

University of Nebraska at Omaha DigitalCommons@UNO

**Business/Finance/Operations** 

Portfolio/Visit 2016-18

2-16-2016

## UNO Policy Approval Flow Chart 2/16/2016

Business and Finance University of Nebraska at Omaha

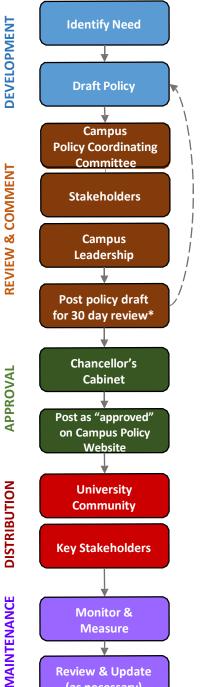
Follow this and additional works at: https://digitalcommons.unomaha.edu/oiebusiness Please take our feedback survey at: https://unomaha.az1.qualtrics.com/jfe/form/ SV\_8cchtFmpDyGfBLE

## **Recommended Citation**

University of Nebraska at Omaha, Business and Finance, "UNO Policy Approval Flow Chart 2/16/2016" (2016). *Business/Finance/Operations*. 30. https://digitalcommons.unomaha.edu/oiebusiness/30

This Report is brought to you for free and open access by the Portfolio/Visit 2016-18 at DigitalCommons@UNO. It has been accepted for inclusion in Business/Finance/ Operations by an authorized administrator of DigitalCommons@UNO. For more information, please contact unodigitalcommons@unomaha.edu.





Responsible office determines issues and identifies need for policy. Responsible office drafts policy utilizing the established policy template and submits to the Campus Policy Coordinating Committee via email to unopolicies@unomaha.edu.

Responsible office, with guidance from the Campus Policy Coordinating Committee, consults stakeholders, campus leadership, and others as needed to seek feedback and make adjustments to policy. During this period, the draft policy is posted to the Campus policy website for a 30 day public review period.

\*Exceptional circumstances may preclude 30 day review period.

Once review and feedback periods are complete and changes (if necessary) are made, policy is routed to the Chancellor's Cabinet for final approval. Once approved, policy will be posted on the University policy website as "approved".

Responsible office communicates and distributes the policy broadly to the university community and key stakeholders.

**Review & Update** (as necessary)

years.

Responsible office should monitor compliance, measure effectiveness of policy, evaluate feedback, and review policy regularly. In accordance with Campus policy, each policy should be reviewed at minimum every three

## **Campus Policy Development & Approval Process**