

1997

Human Resources 1997-98

UNO Office of Institutional Effectiveness

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FORM **IPEDS-SA**
(6-1-97)

U.S. DEPARTMENT OF COMMERCE
BUREAU OF THE CENSUS
ACTING AS COLLECTING AGENT FOR THE
U.S. DEPARTMENT OF EDUCATION
NATIONAL CENTER FOR EDUCATION STATISTICS

**INTEGRATED POSTSECONDARY
EDUCATION DATA SYSTEM**

**SALARIES, TENURE, AND
FRINGE BENEFITS OF
FULL-TIME INSTRUCTIONAL
FACULTY SURVEY
1997-98**

NOTE - The completion of this survey, in a timely and accurate manner, is **MANDATORY** for all institutions which participate or are applicants for participation in any Federal financial assistance program authorized by Title IV of the Higher Education Act of 1965, as amended. The completion of this survey is mandated by 20 U.S.C. 1094(a)(17).

For those institutions not required to complete this survey on the basis of the above requirements, the completion of this survey is voluntary and authorized by P.L. 103-382, National Education Statistics Act of 1994, Sec. 404(a).



181394-10

Please read the accompanying instructions before completing this survey form. Report data ONLY for the institution in the address label. If data for any other institutions or branch campuses are included in this report because they CANNOT be reported separately, please provide a list of these schools.

UNIVERSITY OF NEBRASKA AT OMAHA
60TH AND DODGE ST
OMAHA, NE 68182

Please correct any errors in the name, address, and ZIP Code.

If there are any questions about this form, contact a Bureau of the Census IPEDS representative at (800) 622-8193 or FAX number (301) 457-1540, 7:30 a.m.—4:30 p.m. EST.

RETURN TO

JOHN INGRAM
COORDINATING COMMISSION FOR POSTSECONDARY EDUC
P.O. BOX 95005
LINCOLN, NE 68509-5005
402-471-0030

Date due: November 15, 1997

1. Name of respondent JAMES MAYNARD	2. Title of respondent DIRECTOR, INSTITUTIONAL RESEARCH	3. Telephone Area code, number, extension (402) 554-2367
4. E-Mail address		FAX number

If this survey is not applicable to your institution because any of the exclusions cited here embrace all of your institutional faculty, mark (X) the appropriate box and return the survey form →

- All of the instructional faculty at this institution are employed on a part-time basis - in this case report Part AP2 or AP3 only. Then return the survey form.
- All of the instructional faculty at this institution are military personnel
- All of the instructional faculty at this institution contribute their services (e.g., members of a religious order)
- All of the instructional faculty at this institution teach preclinical or clinical medicine

PURPOSE OF THE SURVEY

The primary purpose of this survey is to collect data on the salaries, tenure, and fringe benefits of full-time instructional faculty by contract length, sex, and academic rank; to analyze, from a national perspective, the number and tenure status of faculty members in relation to the number of enrollments and degrees granted for an indication of manpower demand; and to evaluate faculty compensation in relation to institutional financial resources for an indication of the economic status of institutions and of the teaching profession. The survey is being conducted in compliance with the Center's mission "to collect, analyze, and disseminate statistics and other information related to education in the United States . . .", (P.L. 103-382 National Education Statistics Act of 1994, Sec. 404(a)).

USES OF DATA

These data are used by postsecondary institutions to establish competitive compensation packages; by state agencies to determine budgets for state-supported institutions and to make comparative studies with other states; by Federal agencies to analyze the teaching profession as a whole, to contribute to occupational forecasting, and to develop financial indicators relating to postsecondary education; and by professional and educational associations to evaluate the differences in salaries between men and women, and the general status of the profession.

Changes from the 1996-97 form for 1997-98 SALARIES, TENURE AND FRINGE BENEFITS OF FULL-TIME INSTRUCTIONAL FACULTY

No changes this year.

REGISTERED POSTAL SERVICE
EDUCATION DATA SYSTEM

1997-98
FULL-TIME INSTRUCTIONAL
FACULTY SURVEY
SALARIES, TENURE AND
FRINGE BENEFITS OF

Please send the accompanying questionnaire to the following address: IPEDS, 1997-98 Full-Time Instructional Faculty Survey, Salaries, Tenure and Fringe Benefits of Full-Time Instructional Faculty, Department of Education, 400 ...

The Department of Education is pleased to announce that the 1997-98 Full-Time Instructional Faculty Survey, Salaries, Tenure and Fringe Benefits of Full-Time Instructional Faculty is now available.

The survey is not available in your jurisdiction because of the following reasons: (1) your jurisdiction is not a member of the IPEDS system; (2) your jurisdiction is not a member of the IPEDS system; (3) your jurisdiction is not a member of the IPEDS system.

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PURPOSE OF THE SURVEY

The primary purpose of this survey is to collect data on the salaries, tenure, and fringe benefits of full-time instructional faculty by postsecondary institution and geographic region. The data are used to provide information on the distribution of faculty members in relation to a number of characteristics and to provide information on the distribution of full-time instructional faculty by geographic region. The survey is being conducted in cooperation with the National Education Statistics System (NESSS) and the National Education Statistics System (NESSS) of 1994.

USES OF DATA

The data are used to provide information on the distribution of full-time instructional faculty by geographic region and to provide information on the distribution of full-time instructional faculty by geographic region. The data are used to provide information on the distribution of full-time instructional faculty by geographic region and to provide information on the distribution of full-time instructional faculty by geographic region.

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 1850-0582. The time required to complete this information collection is estimated to vary from 30 minutes to 8.0 hours per response, with an average of 5.0 hours, including the time to review instructions, search existing data resources, gather and maintain the data needed, and complete and review the information collection. **If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: U.S. Department of Education, Information Management Team, Washington, DC 20202-4652. If you have any comments or concerns regarding the status of your individual submission of this form, write directly to:**

**National Center for Education Statistics/IPEDS
U.S. Department of Education
555 New Jersey Avenue, NW
Washington, DC 20208-5652**

The definitions and instructions for compiling IPEDS data have been designed to minimize comparability problems. However, postsecondary education institutions differ widely among themselves. As a result of these differences, comparisons of data provided by individual institutions may be misleading.

DO NOT RETURN INSTRUCTIONS

SA

COMBINED DATA FOR MORE THAN ONE INSTITUTION OR BRANCH

Note: If the institution or administrative unit named on this report is including Salaries survey data for other institutions or branches in this report, list the following information for the additional institutions or branches.

If information has been preprinted (based on last year's report) — Verify that the information is correct for the current year. Please make any corrections in RED.

UNITID	Institution name	Address	City	State	ZIP Code

Notes (Reference part, line, and column)

Part A — SALARIES AND TENURE OF FULL-TIME INSTRUCTIONAL FACULTY, ACADEMIC YEAR 1997—98 SA

Line No.	Sex and academic rank	Number of faculty with tenure (1)	Number of nontenured faculty (3)		Total number of faculty (Sum of columns 1—3) (4)	TOTAL SALARY OUTLAY (In whole dollars) (6)
			Those on tenure track (2)	Those not on tenure track (3)		
I. FACULTY ON 9/10-MONTH SALARY CONTRACTS (a) MEN						
01	Professors	135	1	1	136	\$ 8,134,001
02	Associate professors	86	4	1	91	4,728,132
03	Assistant professors	6	36	8	50	2,174,314
04	Instructors		2	10	12	404,947
05	Lecturers			7	7	140,656
06	No academic rank*					
07 TOTAL MEN (Sum of lines 1—6)		227	42	27	296	\$ 15,582,050
(b) WOMEN						
08	Professors	22			22	\$ 1,202,966
09	Associate professors	34	1		35	1,760,435
10	Assistant professors	4	49	1	54	2,129,502
11	Instructors		4	17	21	690,289
12	Lecturers			2	2	44,020
13	No academic rank*					
14 TOTAL WOMEN (Sum of lines 8—13)		60	54	20	134	\$ 5,827,212
15 TOTAL FACULTY ON 9/10-MONTH SALARY CONTRACTS (Sum of lines 7 + 14)		287	96	47	430	\$ 21,409,262

*Institutions without standard academic ranks should report full-time faculty here.

SA

Part A — SALARIES AND TENURE OF FULL-TIME INSTRUCTIONAL FACULTY, ACADEMIC YEAR 1997—98 — Continued

Line No.	Sex and academic rank	Number of faculty with tenure (1)	Number of nontenured faculty		Total number of faculty (Sum of columns 1—3) (4)	TOTAL SALARY OUTLAY (In whole dollars) (5)
			Those on tenure track (2)	Those not on tenure track (3)		
II. FACULTY ON 11/12-MONTH SALARY CONTRACTS						
16	(a) MEN Professors	3		1	4	\$ 285,364
17	Associate professors	2			2	151,794
18	Assistant professors			1	1	40,929
19	Instructors					
20	Lecturers					
21	No academic rank*					
22	TOTAL MEN (Sum of lines 16—21)	5		2	7	\$ 478,087
23	(b) WOMEN Professors					\$
24	Associate professors					
25	Assistant professors			1	1	44,206
26	Instructors					
27	Lecturers					
28	No academic rank*					
29	TOTAL WOMEN (Sum of lines 23—28)			1	1	\$ 44,206
30	TOTAL FACULTY ON 11/12-MONTH SALARY CONTRACTS (Sum of lines 22 + 29)	5		2	8	\$ 522,293
31	III. FACULTY ON LESS THAN 9/10-MONTH SALARY CONTRACTS, TOTAL MEN AND WOMEN					\$

*Institutions without standard academic ranks should report full-time faculty here.

SA

Part B - FRINGE BENEFITS OF FULL-TIME INSTRUCTIONAL FACULTY ON 9/10 MONTH AND 11/12 MONTH SALARY CONTRACTS, ACADEMIC YEAR 1997-98

Line No.	Fringe benefits	Faculty on 9/10-month contracts		Faculty on 11/12-month contracts	
		Expenditures (In whole dollars) (1)	Number covered (2)	Expenditures (In whole dollars) (3)	Number covered (4)
32	Retirement plans (other than Social Security) Vested within 5 years	\$ 1,605,695	430	\$ 39,172	8
33	Vested after 5 years				
34	Medical/Dental plans	1,201,850	430	22,360	8
35	Group Life Insurance	12,900	430	240	8
36	Other Insurance Benefits (Cafeteria Plan, etc.)				
37	Guaranteed Disability Income protection				
38	Tuition plan (Dependents only) Restricted - Mark (X) one box 1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No				
39	Housing plan Restricted - Mark (X) one box 1 <input type="checkbox"/> Yes 2 <input type="checkbox"/> No				
40	Social Security Taxes	1,637,809	430	41,661	8
41	Unemployment Compensation				
42	Worker's Compensation				
43	Other Benefits in kind with cash options				
44	TOTAL	\$ 4,458,254	430	\$ 103,433	8

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GENERAL INSTRUCTIONS — SA

Please respond to each item on this report in the space provided. The Glossary provides definitions of terms used in this report.

PERIOD OF REPORT

This report requests data on part-time instructional faculty employed (including those under contract but not yet in the payroll system) by your institution as of October 1, 1997.

PART AP — SALARIES OF PART-TIME INSTRUCTIONAL FACULTY, ACADEMIC YEAR 1997-98

General Instructions for Part AP — The following instructions apply to Part AP which is part-time instructional faculty, including instructional assistants.

In reporting part-time instructional faculty, include only those members of the Instruction/Research staff who are employed part-time (as defined by the institution) and whose major (more than 50%) regular assignment is instruction, including those with released time for research. Also included in this category are —

- Adjunct faculty
- Provided more than 50% of their part-time workload is instruction and they hold faculty rank, then report as part-time instructional faculty any who are administrators with titles department chair or head.
- Undergraduate or graduate students and other who assist in the instruction of courses and have titles such as (graduate) teaching assistant, teaching associate, teaching fellow, etc.

In reporting part-time instructional faculty, the following apply —

- Additional stipends for administrative, managerial, or other responsibilities should NOT be included in the salary calculation.
- When reporting instructional faculty by academic rank, use the institution's designations. Institutions without standard academic ranks should report all faculty in the category of "No Academic Rank".
- Reporting instructional faculty should be consistent with, but not necessarily identical to, reporting to the DAS-Budget Office for the Community Colleges, State Colleges and University. That is, the data reported here are "actual" numbers rather than "budgeted" as defined for reporting to the Budget Office.

Do not report the following as part-time instructional faculty —

- Instructional faculty who are employed on a full-time basis, irrespective of whether current actively employed or on leave.
- Part-time replacements for full-time faculty on leave.

- Part-time instructional faculty who are also administrators with titles such as dean, director, librarian, registrar, coach, or other, except for department chairs or heads as noted above.
- Instructional faculty for preclinical and clinical medicine.* (NOTE — Instructional faculty in all other fields, such as dentistry, veterinary medicine, nursing, dental hygiene, etc., should be reported.)
- Instructional faculty (such as members of religious orders) whose services are valued by bookkeeping entries rather than by full cash transactions.*
- Instructional faculty who, as members of military organizations, are paid on a different salary scale from civilian employees.*
- Undergraduate or graduate students who assist in research and have titles such as research assistant, research associate, research fellow, etc.

INSTRUCTIONS FOR COMPLETING PART AP OF THIS FORM

For Part AP1 report only part-time instructional faculty who have contracts covering the entire academic year.

Also read the general instructions for Part AP, above, before completing this part of the survey form.

The term part-time instructional faculty applies to instructional faculty who are designated by the institution as being not full-time employed and who teach for some period of the institution's academic year that includes the fall term. This category includes instructional assistants.

Column (1) — Part-time Faculty and Instructional Assistants — For each line, report the number of part-time instructional faculty or instructional assistants.

Column (2) — FTE for Part-time Faculty and Instructional Assistants — For each line, report the FTE accumulated for those part-time instructional faculty or instructional assistants reported in column 1. The FTE is as defined by the institution.

Column (3) — TOTAL SALARY OUTLAY for part-time instructional faculty — For each line, report to the nearest whole dollar the total salary outlay for those faculty reported in column (1)

For Part AP2 report only part-time who have contracts for the fall term and do not have an academic year contract. **For Part AP3** report only part-time who have 11/12 month contracts and do not have an academic year contract. Also read the general instructions for Part AP above, before completing this part of the survey form.

To complete columns (1), (2), (3) use the instructions in Part AP1.

GLOSSARY NUMBER, FTE AND SALARIES OF PART-TIME INSTRUCTIONAL FACULTY

FULL-TIME EQUIVALENT, FTE, FOR PART-TIME INSTRUCTIONAL FACULTY (ACADEMIC YEAR) — is the equivalent of one faculty member who is considered to be carrying a full load in accordance with an institutionally agreed upon convention for converting headcount numbers to an equivalent number of full-time faculty. Full-time equivalent is based on two semesters, or three quarter terms. These terms are not required to be consecutive, but are within the same fiscal year, and are designated by the institution.

INSTRUCTIONAL ASSISTANTS — are instruction/research assistants whose primary (more than 50%) activity is assisting in classroom or laboratory instruction.

INSTRUCTIONAL FACULTY — Instruction/Research faculty

employed by the institution and whose major (more than 50%) regular assignment is instruction, including those with released time for research. Employment status (full-time or part-time) is as defined by the institution for purposes of contractual conditions and fringe benefits. Includes chairs of departments (if they have no other administrative title and hold a full-time faculty rank). Excludes administrative officers with titles such as dean of instruction, academic dean, dean of faculty, dean of students, librarian, registrar, coach, etc. (See also Full-time Instructional Faculty.)

PART-TIME INSTRUCTIONAL FACULTY — are instructional faculty who have been designated by the institution as being not full-time employed.

* If this statement applies to ALL instructional faculty at your institution, mark (x) the appropriate exclusion category listed on page 1 of this survey form and return the form.

**Part AP1 — NUMBERS, FTE AND SALARIES OF PART-TIME INSTRUCTIONAL FACULTY, ACADEMIC YEAR 1997-98
REPORT HERE ALL PART-TIME INSTRUCTIONAL FACULTY WHO HAVE CONTRACTS COVERING THE ENTIRE ACADEMIC YEAR**

Line No.	Sex and academic rank	Number of part-time faculty and instructional assistants (1)	FTE for part-time faculty and instructional assistants (2)	TOTAL SALARY OUTLAY part-time (In whole dollars for Academic Year) (3)
IV. PART TIME FACULTY				
(a) MEN				
1	Professors	6	2.40	153,072
2	Associate Professors			
3	Assistant Professors	1	.25	7,600
4	Instructors	4	2.74	116,447
5	Lecturers			
6	No academic rank*			
7	Instructional Assistants	54	17.48	433,225
8	TOTAL MEN (Sum of lines 1 - 7)	65	22.87	710,344
(b) WOMEN				
9	Professors			
10	Associate professors			
11	Assistant professors			
12	Instructors	6	3.50	100,419
13	Lecturers	3	1.63	41,681
14	No academic rank*			
15	Instructional Assistants	81	26.56	648,151
16	TOTAL WOMEN (Sum of lines 9 - 15)	90	31.69	790,251
17	TOTAL (Sum of lines 8 + 16)	155	54.56	1,500,595

*Institutions without standard academic ranks should report part-time faculty here.

Part AP2 — NUMBERS, FTE AND SALARIES OF PART-TIME INSTRUCTIONAL FACULTY, FALL TERM 1997-98

REPORT HERE ALL PART-TIME INSTRUCTIONAL FACULTY WHO HAVE CONTRACTS FOR THE FALL TERM AND DO NOT HAVE AN ACADEMIC YEAR CONTRACT

Line No.	Sex and academic rank	Number of part-time faculty and instructional assistants (1)	FTE for part-time faculty and instructional assistants (2)	TOTAL SALARY OUTLAY part-time (In whole dollars for Fall Term) (3)
IV. PART TIME FACULTY				
(a) MEN				
18	Professors	4	1.50	11,059
19	Associate Professors			
20	Assistant Professors	5	1.33	10,336
21	Instructors	69	19.62	146,418
22	Lecturers	108	35.82	247,297
23	No academic rank*			
24	Instructional Assistants	21	5.36	30,859
25	TOTAL MEN (Sum of lines 18 - 24)	207	63.63	445,969
(b) WOMEN				
26	Professors			
27	Associate professors			
28	Assistant professors	1	.25	1,850
29	Instructors	71	21.41	157,664
30	Lecturers	91	29.26	195,646
31	No academic rank*			
32	Instructional Assistants	16	5.16	49,484
33	TOTAL WOMEN (Sum of lines 26 - 32)	179	56.08	404,644
34	TOTAL (Sum of lines 25 + 33)	386	119.71	850,613

*Institutions without standard academic ranks should report part-time faculty here.

Part AP3 — NUMBERS, FTE AND SALARIES OF PART-TIME INSTRUCTIONAL FACULTY ON A 11/12 MONTH CONTRACT, FALL TERM 1997-98
REPORT HERE ALL PART-TIME INSTRUCTIONAL FACULTY WHO HAVE 11/ 12 MONTH CONTRACTS FOR THE FALL TERM AND DO NOT HAVE AN ACADEMIC YEAR CONTRACT

Line No.	Sex and academic rank	Number of part-time faculty and instructional assistants (1)	FTE for part-time faculty and instructional assistants (2)	TOTAL SALARY OUTLAY part-time (in whole dollars for Fall Term) (3)
IV. PART TIME FACULTY				
(a) MEN				
18	Professors			
19	Associate Professors			
20	Assistant Professors			
21	Instructors			
22	Lecturers			
23	No academic rank*			
24	Instructional Assistants	1	.33	10,440
25	TOTAL MEN (Sum of lines 18 - 24)	1	.33	10,440
(b) WOMEN				
26	Professors			
27	Associate professors			
28	Assistant professors			
29	Instructors			
30	Lecturers			
31	No academic rank*			
32	Instructional Assistants	1	.33	10,440
33	TOTAL WOMEN (Sum of lines 26 - 32)	1	.33	10,440
34	TOTAL (Sum of lines 25 + 33)	2	.66	20,880

* Institutions without standard academic ranks should report part-time faculty here.

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