

7-11-2018

Executive Committee & Cabinet Minutes July 2018

UNO Faculty Senate

Follow this and additional works at: <https://digitalcommons.unomaha.edu/facultysenateminutes>
Please take our feedback survey at: https://unomaha.az1.qualtrics.com/jfe/form/SV_8cchtFmpDyGfBLE

Recommended Citation

UNO Faculty Senate, "Executive Committee & Cabinet Minutes July 2018" (2018). *Faculty Senate Minutes*. 119.

<https://digitalcommons.unomaha.edu/facultysenateminutes/119>

This Document is brought to you for free and open access by the UNO Faculty Senate at DigitalCommons@UNO. It has been accepted for inclusion in Faculty Senate Minutes by an authorized administrator of DigitalCommons@UNO. For more information, please contact unodigitalcommons@unomaha.edu.

Wednesday, July 11, 2018, 2 p.m., ASH 196

Members: Barone, Bereitschaft, Boron, Johnson, Kealey, Kelly, Schoenbeck

Excused: Grams, Stacy

I. The meeting was called to order at 2:01 p.m. by President Kelly.

II. The Minutes of June 6, 2018, were approved as written.

III. Officers' Reports

A. President's Report: Senator Kelly reported

1. The Board of Regents met June 28, 2018:

- a. Approved extending the contract of President Hank Bounds to June 30, 2023.
- b. Approved creating the Master of Arts in Applied Behavior Analysis offered jointly by the Department of Psychology in the College of Arts and Sciences at UNO and the Department of Psychology in the Munroe-Meyer Institute at UNMC.
- c. Approved transitioning the existing UNO Applied Behavior Analysis Graduate Certificate to a jointly administered UNO/UNMC graduate certificate.
- d. Approved consolidating the MA and MS degrees in Counseling into the MS in Counseling with thesis and non-thesis options in the Department of Counseling in the College of Education at UNO
- e. Approved creating the Master of Science in Biomechanics in the Department of Biomechanics in the College of Education at UNO.
- f. Approved UMR, a UnitedHealthcare company, as the third party administrator for the University of Nebraska's medical plan. Approved Ameritas as the third party administrator for the University of Nebraska's dental plan. Approved Employers Health Coalition/CVS Health as the third party administrator for the University of Nebraska's pharmacy plan. Approved the proposed terms and conditions and authorized the President or his designee to finalize negotiations and to execute such documents as are required to operate the program.
- g. Approved the University of Nebraska's FY 2018-19 Operating Budget. In order to meaningfully address a budget shortfall and appropriately sustain operations, the President is authorized to implement tuition increases, effective for the Spring 2019 semester, should a portion of the State approved (105th Legislature, 2nd Session) appropriation designated for the University be withheld from its regularly scheduled payment; provided that any such tuition

increases shall not, in the aggregate, produce projected revenue in excess of the aggregate projected reduction in the State approved and appropriated payment(s).

- h. Approved programs statement and budget for the Munroe-Meyer Institute for Genetics and Rehabilitation Facility Replacement to be fit up in existing building purchased at 6902 Pine Street for UNMC.

2. Search Committee for Senior Vice Chancellor for Academic Affairs:

The Faculty Senate President and Past-President are each serving as members of the committee, which met for the first time on June 29, 2018.

B. Secretary/Treasurer Report:

1. The EC&A met June 20, 2018

- a. Concerns about Interim AVC for Research Search Process:
We were advised by Chancellor Gold, SVC Reed, and AVC Smith Howell that there are no requirements for a national search for an AVC. The concerns of the Faculty Senate members who were present were satisfied.
- b. Faculty Senate Attendance.
A written response was provided and members were satisfied.
- c. Grievance Committees’ Summer Compensation
There was no discussion of this item.
- d. DACA
Chancellor Gold responded that we cannot respond as to the status of DACA students at UNO because we do not know who they are.
- e. Facility Use Plan:

Chancellor Gold responded to question about the DHR Building on the Scott Campus saying the Monroe Meyer Institute has contracted with DHR about use of the southernmost building. UNO has right of first refusal for the northernmost building. That contract is expected to be finalized in March of 2019.

He also informed the Committee that private funding is expected to be available to double the size of Mammel Hall with no decrease in parking spots as the addition will consume green space and not parking spaces.

He also announced that solar panels will be installed atop the parking deck on the Scott Campus at no cost to UNO.

He also anticipates that funds will become available to renovate the Durham Science Center in 2019-20.

**2018-2019 Resolution Action Table
(Action Pending and Current Resolutions)**

Res. #	Date Senate Passed	Title	Admin Accept	Sent for Senate Action	Denied/Deferred/ In Progress	Final Action/Resolved
TO BE FOLLOWED UP						
4282	3/8/17	Expenses Associated with Visas for International Hires	4/19/17			<i>SVC Reed explained the process for UNO paying for legal costs involved. These issues are usually handled by department chairs and personnel. Costs can't be nailed down, since they vary by who is involved. BJ Reed said he would ask for</i>

						<i>a one page description of the process made available to faculty.</i>
4279	12/14/16	Grievance Committees Summer Compensation	12/21/16 3/15/17 4/19/17			<p><i>- SVC Reed says they may need more information. It is a workload issue as much as a compensation issue. Let's have further discussion.</i></p> <p><i>- BJ reiterated that summer pay is not likely to happen, as faculty select a variety of service opportunities. Regarding the three grievance committees, he feels that faculty select this type of service, similar to how faculty choose to serve on thesis committee.</i></p> <p><i>Chancellor Christensen said these type of issues, like summer grievance committee work, seldom occur. He is also apprehensive of anyone who has service in the summer wanting compensation. Some service such as FS President and IRB receive workload compensation.</i></p>
CARRIED FORWARD						

2. Treasurer's Report: Senator Stacy (June 2018) (agenda attachment – pg. 11)

IV. Standing Committee Reports

A. Committee on Academic and Curricular Affairs: Senator Kealey reported there was no meeting, so no report.

PENDING:

1. Early College High School: (EC&C sent to A&CA 2/7/18)

FYI: E-mail received 2/5/18 from Senator Adams:

At Friday's English Department meeting, as we discussed Dual Enrollment and other issues, a new program in the Millard School District dominated much of our discussion and members of the department asked me to take this issue to Faculty Senate. In short, our department has concerns about the various impacts of a program called Early College High School

<http://mshs.mpsomaha.org/academics/early-college-high-school> The program says high school students can earn an Associate degree from Metro and that those credits will fulfill the general education requirements at UNO. Members of my department are concerned about how this might threaten enrollments at UNO and about the quality of such a program (it seems, for example, that a 10th grade English course could satisfy the English 1150 writing requirement at UNO). I would like to put this on the EC&C agenda as a point of discussion to determine if faculty in colleges beyond Arts and Sciences are also concerned about such a program.

B. Committee on Educational Resources & Services: Senator Schoenbeck reported there was no meeting, so no report.

He also reported he has a scheduling conflict for Fall 2018 that he, unfortunately and with apologies, didn't catch until too late. So he will need a temporary replacement. The Committee will also have to elect a new chairperson, at the Retreat,

for Fall 2018, or ask the Vice Chair, Jeanne Surface, to serve in his place until January 2019. Joan Bell, Asst. Dean of Arts & Sciences, will be contacted to notify the Senate of this temporary replacement.

PENDING:

1. **Canvas:** When the transition away from Blackboard enter the final days during summer 2018, new issues could emerge as more faculty seek technical assistance. (*EC&C to ER&S 3/7/18*)
(*5/2/18 Committee remains open to undertaking a project when an issue becomes clearly defined.*)
2. **Payroll Deduction for Paul Beck Scholarship** (*2/7/18*) (*3/7/18*): a response from Debra Wilcox (UNO Controllers Office) regarding the possibility that faculty could submit a payroll deduction that would serve as a monthly gift to the Beck scholarship fund. Senator Marlina Davidson has agreed to follow-up.
3. **Accessibility to Classroom IT Equipment** (*3/7/18*): EC&C sent this item to the ER&S Committee.

C. Committee on Faculty Personnel & Welfare: Senator TBD
There was no meeting, so no report.

PENDING:

1. **Wellness Fees.** *10/2017:* On Mon Sept 18, there was an initial faculty/staff wellness-based incentive program meeting in EAB 202 organized by Dan Shipp. Attending: Dan Shipp, Cathy Pettid, Joe Kaminski, Jeanne Surface, Griff Elder, Cecil Hicks, Carol Kirchner, and Esther Scarpello.
The group met to discuss how UNO could develop and pilot a wellness-based incentive program for faculty/staff. The wellness program needs still to be worked out—both programmatically and financially. But roughly, the idea is that, UNO would offer a pilot program that would partially reimburse the cost of a Wellness/H&K membership based upon member usage and participation in specific wellness program elements. Tentatively, the financial incentive might be as much as a \$100 reimbursement of the \$150 per semester Wellness/H&K membership fee. Details have to still be worked out. The working goal is to offer this pilot program starting in January (but if not January, then the following August-2018).
The working group plans to meet every two weeks. The first meeting will discuss the requirements for reimbursement.
I have been asked to put together a Faculty Senate Focus Group that this working group can consult.
2. **Summer Compensation for Grievance Committees.** *10/2017 cont.:*
RESOLUTION 4279, 12/14/16: Grievance Committees Summer Compensation
While most of us are on 9 month contracts, many uncompensated service obligations require summer participation. Members on the committee have their own anecdotal accounts of what we perceive to be a trend. We are hoping to discuss this topic with the AAUP, so that we can begin to connect some of the dots. We have contacted AAUP. The topic is on their agenda for Friday October 6, 2017.
EC&C 3/7/18: We have been asked to look at the policies and procedures for the

3 committees to see if appropriate language could be added to minimize the necessity of these committees meeting during the summer. John Noble has agreed to produce a first draft response.

Administrations proposal is that 9 month faculty committee members will be compensated up to \$500.00 per day (minimum of 1/2 day) when their committee is required to meet. The sense of the committee was that the compensation what fair. Still, we asked that the rationale be written down and shared with us.

We have contacted the AAUP to make sure that the solution that we are crafting is in line with the AAUP contract.

(On 5/2/18 the EC&C noted that when we receive the update from AVC Smith-Howell this will be put on the Faculty Senate website.)

3. Visa Issues: Are they consistent college to college.

(1/10/18: Put on EC&A agenda.)

4. Faculty/Staff Safety Processes. 10/2017 cont.: Dr. Gina Toman has been named Faculty Human Resources Officer and Assistant to the Senior Vice Chancellor. She begins her new role on October 11.

We are interested in the administration developing a website similar to the Student Safety Website.

Note: We felt that the following site makes a good model:

<http://academicpersonnel.unc.edu/faculty-policies-procedures-guidelines/>

We expect Gina Toman will be help us address the request that there be a flow-chart that will help faculty understand and negotiate the many resources that are available: Ombudsperson, EAP person, counseling, BRT, etc. What information is confidential, etc. This “flowchart” may manifest itself in the form of the website mentioned above.

(3/4/18 Info: Academic Affairs is doing a big website development.)

5. Server for Personal Web Pages

Senator Elder reported that last year all faculty across campus lost the server, along with the opportunity to have their own personal web sites, like Math. The Web site may have not been pretty, but it was spot on for other mathematicians to check. Senator Zhong said it now looks odd. Senator Kennedy said we all need support to get the server back for supporting personal web sites. Anything without branding is gone.

(On 12/13/17 this issue was given to the FP&W Committee.)

(3/4/18: EC&C suggested putting this item on the EC&A agenda. UNL has cloud hosting services.)

6. Air Handler for Sculpture Lab

(On 4/11/18 Senator Stacy reported the air handler for the Sculpture Lab is dangerously outdated. The full Senate moved to send it to the FP&W Committee to look into how it can be updated or replaced, or who to keep in contact with.)

D. Committee on Goals and Directions: Senator Bereitschaft reported there was no meeting, so no report.

PENDING:

1. Facilities Planning and Faculty Representation (Specifically, which Facilities Planning Committee would be the best on which to have faculty representation before plans are made, not just reported?) *(Sent to G&D 2/10/16)*

(3/4/18 Info: Senator Bereitschaft is checking on this.)

E. Professional Development: Senator Boron reported there was no meeting, so no report.

PENDING:

1. Faculty Professional Development Leave policies/procedures:

(1/10/18: The PD committee is waiting for deans to complete a survey to actually gauge faculty's understanding of FPD leave policies and procedures.)

(At the 4/18/18 EC&A meeting this was discussed with Chancellor Gold and SVC B.J.Reed.)

2. Creation of an Easily Found List of What Retiring Faculty Need to Know

(4/11/18: Sent to PD Committee.)

F. Committee on Rules: Senator Johnson reported that he has been notified that Michael O'Hara is retiring as of December 31, 2018, and needs to be replaced on the Faculty Senate Budget Advisory Committee. His term ends 7/31/2019. (See V.A.)

PENDING:

V. Other Faculty Senate Committees

A. Faculty Senate Budget Advisory Committee Report: Prof. Ebdon, Hall, O'Hara Michael O'Hara, Chair, will be retiring as of 12/31/18. Another member needs to be appointed to this committee by then. The Committee will then elect a new chairperson.

Also, an e-mail received 7/3/18, requested information from SVC B.J. Reed:

There is an item on the Budget Advisory Committee's (BAC) table that has not yet been addressed.

The Faculty Senate asked BAC to explore how are administrative appointments jointly made to UNO and UNMC allocated with respect to time and dollars. Alas, the FS request arrived at a time of "too busy" for the other committee members. I did send to administration a data request, but got not reply. Perhaps if during the summer doldrums you were to repeat that request (i.e., on the work load forms for the individuals in question what percent is allocated to each campus and the compensation for each jointly appointed person) an administration response would be forthcoming and could then initiate the BAC's exploration of the issue.

Michael

Professor Michael J. O'Hara, J.D., Ph.D.

Finance, Banking, and Real Estate Department

College of Business Administration

The EC&C suggested that Faculty Senate Coordinator Sue Bishop find what has happened to the "data request."

VI. Ad hoc Committees

A. Ad hoc UNO-UNMC Faculty-to-Faculty Communication and Collaboration Committee

This will remain as a placeholder until President Kelly speaks to UNMC Faculty Senate President, to check as to whether it should be renewed or not. It was suggested that if it is renewed, it should have a specific task.

VII. Unfinished Business

A. To Complete Resolution Appointing Chair of Committee for Rules

The following resolution was moved, seconded, and passed.

RESOLUTION 4334, 5/9/18: Appointment of Chair of Committee for Rules

BE IT RESOLVED that according to the Bylaws of the Faculty Senate of the University of Nebraska, Article VI, Section 5.6, the senate president appoints the following senator 2018-2019 Chair of the Committee for Rules:

Jeremy Johnson.

- - - - -

Pending

A. Canvas Retention & Completion Calendar: Senator Grams reported in *April 2018 this is continuing to be worked on.*

(At the 5/2/18 EC&C meeting Past President Grams was tasked to continue to work on this.)

B. RESOLUTION 4314, 11/8/17: Include in ACE a Question Regarding Timely Feedback for Students

(4/11/18: Senator Grams will check to see if the question been added to the Evaluation Form? And also, can the form be put on the web somewhere so questions can be seen?)

(At the 5/2/18 EC&C meeting Past President Grams volunteered to continue checking on this.)

C. Risk Assessment

E-mail between F.S. Admin Tech Sue Bishop and Rachel Powell regarding a Risk Assessment presentation:

I will not have information for next year's risk assessment ready to distribute until Jan-Feb 2019.

Information distributed to Faculty Senate would be intended for their use/input only, and I do not expect them to distribute to others unless they choose to do so.

Lastly, here's a little context that I'm hoping will help with understanding my request: When I last spoke with Chancellor Gold in April, he suggested that I present at an Executive Committee & Cabinet meeting or a Faculty Senate meeting, as he (and I) believe it is a good way to learn about UNO's top risks from faculties' perspectives. He even volunteered to introduce me before I present.

When I meet with Chancellor Gold on Friday [June 1, 2018], I will ask him if he still wants me to proceed. If he does, I will get his feedback on when and how to present.

Rachel Powell, CFE, MPA

Assistant Director of Internal Audit

- D. Accept Resignation of Senator Glasser?** (Past-President Grams)
- E. Chair and Vice Chair for Faculty Personnel & Welfare Committee**
- F. Vice Chair for Academic & Curricular Affairs Committee**

VIII. New Business

A. Jane Meza, Ph.D., Inaugural Associate VC for Global Engagement, UNMC and UNO (agenda attachment – pgs. 12-13)

After much discussion, the EC&C asked that the “Process for Search Committee” be added to the next EC&A agenda.

B. Preliminary Retreat Planning (August 15, 2018)

- **Suggestions for Three Speakers:**
 1. Chancellor Gold
 2. Angie Eikenberry, 2018-2019 AAUP President
(how the AAUP and UNO Faculty Senate overlap or not)
 3. Jeffrey Rudy, 2018-2019 UNL Faculty Senate President
 4. Ken Bayles, New UNO/UNMC Interim AVC for Research & Creative Activity
 5. Bruce Kern, NU AVC of Resources to speak on the new Health Insurance, UnitedHealth (it was suggested that AVC Kern be asked to speak in November 2018, closer to Open Enrollment)
- **Timeline/Schedule** (until speakers are in place, a timeline/schedule cannot be filled in)

IX. The meeting adjourned at 3:28 p.m. with announcements.

X. Announcements

- A. EC&C Mtg:** Wednesday, July 11, 2018, 2 p.m., ASH 196
- B. EC&A Mtg:** Wednesday, July 18, 2017, 2 p.m., EAB 200
- C. EC&C Mtg:** Wednesday, August 8, 2018, 2 p.m., ASH 196
- D. Faculty Senate Retreat:** Wednesday, August 15, 2018, 8 a.m. to 4 p.m., Mahoney State Park, Main Lodge
- E. EC&A Mtg:** No meeting August 2018
- F. Faculty Senate/SAC Awards Dinner:** Monday, April 15, 2019, evening

Schedule for 2018-2019	
EC&C Meetings (Usually 1 st Wednesday of month)	Faculty Senate Meetings (Usually 2 nd Wednesday of month)
June 6	June
*July 11	July
*August 1 or 8	August 15, 2018 (Retreat) (<i>3rd Wednesday</i>) (<i>Classes begin 8/20/18</i>)
September 5	September 12
October 3	October 10
November 7	November 14
December 5 (<i>Prep Week</i>)	December 12 (<i>Finals Week</i>) (<i>Commencement 12/14</i>)

January 2 or 9, 2019 (<i>Semester Begins 1/7/18</i>)	January 9 or 16
February 6	February 13
March 6	March 13 (<i>Spring Break 3/17-24</i>)
April 3	April 10
May 1 (<i>4/29 – 5/2 Finals</i>) (<i>Commencement 5/3</i>)	May 8