*Dear Professor Smith-Howell;*

*The Academic and Curricular Affairs Committee met today and discussed the proposal for the MS in Data Science. While the committee was generally very positive about this proposal we did have some concerns regarding the composition and administrative management of the Graduate Program Committee that would oversee this degree. Given that this will be housed in 3 different colleges and involve faculty from a variety of departments - how is the chair determined and the voting members?*

*Professor Woody was sure that you would have this information readily available.*

*With regards*

*Burch*

Text of response from Professor Smith-Howell:

*Burch, Thanks for the question and for the committee's work in reviewing the proposal. The Graduate College has guidelines for how to develop a graduate program committee for interdisciplinary programs. We have several at UNO now—for example the graduate certificate in HR and Training involves three colleges, the MS in Computer Science Education two colleges and the Ph.D. in IT three units within a college. Basically the chair/director (or dean if it is college wide) of each area participating in the program recommends the membership from his/her unit. If the governance structure isn't in the proposal we should add it to the proposal but that shouldn't hold up the review process. Typically, we would designate representation from each area such 2-3 faculty from each area, have the committee elect a chair for a specified term. Many programs have the same chair for years; most have a specified term—typically 3 years but it varies by program but can serve more than one term. We do have some that rotate. That may be desired for a new interdisciplinary program but I would recommend that the term be at least 3 years—but it is up to the program to determine what works best for it.*

*Let me know if you have any other questions. Again, thanks for your assistance.*

*Deb*

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Senator Kealey moved the following resolution for the Committee. It passed.

**RESOLUTION 4349, 10/10/18: Approval of the Proposal for the Creation of an Interdisciplinary Master of Science in Data Science Degree.**

**WHEREAS** The Department of Mathematics, the College of Business and the College of Information Science and Technology each offer programs in support of both undergraduate and Masters level education relating to Data Science. Each of these units has experience in the development and management of discipline specific programs relating to Data Science and,

**WHEREAS** as *Big Data* has become more available and critical to business decision making processes – each of these units has had experiences where their constituents have described new needs that are more generalist in nature and,

**WHEREAS**, the proposal for the Master of Science in Data Science is the result of a collaborative process between three different academic units of the University of Nebraska at Omaha as well as multiple discussions between faculty and unit leadership with business leaders and ,

**WHEREAS** each of the academic units have experienced student and external stakeholder interest for the education, tools and opportunities that are envisioned with the development of this program,

**THEREFORE, BE IT RESOLVED** that the UNO Faculty Senate, with the above matters being taken into consideration, does hereby approve the proposal.

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**Item 4:** Brief discussion of whether the processes imagined/suggested in the newly revised Academic Integrity policy are in place to support identifying serial violators. Professor Sajda Qureshi raised concerns about some of the implementation details relating to the Academic Integrity policy at the Faculty Senate meeting on September 12<sup>th</sup>. We determined that we cannot take further action until we have more completely researched this issue.

**PENDING:**

**1. Early College High School:** *(EC&C sent to A&CA 2/7/18)*

FYI: E-mail received 2/5/18 from Senator Adams:

*At Friday's English Department meeting, as we discussed Dual Enrollment and other issues, a new program in the Millard School District dominated much of our discussion and members of the department asked me to take this issue to Faculty Senate. In short, our department has concerns about the various impacts of a program called Early College High School*

*<http://mshs.mpsomaha.org/academics/early-college-high-school> The program says high school students can earn an Associate degree from Metro and that those credits will fulfill the general education requirements at UNO. Members of my department are concerned about how this might threaten enrollments at UNO and about the quality of such a program (it seems, for example, that a 10<sup>th</sup> grade English course could satisfy the English 1150 writing requirement at UNO). I would like to put this on the EC&C agenda as a point of discussion to determine if faculty in colleges beyond Arts and Sciences are also concerned about such a program.*

**2. Plagiarism**

Senator Qureshi asked if anyone knew of any institutional support in keeping track of student plagiarism cases. Phil Covington, AVC for Student Success, was mentioned. Plagiarism was also noted in the recent Academic Integrity Policy. *(9/12/18: This was assigned to the Academic & Curricular Affairs Committee.)*

**B. Committee on Educational Resources & Services:** Senator Davidson reported the Committee met September 26, 2018.

**Members Present:** Jill Blankenship (A&S); Marlina Davidson (CFAM); Andy Zhong (A&S)

**Members Excused/Absent:** Tej Adidam (CBA) Interim Chair; Joohe Lee (CPACS);



Jeanne Surface (ED) Vice Chair

**Work on Pending Items:**

1. Payroll deduction for Paul Beck Scholarship: Senator Davidson is following up with the NU Foundation. She will offer a status update when the Faculty Senate meets in October.
2. Accessibility to IT classroom equipment: Senators Lee and Blankenship talked to Bret Blackman & Jaci Lindburg in ITS about technology in the classroom.
3. Educational Resources/Accessibility Services: Senator Davidson invited Cathy Pettid, Assistant Vice Chancellor, Student Affairs or someone from her office to attend October's committee meeting to talk about updates related to student success and accessibility in the classroom. This include Behavior Review Team (BRT) and Counseling and Psychological Services (CAPS).
4. Senator Zhong has recommended that we invite someone from the Library to give a short presentation at Faculty Senate to update everyone on services.

**NEW:**

Senator Davidson suggested that the ER & S Standing Committee description be updated to replace the wording "special education" with "accessibility services."

The motion was discussed and voted on in the Executive Committee Report. The next ERS Standing Committee meeting will be on October 31<sup>st</sup>.

**PENDING:**

1. **Payroll Deduction for Paul Beck Scholarship (2/7/18) (3/7/18):** a response from Debra Wilcox (UNO Controllers Office) regarding the possibility that faculty could submit a payroll deduction that would serve as a monthly gift to the Beck scholarship fund. Senator Marlina Davidson has agreed to follow-up.

**C. Committee on Faculty Personnel & Welfare:** Senator Huq reported the Committee met September 26, 2018.

**Senators Present:** Claudia Garcia, Ziaul Huq, Marshall Prisbell

**Excused:** Dale Tiller, Tammie Kennedy (resigned)

**Absent:** Paul Landow

The meeting did not make quorum, so we did not vote on any item. It is assumed that there will be a replacement for Prof. Tammie Kennedy. The committee discussed the pending issues and decided to follow-up on those for reporting them to the Senate. The work was divided as follows among the present members:

- Wellness Fees, Faculty/Staff Safety process: Ziaul Huq will follow up on these issues and invite Joe Kaminski, Director of HPER and Dr. Gina Toman, Faculty Human Resources Offices to FP & W meetings in October and November, respectively. Ziaul Huq will also look into the activities of the office of Faculty/Staff Assistance to identify potential areas of improvement for Faculty welfare.
- Server for Personal Web pages: Senator Garcia will follow up on that to identify the point person that can help bring back the lost faculty privilege. Senator Garcia will also look into the possibility of extending the faculty/staff family tuition assistance program for part time students, currently this benefit is extended only to family members only if they are full time students. She is going to talk to Esther Scarpello about the existing policy.
- Air Handler for Sculpture Lab: Senator Prisbell will follow up on that.
- The committee decided that in order to conduct a survey of faculty preferences of

welfare issues the pending issues should be addressed first, and then based on the outcome we can compose a list of new ideas and seek faculty preference on those.

**Status of the pending issues as of 10/3:**

- Senator Ziaul Huq consulted Mr. Joe Kaminski and Ms. Esther Scarpello about the status of the proposed wellness program. According to them, the proposal is sitting in Varner Hall in Lincoln for verification of legal ramifications, and tax implications of this benefit for faculty. According to Joe Kaminski, central administration wants it to be a negotiated decision between faculty and administration, he also thinks that there is no chance that it will be approved by the beginning of next Semester. Esther Scarpello promised to call a point person in Lincoln on Thursday to find more about it, she promised some inputs by Friday.
- Senator Prisbell reached out to Prof. David Helm, According to Prof. Helm University finally seems to be paying attention to basic safety concerns in the Sculpture Lab and throughout the department. The Dept. has developed its dust collection system to better the air quality in the studio and limit the potential for fire related hazards. Additionally the college is funding a half time position for a lab tech. This individual will address a variety of safety issues throughout the school of the arts. Prof. Helm has also met with Kevin Thibdeau about further improvements in the lab facility, which he is optimistic that they will be acted on.
- The faculty Senate President's memo appears to take care of the server for faculty web sites, or does it? It appears that no dedicated server will be available to house faculty web pages.
- Committee will invite Dr. Gina Toman to discuss faculty safety issue after she assumes her new role.

**PENDING:**

1. **Wellness Fees.** 10/2017: On Mon Sept 18, there was an initial faculty/staff wellness-based incentive program meeting in EAB 202 organized by Dan Shipp. Attending: Dan Shipp, Cathy Pettid, Joe Kaminski, Jeanne Surface, Griff Elder, Cecil Hicks, Carol Kirchner, and Esther Scarpello.

The group met to discuss how UNO could develop and pilot a wellness-based incentive program for faculty/staff. The wellness program needs still to be worked out—both programmatically and financially. But roughly, the idea is that, UNO would offer a pilot program that would partially reimburse the cost of a Wellness/H&K membership based upon member usage and participation in specific wellness program elements. Tentatively, the financial incentive might be as much as a \$100 reimbursement of the \$150 per semester Wellness/H&K membership fee. Details have to still be worked out. The working goal is to offer this pilot program starting in January (but if not January, then the following August-2018).

The working group plans to meet every two weeks. The first meeting will discuss the requirements for reimbursement.

I have been asked to put together a Faculty Senate Focus Group that this working group can consult.

*(On 9/5/18 the EC&C noted that the AAUP has to head this possible program/benefit.)*

2. **Faculty/Staff Safety Processes.** 10/2017 cont.: Dr. Gina Toman has been named Faculty Human Resources Officer and Assistant to the Senior Vice

Chancellor. She begins her new role on October 11.

We are interested in the administration developing a website similar to the Student Safety Website.

Note: We felt that the following site makes a good model:

<http://academicpersonnel.unc.edu/faculty-policies-procedures-guidelines/>

We expect Gina Toman will help us address the request that there be a flow-chart that will help faculty understand and negotiate the many resources that are available: Ombudsperson, EAP person, counseling, BRT, etc. What information is confidential, etc. This “flowchart” may manifest itself in the form of the website mentioned above.

*(3/4/18 Info: Academic Affairs is doing a big website development.)*

### **3. Server for Personal Web Pages**

Senator Elder reported that last year all faculty across campus lost the server, along with the opportunity to have their own personal web sites, like Math. The Web site may have not been pretty, but it was spot on for other mathematicians to check. Senator Zhong said it now looks odd. Senator Kennedy said we all need support to get the server back for supporting personal web sites. Anything without branding is gone.

*(On 12/13/17 this issue was given to the FP&W Committee.)*

*(3/4/18: EC&C suggested putting this item on the EC&A agenda. UNL has cloud hosting services.)*

*(8/18 Past-President Grams will e-mail about this.)*

*(At the 9/5/18 EC&C meeting it was decided to put this on the 9/19/18 EC&A agenda, as UNL already has this capability, and there were questions as to why UNO can't do the same for its faculty.)*

### **~~4. Air Handler for Sculpture Lab~~**

~~*(On 4/11/18 Senator Stacy reported the air handler for the Sculpture Lab is dangerously outdated. The full Senate moved to send it to the FP&W Committee to look into how it can be updated or replaced, or who to keep in contact with.)*~~

~~*(At the 10/3/18 EC&C meeting it was reported and this problem has been corrected and this item is dismissed.)*~~

### **5. Accessibility to Classroom IT Equipment**

*(3/7/18): EC&C sent this item was to the ER&S Committee.*

*(8/15/18: ER&S moved to have this item sent to FP&W as this seems to be ergonomics.)*

## **D. Committee on Goals and Directions:** Senator Bereitschaft reported the Committee met September 26, 2018.

Present: Senators Arbelaez, Bereitschaft, Stacy, and Tisko

Absent/Excused: Senators Roland and Sharif-Kashani

We discussed the pending issue of increasing faculty representation in campus facility planning. Unfortunately, we are unsure as to how to proceed at this juncture given that the appropriate point of contact has yet to be identified. A second pending item, the invitation of Dr. Jane Meza to discuss with our committee her goals/plans for the new joint position of AVC -- Global Engagement, also remains uncertain. It is hoped she can join us at our November 28 meeting.

The committee discussed new business pertaining to bringing solar energy infrastructure (particularly solar panels and EV charging stations) to the UNO campus. Dr. David Corbin, professor emeritus in the School of Health and

Kinesiology and past president of Nebraskans for Solar, was able to lend his expertise to the discussion, suggesting potential funding sources and partnerships. The committee believes it may be worthwhile to invite Dr. Corbin to address the Senate as a whole.

**PENDING:**

1. **Facilities Planning and Faculty Representation** (Specifically, which Facilities Planning Committee would be the best on which to have faculty representation before plans are made, not just reported?) (*Sent to G&D 2/10/16*)  
(3/4/18 Info: *Senator Bereitschaft is checking on this.*)
2. **Solar Panels at UNO**  
Bringing solar energy infrastructure (particularly solar panels and EV charging stations) to the UNO campus and potential funding sources and partnerships.  
(10/3/18: *EC&C was told Senator Richard Stacy would take the point on this.*)

**E. Professional Development:** Senator Boron reported the Committee met in September.

**Attendees:** Senators Boron, DeSanti, Podariu

**Excused Absence:** Senator Cast-Brede

**Absent:** Senators Cooper and Winter

1. Addressing List of Supportive Information for Retirees

Guest: Esther Scarpello attended to discuss common practices when faculty members are approaching retirement.

The committee discussed the need to consider generating two lists, one when faculty members are beginning to contemplate retirement, and a second for once faculty members have decided to retire.

Meetings with financial advisors are recommended, as is considering all options regarding health care coverage – these are the two biggest decisions that need to be made.

2. Regarding Sabbatical Consistency Across Departments and Colleges

Discussion: Faculty members may get different information at the department or school level that could impact whether an application is received or supported at the college-level. Is there a need to survey faculty about this process?

**Continuing Business:**

Need to invite Hank Robinson from Institutional Effectiveness to discuss:

1. Access to teaching evaluations;
2. Improving meaningfulness of teaching evals (connect open-ended responses)

Next meeting: Regina Toman will visit with us regarding retirement.

**PENDING:**

1. **Faculty Professional Development Leave policies/procedures:**

(1/10/18: *The PD committee is waiting for deans to complete a survey to actually gauge faculty's understanding of FPD leave policies and procedures.*)

(At the 4/18/18 EC&A meeting this was discussed with Chancellor Gold and SVC B.J.Reed.)

2. **Creation of an Easily Found List of What Retiring Faculty Need to Know**

(4/11/18: *Sent to PD Committee.*)

3. **Distribution of Student Evaluations**

Senator Adidam noted that student evaluations and grades are now available to all chairs. Availability of student evaluations to only that faculty member's department chair, "Least Privilege," would be a better policy.

*(9/12/18: This was assigned to the Professional Development Committee to see a change made.)*

*(10/3/18: Is there a mechanism to see the numbers when a student made comments on his/her evaluation?)*

#### **4. Student Evaluations Response Rate**

The response rate of Student Evaluations has dropped dramatically since hard copy evaluations were done away with. Hard copy response rates were 80-90%, now the response is down to 10-15%. Is there a solution to this? Are there ways to increase the response?

*(10/3/18: The EC&C sent this item to the Professional Development Committee.)*

#### **5. Faculty Personal Web Pages on the UNO Website**

It was suggested that this should be mentioned at the 10/17/18 EC&A meeting.

The current status quo, of providing links on a digital measures generated page, does not meet the needs of faculty research, teaching, and outreach efforts. Faculty, labs, and departments often need the ability to host information regarding their current research projects and papers, resources for classes, event calendars, and open student worker positions. Faculty websites are also often used as a point of sharing with external colleagues and for promoting and distributing research project outcomes (especially those tied to grants or papers). Often, faculty also host curricular resources related to their classes on sites of this kind as well. Having UNO domains (e.g. faculty.unomaha.edu) and custom faculty-created web pages is also pivotal for faculty to brand themselves on a national stage in their respective fields.

The one-size-fits all digital measures page does not meet these needs and forces faculty to move their resources off-site and off-brand. For these reasons, Senator Hale will move that the faculty senate investigates and pushes for the issue of university-provided on-domain website addresses and web service hosting resources to be provided for interested faculty, labs, and departments.

*(On 10/10/18 the Faculty Senate decided that this item should be looked at by the Committee on Professional Development.)*

**F. Committee on Rules:** Senator Peterson reported the following three resolutions were moved for the Committee. All passed.

- 1. Completion of RESOLUTION 4344, 9/12/18, 10/10/18: Academic Freedom & Tenure Committee** *(574 Ballots were sent to UNO full time faculty. 255 Ballots were returned on time and with signed outer envelopes, 249 valid, 14 invalid.)*

**BE IT RESOLVED** that in accordance with Article 6.5.2 of the Faculty Senate Bylaws the following nominees for the Academic Freedom and Tenure Committee are brought forward by the Rules Committee for senate nomination. The ballot will be presented to the UNO Faculty.

One tenured faculty member will be elected from the following two nominees to serve a three-year term from October 16, 2018, through October 15, 2021, to replace Gwyneth Cliver, whose term will expire:

Maria Arbelaez (149 For) ELECTED  
~~David Peterson~~ (99 For)

And one Non-Tenured Faculty member will be elected from the following two nominees to serve a three-year term from October 16, 2018, through October 15, 2021, to replace Alecia Anderson, whose term will expire:

Tara Richards (127 For) ELECTED  
~~Jenna Yentes~~ (117 For)

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**2. RESOLUTION 4750, 10/10/18: Faculty Senate Budget Advisory Committee Replacement**

**BE IT RESOLVED** as Michael O’Hara is retiring December 31, 2018, the following faculty member will complete his term (08/01/16 - 07/31/19):

Dale Eesley.

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**3. Completion of RESOLUTION 4331, 5/9/18, 10/10/18: Student Publications Committee, Position A**

BE IT RESOLVED that the following names constitute the Faculty Senate approved list of nominees to the Student Publications Board, Position A, to replace Karen Weber, from which the Chancellor is to select one for a three-year appointment from 01/01/19 through 12/31/21 as specified in the By- Laws of the Board of Regents:

~~Melodae Morris~~  
Karen Weber (reappointed).

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**V. Ad hoc Committees**

**A. (Ad hoc UNO-UNMC Faculty-to-Faculty Communication and Collaboration Committee)** Senator Barone reported the next meeting is October 31, 2018.

**VI. New Business**

**A. Motion 1: Faculty Website Hosting Capabilities** (moved by Senator Hale)

The current status quo, of providing links on a digital measures generated page, does not meet the needs of faculty research, teaching, and outreach efforts. Faculty, labs, and departments often need the ability to host information regarding their current research projects and papers, resources for classes, event

calendars, and open student worker positions. Faculty websites are also often used as a point of sharing with external colleagues and for promoting and distributing research project outcomes (especially those tied to grants or papers). Often, faculty also host curricular resources related to their classes on sites of this kind as well. Having UNO domains (e.g. faculty.unomaha.edu) and custom faculty-created web pages is also pivotal for faculty to brand themselves on a national stage in their respective fields.

The one-size-fits all digital measures page does not meet these needs and forces faculty to move their resources off-site and off-brand. Moved by Senator Hale: For the reasons discussed, the faculty senate shall investigate and push for university-provided on-domain website addresses and web service hosting resources to be made available for interested faculty, labs, and departments.

Senator Tisko noted, "I would think the message of 'branding' would be an important one. I can easily imagine faculty from other universities asking themselves, "What kind of university doesn't give its faculty a web presence that communicates what they do?"

The motion passed and President Kelly assigned this to Professional Development Committee.

## **B. Student Evaluation Responses**

Since student evaluation of instruction moved from paper forms done in class to on-line, the response rate has been so low the data may not be a valid indication of what the form purports to determine. In some cases the response rate itself has been improperly used in faculty evaluation; especially small sections may use no evaluation. The form itself may be part of the problem, relating to those who submit it as customers rather than learners.

Senator Huq would like to see Evaluation response increased. Hank Robinson will speak to the Professional Development Committee and there will be more to report then. Some questions are: What are the evaluations being used for? Is it cost effective? What information do students have about the evaluations?

*(On 10/10/18: The task of consideration of the current student evaluation was accepted by the A&CA Committee.)*

## **C. Scantron Scoring & Mail Delivery**

Senator Kealey brought up the decision to drop Scantron Scoring and the decision to move to Canvas. Mail delivery has been decreased to once a day, which is not efficient for timely feedback for students in some classes.

Senator Kealey motioned to move this to the EC&C. The motion passed.

## **D. Motion 2: oneIT request handling / ticketing system (moved by Senator Hale)**

Currently, making a request for IT resources is a difficult process that often leads to long wait times, no clarity on request status, and many email exchanges to track down the right people and departments to make a request to. For instance, if one needs certain ports to be opened on network addresses, email lists to be created, or IT resources to be allocated to support research or teaching efforts, it is not immediately clear how to make those requests or whom to ask. Once a request is made, the requestor does not have clarity on the status of requests.

For the reasons discussed, the faculty senate shall investigate and augment the capabilities of faculty to request IT resources, track request status once a request is

made, and be assured that requests will be resolved in a timely manner, specifically directing the Executive Committee to propose at its next meeting with Administration development of an IT ticketing system where requests can be made and status can be tracked by faculty requestors.

Amendment motion by: Senator Kealey

Amendment: Move that the motion be put on the Executive Committee & Administration (EC&A) agenda.

Both motions passed, and this will be put on next week's EC&A agenda.

**VII. The meeting Adjourned** at 3:31 p.m. with announcements.

**VIII. Announcements**

- A. **EC&A Mtg:** Wednesday, October 17, 2018, 2 p.m., EAB 200
- B. **EC&C Mtg:** Wednesday, November 7, 2018, 2 p.m., ASH 196
- C. **Faculty Senate Mtg:** Wednesday, November 14, 2018, 2 p.m., CEC 230/231  
(Speaker: UNO Ombudsperson Shereen Bingham)
- D. **Faculty Senate/SAC Awards Dinner:** Monday, April 15, 2019, evening

<b>Schedule for 2018-2019</b>		
<b>EC&amp;C Meetings</b> (Usually 1 <sup>st</sup> Wednesday of month)	<b>Faculty Senate Meetings</b> (Usually 2 <sup>nd</sup> Wednesday of month Begin at 2 p.m.)	<b>Room</b>
November 7	November 14	CEC 230/231
December 5 ( <i>Prep Week</i> )	December 12 ( <i>Finals Week</i> ) ( <i>Commencement 12/14</i> )	CEC 230/231
*January 2 or 9, 2019 ( <i>Semester Begins 1/7/18</i> )	January 9 or 16	CEC 230/231
February 6	February 13	CEC 230/231
March 6	March 13 ( <i>Spring Break 3/17-24</i> )	CEC 230/231
April 3	April 10	CEC 230/231
May 1 ( <i>4/29 – 5/2 Finals</i> ) ( <i>Commencement 5/3</i> )	May 8	CEC 230/231