

1998

North Carolina K-12 School-Based Learn and Serve America Program

North Carolina State Board of Education

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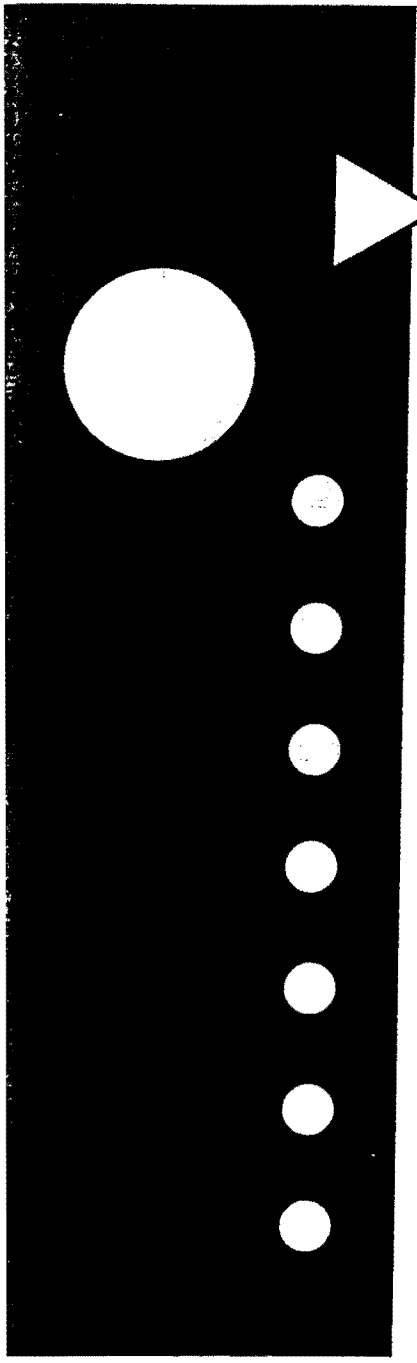
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Project Name	_____
Project #ID	_____
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Evaluator	_____

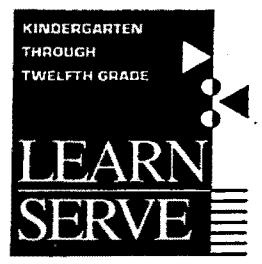


**North Carolina
K-12 School-Based
Learn And Serve America Program**



**Project
Compliance
Review**

North Carolina Center
1-800-003-SERVE





North Carolina K-12 School-Based Learn And Serve America Program

General Goal: To engage school-age youth in service-learning activities to help address the educational, public safety, human and environmental needs of North Carolina.

Key Strategy: Funded projects implement school-based service-learning programs within the academic curriculum, develop partnerships, evaluation, outreach and disseminate materials and information consistent with the approved program application.

Compliance Item	Measurable Item	Actual Results/Comments (S-Satisfactory; NI-Need Improvement)
<p><i>Primary Item</i></p> <p>The project is implementing a school-based service-learning program.</p> <p>Service-learning is used as a teaching method in which students/participants learn and develop through active participation in organized service experiences that—</p> <ul style="list-style-type: none"> (a) address the needs of the school/ community; (b) are coordinated with another school (public or private), institution of higher education, business, community organization/ agency and with the community; (c) help foster civic responsibility; (d) are integrated into the academic curriculum; and (e) provide structured time for the students/participants to reflect on the service experience. 	<p>Review evidence of student participation in service-learning activities.</p> <ul style="list-style-type: none"> -Curriculum Integration -Attendance <p>Interview service-learning coordinator.</p> <ul style="list-style-type: none"> -How is program progress measured? <p>Interview teachers.</p> <ul style="list-style-type: none"> -What service-learning activities are used in the classroom? -How is service used to enhance the curriculum? -How are service activities selected? <p>Review service activities of the program and their link to the curriculum.</p> <p>Examine community needs assessment instrument.</p> <p>Review evidence of partnership coordination: meeting minutes, co-sponsorship of events.</p> <p>Review curriculum and/or lesson plans linked to service.</p> <p>Examine reflection work of students.</p>	

Compliance Item	Measurable Item	Actual Results/Comments (S-Satisfactory; NI-Need Improvement)
<p>(f) provide training opportunities for teachers, participants, partners and trainers.</p> <p><i>Primary Item</i> The funded project devises appropriate methods for evaluation of the educational value of service learning and the effect of service learning activities on identified needs.</p> <p><i>Primary Item</i> The funded project establishes effective outreach and dissemination of information to ensure the broadest possible involvement of community and school-based institutions and agenices with demonstrated effectiveness in working with school-age youth.</p> <p><i>Primary Item</i> The funded project establishes expenditure procedures in accordance with all applicable state and federal statutes, regulations, and the signed assurances agreed to in the application.</p> <p>Funds are used according to budget narrative and approved budget.</p>	<p>Examine announcement of training opportunities.</p> <p>Copies of conference/ workshop agendas.</p> <p>Review participants list(s).</p> <p>Interview a cross-section of participants. What outreach was conducted to inform participants of training? How were training sessions rated?</p> <p>Reports are submitted to the state coordinator accurately and in a timely manner.</p> <p>Review forms developed and documentation of their use.</p> <p>Look for evidence gathered regarding: -student performance and attendance; -impact of service being performed on students and the school/community served.</p> <p>Review examples of outreach materials developed by the partnership (letters of invitation, flyers and promotional materials).</p> <p>Review how material is disseminated to the school community.</p> <p>Review budget and expenditures.</p>	