

5-9-2018

## Faculty Senate Minutes May 2018

UNO Faculty Senate

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*Wednesday, May 9, 2018, 2 p.m., CEC 230/231*

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**Members:** Adams, Arbelaez, Azadmanesh, Barone, Bereitschaft, Boron, Cast-Brede, Davidson, Elder, Feng, Grams, Hawkins, Johnson, Kealey, Landow, MacArthur, Miller, Noble, Nordman, Robins, Romero, Rowe, Sharif-Kashani, Schoenbeck, Stacy, Wileman, Winter, Zhong

**Excused:** Adidam, Kelly, Nash, Prisbell, Schaffer, Tiller

**Absent:** Brennan, Maher, Peterson, Rogers

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**I. The meeting was called to order** by President Grams at 2:01 p.m.

**II. The Minutes** of April 11, 2018, were approved as submitted

**III. Officers' Reports**

**A. President's Report:** Senator Grams reported

**1. Letter to All UNO Faculty: Sent April 26, 2018**

Dear Faculty Colleagues,

I would like to invite you to take a short opinion survey that will help inform end-of-year recommendations and future planning for the Faculty Senate. Please follow the link to the survey here: <https://goo.gl/forms/eFgGvbTpWCiRFWXB2>

Today (4/26/18) representatives of the Faculty Senate executive committee met with Chancellor Gold, along with faculty, staff, and student reps from both UNO and UNMC, to hear further explanation of the budget cut for 18-19 that he intends to deliver to President Bounds this week. We were given an overall picture of how cuts are being implemented at UNO and UNMC, but not the granular detail of effects on specific programs. Rather, that information is being shared through the Colleges during this week, according to a detailed communications plan.

The Senate Executive Committee and Cabinet will meet next week, May 2, followed by the last full Senate meeting of the 17-18 academic year on May 9. Forthcoming information about budget cuts will be reviewed at that time. The executive committee also met last week with UNO's administrative leadership and discussed a number of issues, including support for faculty research and plans for facilities development (following the announcement at last Tuesday's Town Hall with the Chancellor).

Please remember that 4/28 is the DEADLINE for submitting comments on UNO's newly proposed Facilities Use Plan and policy language (agenda attachment – pgs 14-20), which impacts freedom of expression issues, availability of different campus spaces to the public, and other topics. Please see the details at <https://www.unomaha.edu/news/2018/02/regulations-on-the-use-of-university-facilities->

[and-grounds.php](#). You may send your comments directly to Paul Landow or Drew Nielsen, or I will anonymize, collate, and submit as a whole any comments sent to me by tomorrow afternoon.

Some important updates on dual factor authentication: we are still in the “soft roll-out” period during which faculty are not being required to use this method, but eventually, we will be. If you wish to begin now or over the summer, please be aware that all the logins for university systems you access will be affected (e.g. email, Canvas, Firefly, Mavlink, etc.), so you will need to be able to use the authentication method you select, whether you access those systems in the office, in a classroom, in meetings, at home, on your phone, on someone else’s equipment, and so on. If you do not wish to use your personal cell phone for this purpose, an alternative is available: a key fob that can be put on your keychain. If you wish to order one of these devices, please fill out the request form at: <https://www.unomaha.edu/information-technology-services/information-security/duo/uno-duo.php>. Please be advised that if demand for the key fob option is high, it may take time to restock the supply and catch up with orders. Faculty may wonder why we must do this or whether the security concerns are serious enough to justify it. We were offered various real-life examples to explain the need, including NU faculty whose accounts were hacked during ordinary classroom computer use and then used in a significant financial fraud attempt.

Finally, please make ready to transfer to Canvas if you have not done so already, and rescue any materials you may still have on Blackboard, which will no longer be available after June. Not only will all courses be on Canvas, but none of the Blackboard materials will remain! Help is ready for you and, if needed, an expert will sit down with you in person to ensure that your courses are set up and files are transferred. Please see this page for a list of options: <https://www.unomaha.edu/news/2018/04/reminder-to-transition-to-canvas.php>

Thank you and as ever, please feel free to send your comments, suggestions, and concerns to your Senate rep or to me directly.

## **2. Memo from President Grams to Chancellor Gold; SVC**

**From: Faculty Senate Executive Committee**

**Date: April 24, 2018**

**Re: Follow up to EC&A of April 18, 2018**

The EC&A meeting on Wednesday, April 18 included constructive discussion of the proposal for UNMC’s Monroe-Meyer Institute (MMI) to occupy the First Data Resources building (FDR1). We appreciated the analysis of financial constraints motivating this solution, as well as the history provided. As we discussed, the Faculty Senate executive committee would like to offer respectfully the following comments on this topic from the perspective of UNO faculty. We hope this advice is constructive and assists your efforts going forward.

Faculty had been operating under the impression that FDR1 was acquired for UNO’s growth (see e.g. <https://www.unomaha.edu/news/2016/03/uno-announces-purchase-of-first-data-property.php>). Over the past two years, several academic units had been involved in conversations about how to develop the space for UNO, the Nebraska Legislature provided \$10 million toward this goal, and a roadway was constructed to connect the FDR1 and Scott Campus lots.

Given that the substantial financial commitments involved no longer make the original plan feasible, particularly in a time of budget reductions, the next best option from our perspective would be for UNO to preserve ownership of the land

and building and create an arrangement wherein the building space would be leased to MMI. This solution offers several benefits:

- It preserves additional long-term opportunities for facilities development, given the special proximity between FDR and the Scott Campus, and the potential for the second building on the FDR grounds (for which we understand the NU Foundation has a right of first refusal).
- Since the announcement, faculty both within and outside the UNO Faculty Senate have responded that MMI is an excellent partner for ongoing collaborative work with UNO programs (including Education, Psychology, Social Work, Sociology, and IS&T). Bringing MMI physically closer may enhance opportunities for research, teaching, and outreach. In addition, the move will permit MMI to expand its services in a manner beneficial to the community and state.
- If the full potential 200k SF is not entirely or immediately occupied by MMI and/or partnerships with its UNO collaborators, further options for addressing space needs within FDR1 may be available. For example, space is an urgent demand for some thriving IS&T programs, the success of which in part motivated development of NARI (originally intended to occupy a portion of FDR1).
- If an economic downturn, additional budget cuts, or other negative financial pressures affect the state and UNO, faculty responded that it would be better to lease the space to cover significant O&M or future increases in costs.

We would recommend that efforts be undertaken to ensure a leasing arrangement is indeed financially viable. If this is not possible, then our concern shifts to ensuring that UNO's interests remain protected under whatever other option the Chancellor and others may select. NU would need to commit to further investment in UNO's facilities to compensate for the significant resources represented by the FDR1 land and building, especially given its specific location next to UNO's Scott Campus.

We recommend confirming that the \$10 million in funds appropriated from the NE Legislature may be transferred to other facilities projects at UNO, or if not, that a replacement source of funding is secured for this purpose. We hope that faculty may be included as early as possible in the process of developing projects created with these funds (perhaps supported by external donations or via seed/matching), because committed faculty engagement proves essential to the long-range success of academic projects.

As part of the communication plan surrounding the project, we suggest the following:

- Bring the leadership of MMI together as soon as possible with relevant academic units at UNO for a discussion about collaborative research, learning, and outreach projects, which then may be included in the overall plan for development of the space.
- Arrange for Chancellor Gold to communicate directly with academic units in IS&T to discuss their unique space needs and constraints, and possible solutions. We hope this will assist the Chancellor in developing external support for specific needs, and will encourage faculty within those units most impacted by changes in earlier plans regarding NARI and FDR1.
- Convene a discussion with faculty, staff, students, and community

stakeholders to create a broader long-range vision for the Scott Campus (including Business, IS&T, MMI, and others).

- As part of that plan, ensure that current or future occupants of the Scott Campus are not isolated within their spaces, but that the campus be developed deliberately to encourage interaction between students and faculty in the different buildings.
- Explain how the Scott campus will be connected to development plans for the Dodge campus, particularly with respect to Durham and Allwine. What is the overall plan for encouraging future growth and facilities development on both campuses, including spaces for collaborative work, while ensuring that the two campuses remain closely connected and coordinated?

We greatly appreciate that our earlier comments on this topic have been listened to carefully and responded to by our administrative leadership, and we know you are working to create the most positive outcome for UNO. Our hope is to share constructive suggestions, and we realize that both financial and other external constraints affect the range of options available to our administration.

### **3. Secretary/Treasurer Report:** Senator Landow reported

The Executive Committee and Administration, (EC&A) met April 18, 2018.

#### President Grams comments:

Facilities Use Plan comment period is still open and Faculty Senate is gathering information from faculty. Once the period ends materials will be turned over to the administration for review.

Resolution 4328 – President Grams reported on the progress of the Resolution.

Dean's Survey -- President Grams discussed the Dean's survey regarding faculty development fellowships. SVC Reed and Chancellor Gold indicated that the process could be better and suggested several possible changes. SVC Reed suggested that he and VC Smith-Howell work on it and asked that President Grams also provide suggestions. She also indicated that she wants to continue the conversation and will work with administration on next steps. Chancellor Gold said that the ball is in the court of the Faculty Senate.

#### VC Smith-Howell comments:

Progress has been made on summer compensation for faculty on grievance committees. Once finished, results will be given to Faculty Senate leadership.

#### Senior VC Reed comments:

Resolution 4327S – FUSE/GRACA Advisory Committee.

SVC Reed lead a discussion of FUSE, funding and determining which proposals merit funding.

#### Chancellor Gold comments:

The smaller building on the Scott Campus, FDR 1, is owned by the NU Foundation. There was no specific plan for the building, except that NARI was going to lease 9000 square feet. Additionally, the cost of purchase and maintenance was going to be very high. Meanwhile, Monroe-Meyer (MMI) was looking for a new home.

Allwine and Durham need to be renovated, and their needs are huge. The hope is that we can use the \$10 million from the state for the renovation of FDR 1, plus get a match from the philanthropic community, and use the money to renovate the

two UNO buildings. And at the same time we can allow MMI to move into FDR 1, using state and private funds.

Meeting adjourned at 3:53.

**2017-2018 Resolution Action Table  
(Action Pending and Current Resolutions)**

<b>Res. #</b>	<b>Date Senate Passed</b>	<b>Title</b>	<b>Admin Accept</b>	<b>Sent for Senate Action</b>	<b>Denied/Deferred/ In Progress</b>	<b>Final Action/Resolved</b>
4328	4/11/18	Amend UNO Academic Integrity Policy	4/18/18			Acknowledged
4327	4/11/18	FUSE/GRACA Advisory Committee comprised of Faculty/Student Gov Reps	4/18/18			<i>SVC Reed lead a discussion of FUSE, funding and determining which proposals merit funding.</i>
4326	2/14/18	Budget Problems & Appreciation				
4323	2/14/18	Freedom of Expression				
4282	3/8/17	Expenses Associated with Visas for International Hires	4/19/17			<i>SVC Reed explained the process for UNO paying for legal costs involved. These issues are usually handled by department chairs and personnel. Costs can't be nailed down, since they vary by who is involved. BJ Reed said he would ask for a one page description of the process made available to faculty.</i>
4279	12/14/16	Grievance Committees Summer Compensation	12/21/16 3/15/17 4/19/17 1/24/18 4/18/18			<p><i>- SVC Reed says they may need more information. It is a workload issue as much as a compensation issue. Let's have further discussion.</i></p> <p><i>- BJ reiterated that summer pay is not likely to happen, as faculty select a variety of service opportunities. Regarding the three grievance committees, he feels that faculty select this type of service, similar to how faculty choose to serve on thesis committee.</i></p> <p><i>-Chancellor Christensen said these type of issues, like summer grievance committee work, seldom occur. He is also apprehensive of anyone who has service in the summer wanting compensation. Some service such as FS President and IRB receive workload compensation.</i></p> <p><i>-AVC Smith-Howell stated that it is rare that academic freedom, tenure and grievance committee work be needed in the summer. SVC Reed asked that the administration work up a proposal to be reviewed by the executive committee. Chancellor Smith-Howell said she would have a draft ready by the February meeting.</i></p> <p><i>-AVC Smith-Howell: Progress has been made on summer compensation for faculty on grievance committees. Once finished, results will be given to Faculty Senate leadership.</i></p>

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4. **Treasurer’s Report:** Senator Landow gave the April 2018 Budget Report.

**IV. Executive Committee Report:** Senator Barone reported

**A. Newly Elected Senators:**

At the next EC&A meeting, the Faculty Senate President will inform the Chancellor that the colleges had reported election of the following 12 faculty to Faculty Senate, each for three-year terms from May 9, 2018, through May 12, 2021:

College of Arts & Sciences (5):	Brady DeSanti Bob Woody Ramazan Kilinc Iulia Podariu Claudia Garcia
College of Business Administration (1):	Ziaul Huq
College of Communication, Fine Arts & Media (2):	Tomm Roland Shelly Cooper
College of Education (1):	Jeanne Surface
College of Information Science & Technology (1):	Sajda Qureshi
College of Public Affairs & Community Service (2):	JooHo Lee Amy Anderson

These replace the following twelve (12) senators, who will be completing their term of service at this meeting:

College of Arts & Sciences (5):	Travis Adams Griff Elder Laura Grams Paul Landow Barbara Robins
College of Business Administration (1):	Zhigang Feng
College of Communication, Fine Arts & Media (2):	Holly Miller Russ Nordman
College of Education (1):	John Noble
College of Information Science & Technology (1):	Azad Azadmanesh
College of Public Affairs & Community Service (2):	Pauline Brennan Troy Romero

**B. Dual Factor Authentication:** *At the 5/2/18 EC&C meeting it was determined that since more clarity was still necessary, Vice President Barone would continue to handle this.*

**~~C. UNO Website for documents and policies~~**

~~*At the 1/17/18 Faculty Senate meeting: AVC Smith Howell is in the process of finding a UNO web site repository for policy and other documents, in order to make them easier to find. President Grams wanted to start a conversation on this. (1/17/18 The Senate agreed that this issue would stay with the EC&C.) (At the 5/2/18 EC&C meeting this item was dismissed.)*~~

**~~D. Facilities Use Plan, related to the new Freedom of Expression Policy (3/7/18):~~**

~~*There was disappointment with the current draft policy in the amount of space where a demonstration could be held. (On 4/11/18 it was reported that this has a 4/28/2018 deadline.) (At the 5/2/18 EC&C meeting this item was dismissed.)*~~

**~~E. “Concur” or Travel:~~**

~~*A new system for processing travel requests and expenses, Concur, will be implemented in Firefly this summer. Concerns heard from faculty about the entry of personal or financial information in this system were presented and addressed by the SAP helpdesk in an email to President Grams. No personal information need be left after using the system. (As of 4/11/18 this is still being worked on.) (At the 5/2/18 EC&C meeting this item was dismissed.)*~~

**F. Canvas Retention & Completion Calendar:** Senator Grams reported in *April 2018 this is continuing to be worked on.*  
*(At the 5/2/18 EC&C meeting Past President Grams was tasked to continue to work on this.)*

**~~G. Revision of Front End of Undergraduate & Graduate Catalogs and Possible Representation on Review Committee:~~** ~~*As of April 2018 this is being worked on. (At the 5/2/18 EC&C meeting this item was dismissed.)*~~

**H. RESOLUTION 4314, 11/8/17: Include in ACE a Question Regarding Timely Feedback for Students**

*(4/11/18: Senator Grams will check to see if the question been added to the Evaluation Form? And also, can the form be put on the web somewhere so questions can be seen?)*  
*(At the 5/2/18 EC&C meeting Past President Grams volunteered to continue checking on this.)*

**V. Standing Committee Reports**

**A. Academic & Curricular Affairs:** Senator Miller reported the Committee met April 25, 2018 at 2:00 p.m. in Criss Library – Room 307.  
Present: Connie Schaffer, Stan Wileman, Burch Kealey, Kelly MacArthur, Craig Maher and Holly Miller

There were three agenda items for this meeting. During the committee’s March



meeting we discussed the Early College High School program which is being offered at Millard South High School and so that continued discussion was the first item on the April 27, 2018 agenda.

The first group of students will be graduating from this program in the spring of 2018 with an Associate Degree. This program was developed and accredited by Metropolitan Community College and with the existing articulation agreement with MCC, those student credit hours are accepted at UNO. A&CA committee members want assurance that the college courses offered by this high school program provide the necessary foundation for students to succeed in upper level college courses. Senator MacArthur stated that we need data measuring student success, to guide further review of this program.

If these students select to continue their education at UNO, it seems like an opportune time to create a method to track their academic success in upper level classes. Since all students are required to take three Writing classes, this might be a class to track. Composition one and two are general education requirements and are completed as part of an Associate Degree, but the third Writing class (which is discipline specific) would be taken at UNO. Another option might be to track student success in upper level math classes.

Senator Miller reported that she spoke with Matt Tracy, Director of General Education and Dual Enrollment, to strategize a way to track student success. It is suggested a member of the A&CA committee contact Hank Robinson, Director of the Office of Institutional Effectiveness, in the fall to discuss the feasibility of a study to track these students' success. Matt also offered his ongoing support and agreed to help as needed with this endeavor.

Pat Smith from the English department at MCC reached out to Senator Miller asking about UNO's interest in Millard's Early College High School program. She said that her colleagues in the English department at MCC might be very interested in data on graduates from this program. Pat said it is likely that MCC would participate in a joint study tracking students who graduated from the Early College High School program and then continue their education at UNO or MCC.

In the fall the committee will continue working with Matt Tracy to determine if Millard Public Schools is currently tracking students in this program and if tracking has any implications on our current articulation agreement, with a goal of determining if students graduating from the Early College High School program have the educational foundation to succeed at in upper level courses at UNO.

The second item on the agenda was the Student Success Recommendations document that the A&CA committee was asked to review in March. Our recommendations were sent to Dr. Candice Batton, Assistant Vice Chancellor of Academic Affairs, last month and she acknowledged receiving the document. At this time, it has not been determined how Student Government will use the document.

The third item on the agenda was the selection of a new committee chair for the 2018-2019 academic year. Senator Miller listed the duties and responsibilities linked to that position and reminded all present that a new chair will need to be selected when the committee caucuses during the May 9 Faculty Senate meeting.

Committee members discussed five topics in the *for-the-good-of-the-order* portion of the meeting.

Committee members were thanked for their service during the 2017-2018 academic year.

The meeting adjourned at 3: 07 p.m.

## PENDING:

### **1. Early College High School:** *(EC&C sent to A&CA 2/7/18)*

FYI: E-mail received 2/5/18 from Senator Adams:

*At Friday's English Department meeting, as we discussed Dual Enrollment and other issues, a new program in the Millard School District dominated much of our discussion and members of the department asked me to take this issue to Faculty Senate. In short, our department has concerns about the various impacts of a program called Early College High School*

*<http://mshs.mpsomaha.org/academics/early-college-high-school> The program says high school students can earn an Associate degree from Metro and that those credits will fulfill the general education requirements at UNO. Members of my department are concerned about how this might threaten enrollments at UNO and about the quality of such a program (it seems, for example, that a 10<sup>th</sup> grade English course could satisfy the English 1150 writing requirement at UNO). I would like to put this on the EC&C agenda as a point of discussion to determine if faculty in colleges beyond Arts and Sciences are also concerned about such a program.*

### ~~**2. Length of Time for Finals:** *(Faculty Senate send to A&CA 4/11/18)*~~

~~It seems there is nothing documenting the length of time for Final Exams. Is the length of time listed anywhere, and, if so, how to make it easier to find? If not, how can this be fixed? Can the Registrar publish this somewhere? *(This was dismissed at the 5/2/18 EC&C meeting because Senator Wileman already worked on it and it was noted that the length of time for finals has been added to the web site.)*~~

### **B. Committee on Educational Resources & Services:** Senator Robins reported the Committee met April 25, 2018.

Attending: Senators, Azad Azadmanesh, Tej Adidam, Marlina Davidson, Barbara Robins, Andy Zhong. Mark Schoenbeck was absent.

Guest: Dave Richards, Dean, UNO Libraries

#### **UNCL Collection Analysis Project (UNMC, UNO, UNK, UNL)**

- UNCL Acquisitions Ecosystem (\$14.5 million)
- Student credit hour fee from all university students
  - Money is spent on databases, study rooms, and other resources for students
- UNO - \$1.6 UNO - \$1.4 UNCL = \$3.0
- Initiative is to buy databases together! Big 10 Academic Alliance.
- UNCL Collection Analysis
  - Amount of total dollars spent on UNCL shared resources/pursuits: \$7.1 million
  - Amount if we wanted to share access to all duplicate resources for all four libraries: \$1 million
  - Amount if we wanted to share access to all unique resources for all four libraries: \$1.7 million
  - Total cost to share all resources: \$2.7 million
- UNCLs acquisition collective group will start working together to renegotiate contracts with databases.

- Subject Specialist Team: helps to determine whether there are certain databases that the university needs. Then comes a trial. And then we make a determination.
- Elsevier Database (primarily science database publisher)
- Open Educational Resources (OER) - \$50,000 for grants to those faculty who want to take on this initiative. Please contact Katie Bishop for additional information.
- Next Steps
  - Share info with faculty and campuses and central administration
  - Negotiate licenses with noticeable price savings
  - Identify sources of funding for sharing more content across the four campuses
- Additional Questions – Alison Bobal | 402-559-7087 | abobal@unmc.edu

*Senator Robins read a Thank You note from Meghan Kahn, one of the Paul Beck Scholarship winners.*

*The EC&C suggested that Dean Richards be invited to present this at the August Retreat.*

### **PENDING:**

1. **Canvas:** When the transition away from Blackboard enter the final days during summer 2018, new issues could emerge as more faculty seek technical assistance. (*EC&C to ER&S 3/7/18*)  
(*5/2/18 Committee remains open to undertaking a project when an issue becomes clearly defined.*)
2. **Payroll Deduction for Paul Beck Scholarship** (*2/7/18*) (*3/7/18*): a response from Debra Wilcox (UNO Controllers Office) regarding the possibility that faculty could submit a payroll deduction that would serve as a monthly gift to the Beck scholarship fund. Senator Marlina Davidson has agreed to follow-up.
3. **Accessibility to Classroom IT Equipment** (*3/7/18*): EC&C sent this item to the ER&S Committee.

### **C. Committee on Faculty Personnel and Welfare:** Senator Elder reported the Committee met April 25, 2018, in H&K 205.

Present: John Noble, Amber Rogers, Griff Elder

Absent: Pauline Brennan, Dale Tiller, Marshall Prisbell

Guest: Joe Kaminski

The Faculty Personnel & Welfare Committee has been, for a number of years, interested in developing a program that would encourage more faculty and staff to make use of the Wellness Center by reducing the membership fee.

#### **Background:**

In 2014, the Faculty Senate produced a survey of Full-Time UNO Faculty. Tied at #7 with *Balance Among Teaching, Research and Service* among the Top 10 Faculty Ranked Concerns was the issue of the cost of using the Wellness Center.

In the Fall of 2015, the Faculty Personnel & Welfare Committee decided that, in comparison with the difficulties involved in meaningfully addressing *Balance Among*

*Teaching, Research and Service*, the cost of the Wellness Center was low hanging fruit.

We then met with Joe Kaminski in Fall 2015 and learned two things:

(1) There is no way that the Wellness Center will unilaterally cut the cost of membership. There is a bond that needs to be slowly paid down. Furthermore, students pay this membership fee through a student fee. So from the Wellness Center's perspective, it is only fair that Faculty/Staff pay the full \$450 per year to use the facility. Note that since the fee was raised from \$90 per year to \$450 per year, it hasn't been raised further to keep up with inflation. Thus eventually the Wellness Center at \$450 per year will be a bargain.

(2) More profitably, we learned that University of Iowa has a Wellness reimbursement program funded by Blue Cross Blue Shield that partially refunds faculty their membership for gym usage. FP&W decided to pursue something similar at UNO. Unfortunately, there are differences: While Iowa's program is funded by Blue Cross Blue Shield, NU is self-insured with BCBS only administering the insurance program. Thus while BCBS sees the benefit in such a program, we can't work with them to achieve one at UNO. We need to work at NU.

In the Spring of 2016, FP&W discussed the topic with the Staff Advisory Committee, and Michael Perdunn, SAC President, picked up the initiative. One problem in making a case for such a reimbursement program, which we discovered, is that UNO doesn't have access to its own healthcare data.

In May 2016, a proposal was shared with Bill Conley. The idea was that we would hire a consulting firm to put together a plan for UNO that would include some reimbursement for the Wellness Center.

Although, the adhoc committee led by Michael Perdunn interviewed some firms, financial considerations prevented this plan from going ahead, and the initiative ran out of gas.

In Spring 2017, Griff Elder learned from Cecil Hicks that we now had access to our healthcare data. The time seemed therefore ripe to restart our efforts, and use that data to determine whether there might be healthcare savings associated with greater Wellness Center usage by Faculty and Staff. Late Spring 2017, at a EC&A meeting, this issue was brought up. Dan Shipp was present, and embraced the initiative.

**Current Version of Initiative:**

All this year, Dan has been leading an initiative to conduct a pilot that would reimburse faculty/staff for Wellness Center usage (reimburse \$100 of the \$150 per semester fee). A focus group was held in the Fall to discuss requirements needed for reimbursement. Current version of requirements are: (1) Wellness Center usage 4 times a month. (2) Complete Health Risk Assessment. (3) Either some sort of volunteering, or some sort of donation (details to be determined).

All this is background for the April 25's meeting. Dan Shipp had another obligation and was not able to be present.

Joe Kaminski provided us with an update on the status of the initiative:

The program has a name, the *UNO Thrive Wellness Program*, the Chancellor is supportive, but the issue is being considered in Varner Hall. A legal determination is needed to know whether this will be considered a "program" or a "benefit". We understand that *if* it is legally a "benefit", then any such program would have to be rolled out system-wide. **If** it is only a "program", then it should be possible to roll it out as a pilot program at UNO in Fall of 2018. A decision from Varner Hall is expected in mid-May.

## **PENDING:**

- 1. Wellness Fees. 10/2017:** On Mon Sept 18, there was an initial faculty/staff wellness-based incentive program meeting in EAB 202 organized by Dan Shipp. Attending: Dan Shipp, Cathy Pettid, Joe Kaminski, Jeanne Surface, Griff Elder, Cecil Hicks, Carol Kirchner, and Esther Scarpello.

The group met to discuss how UNO could develop and pilot a wellness-based incentive program for faculty/staff. The wellness program needs still to be worked out—both programmatically and financially. But roughly, the idea is that, UNO would offer a pilot program that would partially reimburse the cost of a Wellness/H&K membership based upon member usage and participation in specific wellness program elements. Tentatively, the financial incentive might be as much as a \$100 reimbursement of the \$150 per semester Wellness/H&K membership fee. Details have to still be worked out. The working goal is to offer this pilot program starting in January (but if not January, then the following August-2018).

The working group plans to meet every two weeks. The first meeting will discuss the requirements for reimbursement.

I have been asked to put together a Faculty Senate Focus Group that this working group can consult.

- 2. Summer Compensation for Grievance Committees. 10/2017 cont.: RESOLUTION 4279, 12/14/16: Grievance Committees Summer Compensation**

While most of us are on 9 month contracts, many uncompensated service obligations require summer participation. Members on the committee have their own anecdotal accounts of what we perceive to be a trend. We are hoping to discuss this topic with the AAUP, so that we can begin to connect some of the dots. We have contacted AAUP. The topic is on their agenda for Friday October 6, 2017.

EC&C 3/7/18: We have been asked to look at the policies and procedures for the 3 committees to see if appropriate language could be added to minimize the necessity of these committees meeting during the summer. John Noble has agreed to produce a first draft response.

Administrations proposal is that 9 month faculty committee members will be compensated up to \$500.00 per day (minimum of 1/2 day) when their committee is required to meet. The sense of the committee was that the compensation what fair. Still, we asked that the rationale be written down and shared with us.

We have contacted the AAUP to make sure that the solution that we are crafting is in line with the AAUP contract.

*(On 5/2/18 the EC&C noted that when we receive the update from AVC Smith-Howell this will be put on the Faculty Senate website.)*

- 3. Visa Issues: Are they consistent college to college.**  
*(1/10/18: Put on EC&A agenda.)*

- 4. Faculty/Staff Safety Processes. 10/2017 cont.:** Dr. Gina Toman has been named Faculty Human Resources Officer and Assistant to the Senior Vice Chancellor. She begins her new role on October 11.

We are interested in the administration developing a website similar to the

Student Safety Website.

Note: We felt that the following site makes a good model:  
<http://academicpersonnel.unc.edu/faculty-policies-procedures-guidelines/>

We expect Gina Toman will be help us address the request that there be a flow-chart that will help faculty understand and negotiate the many resources that are available: Ombudsperson, EAP person, counseling, BRT, etc. What information is confidential, etc. This “flowchart” may manifest itself in the form of the website mentioned above.

*(3/4/18 Info: Academic Affairs is doing a big website development.)*

#### **5. Server for Personal Web Pages**

Senator Elder reported that last year all faculty across campus lost the server, along with the opportunity to have their own personal web sites, like Math. The Web site may have not been pretty, but it was spot on for other mathematicians to check. Senator Zhong said it now looks odd. Senator Kennedy said we all need support to get the server back for supporting personal web sites. Anything without branding is gone.

*(On 12/13/17 this issue was given to the FP&W Committee.)*

*(3/4/18: EC&C suggested putting this item on the EC&A agenda. UNL has cloud hosting services.)*

#### **6. Air Handler for Sculpture Lab**

*(On 4/11/18 Senator Stacy reported the air handler for the Sculpture Lab is dangerously outdated. The full Senate moved to send it to the FP&W Committee to look into how it can be updated or replaced, or who to keep in contact with.)*

### **D. Committee on Goals and Directions: Senator Arbelaez (No Meeting/No Report)**

#### **PENDING:**

- 1. Facilities Planning and Faculty Representation** (Specifically, which Facilities Planning Committee would be the best on which to have faculty representation before plans are made, not just reported?) *(Sent to G&D 2/10/16)*  
*(3/4/18 Info: Senator Bereitschaft is checking on this.)*

### **E. Committee on Professional Development: Senator Adams reported the Committee met April 25. Senators Adams, Nordman, Cast-Brede, Feng, Boron, and Winter were present.**

The Committee discussed the upcoming election of a new chair and vice chair. Senator Adams asked for notes regarding anything members want highlighted in the year-end report, which is due soon.

The Committee then discussed the notes regarding the FDF Dean’s Survey from the April EC&A meeting. Though those notes are not very detailed, and the PD Committee hopes for more detail at the upcoming EC&C meeting, we thought through what the committee might focus on to create suggestions for the administration and to respond to the Chancellor’s acknowledgement that the ball is in our court on this issue. The committee identified three paths for our work in the fall:

1. Develop a template rubric/criteria that each college could use a starting point for distinguishing how FDF applications are ranked
2. Identify a consistent location where FDF application processes and the criteria

- should be located across colleges
3. Invite SVC Reed and/or Deans to PD Committee meetings to help vet the criteria and location.

**PENDING:**

1. **Faculty Professional Development Leave policies/procedures:**  
(1/10/18: *The PD committee is waiting for deans to complete a survey to actually gauge faculty's understanding of FPD leave policies and procedures.*)  
(At the 4/18/18 EC&A meeting this was discussed with Chancellor Gold and SVC B.J.Reed.)
2. **Creation of an Easily Found List of What Retiring Faculty Need to Know**  
(4/11/18: *Sent to PD Committee.*)

**F. Committee on Rules:** Senator Nash reported the Rules Committee met at the Criss Library on April 25, 2018.

*Present:* Jeremy Johnson, Bob Nash, Kathy Peterson, Troy Romero, Wei Rowe.

*Absent:* Paul Landow (excused).

Senator Nash moved the following four resolutions (R4329, 4330, 4331, 4332) for the Committee. They all were passed.

1. **RESOLUTION 4329, 5/9/19: Senator Replacements**

- a. **Permanent Replacement for Dan Hawkins**

**BE IT RESOLVED**, the following faculty member will permanently replace on May 10, 2018, and complete Senator Dan Hawkins's term to May 8, 2019, and also take Senator Hawkins place on the Goals & Directions Committee, as Senator Hawkins has resigned from the Faculty Senate:

Ed Tisko.

- b. **Permanent Replacement for Stan Wileman**

**BE IT RESOLVED**, the following faculty member will permanently replace on May 10, 2018, and complete Senator Stan Wileman's term to May 13, 2020, and also take Senator Wileman's place on the Academic & Curricular Affairs Committee, as Senator Wileman is retiring from UNO:

Matt L. Hale.

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2. **RESOLUTION 4330, 5/9/18: 2018-2019 Membership of Standing Committee Members**

**RESOLUTION: Membership of 2018-2019 Faculty Senate Standing Committees:**

BE IT RESOLVED that the following be appointed to the 2018-2019 Faculty

Senate standing committees as designated:

Committee on Academic & Curricular Affairs (6)

Matt Hale, IS&T (2020)  
Burch Kealey, CBA (2019)  
Kelly MacArthur, A&S (2020)  
Craig Maher, CPACS (2020)  
Connie Schaffer, ED (2020)  
Bob Woody, A&S (2021)

Committee on Educational Resources & Services (6)

Tej Adidam, CBA (2020)  
Scott Glasser, CFAM (2020)  
Jooho Lee, CPACS (2021)  
Mark Schoenbeck, A&S (2020)  
Jeanne Surface, ED (2021)  
Andy Zhong, A&S (2020)

Committee on Faculty Personnel & Welfare (6)

Claudia Garcia, A&S (2021)  
Ziaul Huq, CBA (2021)  
Tammie Kennedy, A&S (2020)  
Ramazan Kilinc, A&S (2021) [Paul Landow, Fall 2018]  
Marshall Prisbell, CFAM (2019)  
Dale Tiller, EXT (2019)

Committee on Goals & Direction (6)

Maria Arbelaez, A&S (2019)  
Bradley Bereitschaft, A&S (2019)  
Tomm Roland, CFAM (2021)  
Hamid Sharif-Kashani, EXT (2020)  
Richard Stacy, ED (2019)  
Edmund Tisko, A&S (2019)

Committee on Professional Development (6)

Julie Blaskewicz Boron, CPACS (2019)  
Melissa Cast-Brede, ED (2020)  
Shelly Cooper, CFAM (2021)  
Brady DeSanti, A&S (2021)  
Iulia Podariu, A&S (2021)  
Victor Winter, IS&T (2019)

Committee on Rules (6)

Amy Anderson, CPACS (2021)  
Jeremy Johnson, CFAM (2019)  
Robert Nash, LIB (2019)  
Kathy Peterson, ED (2019)  
Sajda Qureshi, IS&T (2021)  
Wei Rowe, CBA (2019)

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**3. RESOLUTION 4331, 5/9/18: Campus Committees (a-i)**

BE IT RESOLVED, that the following be appointed to Campus Committees as designated:

**a. Academic Planning Council (APC)**

BE IT RESOLVED that the following names go forward as the Faculty Senate's representatives to the Academic Planning Council, each for a one-year term from 07/31/18 through 08/01/19:

Amy Anderson (to be reappointed);  
Peggy Jones (to be reappointed).

**b. Assessment Committee**

BE IT RESOLVED that the following name go forward as the Faculty Senate's representative to the Assessment Committee for a one-year term from 08/01/18 through 07/31/19:

Samantha Clinkinbeard (to be reappointed).

**c. Education Policy Advisory Committee (EPAC)**

BE IT RESOLVED that the following names go forward as three-year appointments, from 08/01/18 through 07/31/21, to the Education Policy & Advisory Committee (EPAC) to replace Kerry Ward (IS&T), Katie Bishop (LIB), and Ann Coyne, CPACS), whose terms will be ending:

Harvey Siy, IS&T (to replace Kerry Ward);  
Heidi Blackburn, LIB (to replace Katie Bishop);  
Barbara Hewins-Maroney, CPACS (to replace Ann Coyne).

**d. Judicial Committee**

BE IT RESOLVED that the following names go forward as three-year appointments, from 08/01/18 through 07/31/21, to the pool of names for the Judicial Committee:

Ann Fruhling (to replace Ethel Williams);  
Lisa Scherer (to replace Julie Boron);  
Mark Schoenbeck (to replace Michael Walker);  
Kerry Ward (to replace Bob Woody).

**e. Parking Advisory Committee**

BE IT RESOLVED that the following name go forward as a three-year appointment, from 08/01/18 through 07/31/21, to the Parking Advisory Committee:

Arturo Miranda (to replace Steven Torres)

And that the following name go forward to complete the term of Angela Eikenberry (08/01/16-07/31/19), who has resigned from the committee:

Ana Carballal (to replace Angela Eikenberry).

**f. Professorship Committee**

BE IT RESOLVED that the following names go forward to serve on the Named Professorship Review Committee (Kiewit, Kayser, and Isaacson Professorships), from 08/01/18 through 07/31/19 (The Administration will select one additional member of this committee.):

Gaylene Armstrong (to be reappointed);  
Adam Rosen (to replace Bruce Johansen).

**g. Strategic Planning Steering Committee**

BE IT RESOLVED that the following name go forward as the Faculty Senate’s representative on the Strategic Planning Steering Committee for a one-year term from 05/10/18 through 05/09/19:

TBD (to replace Daniel Hawkins).

**h. Student Publications Board, Position A**

BE IT RESOLVED that the following names constitute the Faculty Senate approved list of nominees to the Student Publications Board, Position A, to replace Karen Weber, from which the Chancellor is to select one for a three-year appointment from 01/01/19 through 12/31/21 as specified in the By-Laws of the Board of Regents:

Melodae Morris;  
Karen Weber.

**i. Tuition Remission Task Force**

BE IT RESOLVED that the following name go forward to serve a one-year term, 08/01/18 through 07/31//19, on the Tuition Remission Task Force:

Kenneth Dick (to be reappointed).

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**4. RESOLUTION 4332, 5/9/18: University Committees (a-j)**

**BE IT RESOLVED** that the following be appointed to University Committees as designated:

**a. University Committee on Athletics**

BE IT RESOLVED that the following name go forward as a three-year appointment, from 08/01/18 through 07/31/21, to the University Committee on Athletics:

Jamie Wagner (to replace Erin Bass).

**b. Excellence in Teaching Award, University Committee on**

BE IT RESOLVED that the following faculty members be recommended for service as three-year appointments, from 08/01/18 through 07/31/21, on the University Committee on Excellence in Teaching. (Of the committee, two members should be recipients of the award and one member should be a pre-tenure faculty at-large member.) These members will serve staggered terms, and their replacements will be appointed to serve terms that would balance term endings, except for the pre-tenure faculty member, who serves a one year term (08/01/18-07/31/19):

John McCarty, A&S [*Recipient of Award*] (to replace Melanie Bloom);  
Catherine Co, CBA (to replace Phani Tej Adidam).

AND

Anne Karabon, ED, Pre-Tenure Faculty Member At-Large (to be reappointed) [term: 08/01/18 – 07/31/19].

**c. University Committee on Facilities Planning**

BE IT RESOLVED that the following name go forward as a three-year appointment, from 08/01/18 through 07/31/21, to the University Committee on Facilities Planning:

Amy Schindler (to replace Suzanne Sollars).

**d. University Committee on Honors & Awards**

BE IT RESOLVED that the following name go forward as a three-year appointment from 08/01/18 through 07/31/21, to the University Committee on Honors & Awards:

Sandra Shillingstad (to replace Sara Myers).

**e. University Committee on Library & Learning Resources**

BE IT RESOLVED that the following names go forward as three-year appointments from 08/01/18 through 07/31/21, to the University Committee on Library and Learning Resources:

Cristian Dona-Reveco (to replace Barbara Hewins-Maroney);

Joyce Neujahr (to replace Heidi Blackburn).

**f. University Committee on Student Affairs**

BE IT RESOLVED that the following name go forward as a three-year appointment from 08/01/18 through 07/31/21, on the University Committee on Student Affairs:

Dustin White (to replace Karen Weber).

**g. University Committee on Technology Resources, Services and Planning**

BE IT RESOLVED that the following names go forward as three-year appointments from 08/01/18 through 07/31/21, to the University Committee on Technology Resources, Services and Planning:

Miriam Kuhn (to be reappointed);  
Xiaoyue (Zoe) Cheng (to replace Greg Morin);  
Li-Fen (Lilly) Lu (to replace Paul Davis).

**h. University Committee for the Advancement of Teaching (UCAT)**

BE IT RESOLVED that the following names go forward as three-year appointments from 07/01/18 through 06/30/21, to the University Committee for the Advancement of Teaching (UCAT):

Erin Pleggenkuhle-Miles, CBA (to replace Bob Ottemann, CBA);  
Amanda Steiner, ED (to replace Mike Messerole, ED);  
Dario Gherzi, IS&T (to replace Margaret Hall, IS&T);

AND the following name to go forward as a two-year appointment from 07/01/18 through 06/30/20, in order to further stagger the terms:

Omer Farooq, LIB (to replace James Shaw, LIB).

**i. University Committee on Research & Creative Activity (UCRCA)**

BE IT RESOLVED that the following names go forward as three-year appointments from 08/1/18 through 07/31/21, to the University Committee on Research & Creative Activity (UCRCA):

Tom Bragg, A&S, Sciences (to be reappointed);  
Christine Toh, IS&T (to replace Dario Gherzi, IS&T);  
Benjamin Steiner, CPACS (to replace Kyle Kercher, CPACS).

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**VI. Other Faculty Senate Committees**

**A. Faculty Senate Budget Advisory Committee Report:** Prof.Hall, Maher, O’Hara  
There was no report.

**VII. Ad hoc Committees**

**A. Ad hoc UNO-UNMC Faculty-to-Faculty Communication and Collaboration Committee:** Senator Barone reported the Committee met April 30, 2018, 3-4:15 p.m.

Attending: Barone, Bartola, Beam, Gebhart, Natarajan, Rogan, Schaffer, Sollars, Woscyna.

Absent: Shriver, Glenn, Reilly, Maher, Tyma, Sewell.

1. Parking: The committee sees benefits in a regular shuttle service moving between the two campuses and would advise the Faculty Senates to investigate its feasibility.
2. The committee reviewed updated documents associated with the process for joint appointments for UNO and UNMC faculty on each campus. The response to both documents was positive and no recommendations for changes were made.
3. The committee reviewed a document detailing the new changes to registration from Penny Harmony. Specifically, we reviewed the changes to Intercampus registration, the single sign-on between UNO/UNMC portals and the Dual Degree Programs. The response to the changes was positive and no recommendations for changes were made.
4. The committee discussed the relocation of the Munroe-Meyer Institute to the Scott Campus and the plans for the First Data buildings.
5. The committee brainstormed on ways that the closer relationship between the two campuses can be beneficial to the economy of Nebraska. Specifically, we discussed workforce issues, training and research trajectories. In addition, we discussed how this idea could be integrated into the strategic planning process on each campus.
6. The committee ended with a brief discussion on its future. The committee members felt that the space for dialogue remains useful, but felt that a more specific charge from each of the Faculty Senates would be welcome.

**VIII. New Business**

The meeting was recessed for the 2017-2018 Standing Committees to break out and elect Committee Chairs, except for the Rules Committee, for 2018-2019. They reported back the following, which became a resolution. It was approved.

**A. RESOLUTION 4333, 5/9/18: 2018-2019 Standing Committee Chairs**

BE IT RESOLVED, that according to the Bylaws of the Faculty Senate of the University of Nebraska, Article VI, Section 1, the 2017-2018 retiring standing committees have met and selected the following 2018-2019 chairs from their continuing members:

- Senator Burch Kealey, Committee on Academic and Curricular Affairs;
- Senator Mark Schoenbeck, Committee on Educational Resources and Services;
- TBA, Committee on Faculty Personnel and Welfare;
- Senator Bradley Bereitschaft, Committee on Goals and Directions;
- Senator Julie Blaskewicz Boron, Committee on Professional Development.

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**IX. The 2017-2018, Senate adjourned at 3:45 p.m.** Senators ending their terms were thanked and departed.

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## **2018-2019 Faculty Senate**

**Present:** Arbelaez, Barone, Bereitschaft, Boron, Cast-Brede, Cooper, DeSanti, Glasser, Grams, Hale, Huq, Johnson, Kealey, Kennedy, Landow, MacArthur, Maher, Podariu, Qureshi, Roland, Rowe, Sharif-Kashani, Schoenbeck, Stacy, Surface, Tisko, Winter, Woody, Zhong

**Excused:** Adidam, Garcia, Kelly, Nash, Prisbell, Schaffer, Tiller

**Absent:** Anderson, Lee, Maher, Peterson

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**XIII. Organizational Meeting of the 2018-2019 Faculty Senate** was called to order by Past-President Grams at 3:45 p.m.

The following housekeeping resolution was passed, but will be filled at a later date.

**A. RESOLUTION 4334, 5/9/18: Appointment of Chair of Committee for Rules**

BE IT RESOLVED that according to the Bylaws of the Faculty Senate of the University of Nebraska, Article VI, Section 5.6, the senate president appoints the following senator 2018-2019 Chair of the Committee for Rules:

TBA

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Senator Woody moved and Senator Cast-Brede seconded the following resolution, which passed.

**B. RESOLUTION 4335, 5/9/18: Appointment of Parliamentarian**

BE IT RESOLVED, that according to the Constitution of the Faculty Senate of the University of Nebraska, Article IV, the senate president appoints Jim Carroll the parliamentarian of the 2018-2019 Faculty Senate.

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Senator Barone moved and Senator Stacy seconded the following resolution, which passed.

**C. RESOLUTION 4336, 5/9/18: Appointment of Chair of the Cabinet**

BE IT RESOLVED, that according to the Constitution of the Faculty Senate of the University of Nebraska, Article IV, the senate president appoints the following senator 2018-2019 Chair of the Cabinet:

Julie Blaskewicz Boron.

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**D. Nominations for and Election of Vice President of the 2018-2019 Senate**

(Nominations then election):

Both Senators Barone and Woody were nominated for Vice President. A secret ballot was taken. The vote was 16 for Senator Barone and 5 for Senator Woody. The following resolution was passed.

**RESOLUTION 4337, 5/9/18: Election of Faculty Senate Vice President**

BE IT RESOLVED, that according to the Constitution of the Faculty Senate of the University of Nebraska, Article IV, the faculty senate elects the following senator as 2018-2019 Vice President:

Timi Barone is elected.

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**E. Nominations for and Election of Secretary/Treasurer of 2018-2019 Faculty Senate**

Senator Stacy was nominated to be Secretary/Treasurer for 2018-2019. There were no other nominations, so the following resolution was passed by acclamation.

**RESOLUTION 4338, 5/9/18: Election of Faculty Senate Secretary/Treasurer**

BE IT RESOLVED, that according to the Constitution of the Faculty Senate of the University of Nebraska, Article IV, the faculty senate elects the following senator as 2018-2019 Secretary/Treasurer:

Richard Stacy, to replace Senator Landow.

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**F. 2018-2019 Standing Committees Vice Chairs**

The Standing Committees broke out to elect Vice Chairs for 2018-2019. The following resolution was passed. It will be completed at a later date.

**RESOLUTION 4339, 5/9/18: 2018-2019 Standing Committee Vice Chairs**

BE IT RESOLVED, the 2018-2019 standing committees have met and selected the following 2018-2019 vice chairs from their members:

TBD, Committee on Academic and Curricular Affairs  
Senator Jeanne Surface, Committee on Educational Resources and Services  
TBD, Committee on Faculty Personnel and Welfare  
Senator Maria Arbelaez, Committee on Goals and Directions  
Senator Cast-Brede, Committee on Professional Development  
Senator Jeremy Johnson, Committee on Rules

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Rules Vice Chair Jeremy Johnson moved the following resolution. It passed.

**G. RESOLUTION 4340, 5/9/18: Faculty Senate Presidential Appointments (a-e)**

BE IT RESOLVED that the Faculty Senate President appoints the following as designated:

**a. AAUP Executive Committee (American Assoc. of University Professors)**

BE IT RESOLVED that the Faculty Senate President appoints the following **senator**, who is also an AAUP member, as the Senate representative for a one-year appointment from 05/09/18 through 05/08/19, to the UNO Chapter of AAUP:

Kelly MacArthur (to be reappointed).

**b. Academic Freedom Coalition of Nebraska (AFCON)**

BE IT RESOLVED that the Faculty Senate President appoints the following senator to be the Senate representative to the Academic Freedom of Coalition of Nebraska (AFCON) for a one-year term, from 05/09/18 through 05/08/19:

TBD.

**c. Alumni Association Board of Directors**

BE IT RESOLVED that the Faculty Senate President appoints the following UNO alumnus as the Senate representative for a one-year term, from 08/01/18 through 07/31/19, to the Alumni Association Board of Directors:

Scott Vlasek (to be reappointed).

**d. Budget Advisory Committee (Faculty Senate Committee)**

BE IT RESOLVED that the Faculty Senate President appoints the following faculty member to the Faculty Senate Budget Advisory Committee for a three-year term, from 08/01/18 through 07/31/21:

Carol Ebdon (to replace Craig Maher).

**e. Graduate Council Liaison**

BE IT RESOLVED that the Faculty Senate President appoints the following member of the **Graduate Council** to be the liaison between the 2018-2019 Faculty Senate and the Graduate Council for a one-year term from 08/01/18 through 07/31/19:



Phani Tej Adidam (to replace Julie Blaskewicz Boron).

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**H. 2018-2019 Calendar of Senate and Standing Committee meetings, usually**

1. Executive Committee & Cabinet Meet: First Wednesday Every Month:
  - a. Officers and Standing Committee chairs
  - b. Year round (June through May)
  - c. 2:00 p.m.
  - d. ASH 196
  
2. Full Senate Meetings: Second Wednesday Every Month
  - a. All senators
  - b. August through May (no meeting in June & July; see special instructions below for August)
  - c. 2:00 p.m.
  - d. CEC or Mammel Hall
  
3. Executive Committee & Administration: Third Wednesday of Every Month
  - a. Officers, Chair of Cabinet, and Chair of the Committee on Rules only
  - b. Year round (June through May)
  - c. 2:00 p.m.
  - d. EAB 200
  - e. Agenda made by Senate President, typed by Faculty Senator Coordinator
  
4. Standing Committee Meetings: Last Wednesday of Every Month
  - a. All Senators excluding President and Vice President (when there are 38 senators)
  - b. August through April (no meeting in May, June, & July)
  - c. 2:00 p.m.
  - d. Room arrangements (and agenda) are made by each Chair
  
5. Faculty Senate Retreat:
  - a. Wednesday, August 15, 2018
  - b. Day long meeting
  - c. Mahoney State Park
  - d. Attended by all Senators

**X. The meeting Adjourned** at 3:21p.m. with announcements.

**XI. Announcements**

**A. EC&A Mtg:** Wednesday, May 16, 2018, 2 p.m., EAB 200

**B. EC&C Mtg:** Wednesday, June 6, 2018, 2 p.m., ASH 196

**C. Faculty Senate Retreat:** Wednesday, August 15, 2018, 8 a.m. to 4 p.m., Mahoney State Park

<b>Schedule for 2018-2019</b>	
<b>EC&amp;C Meetings</b> (Usually 1 <sup>st</sup> Wednesday of month)	<b>Faculty Senate Meetings</b> (Usually 2 <sup>nd</sup> Wednesday of month)
June 6	<del>June</del>
*July 11	<del>July</del>
*August 1 or 8	August 15, 2018 (Retreat) ( <i>3<sup>rd</sup> Wednesday</i> ) ( <i>Classes begin 8/20/18</i> )
September 5	September 12
October 3	October 10
November 7	November 14
December 5 ( <i>Prep Week</i> )	December 12 ( <i>Finals Week</i> ) ( <i>Commencement 12/14</i> )
January 2 or 9, 2019 ( <i>Semester Begins 1/7/18</i> )	January 9 or 16
February 6	February 13
March 6	March 13 ( <i>Spring Break 3/17-24</i> )
April 3	April 10
May 1 ( <i>4/29 – 5/2 Finals</i> ) ( <i>Commencement 5/3</i> )	May 8