

11-7-2018

## Executive Committee & Cabinet Minutes November 2018

UNO Faculty Senate

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*Wednesday, November 7, 2018, 2 p.m., ASH 196*

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**Members:** Barone, Boron, Bereitschaft, Boron, Grams, Johnson, Kealey, Kelly, Stacy

**Absent:** Adidam

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**I. The meeting was called to order** at 2 p.m. by Vice President Barone

**II. The Minutes** of October 3, 2018, were approved as submitted.

**III. Officers' Reports**

**A. President's Report:** Senator Kelly sent the following email to all UNO Faculty:  
Faculty colleagues,

Hello again! I know this is a busy time for all of you, as most of us have passed the mid-semester point and many of us are in the midst of preparation for grants, academic conference, and other research activities. I hope I can provide useful information and answer any questions you may have.

Two senators raised motions at the October 10<sup>th</sup> Faculty Senate Meeting. The first, raised by Senator Hale, concerns faculty website hosting capabilities. The current status quo, of providing links on a Digital Measures generated page, does not meet the need of faculty research, teaching, and outreach efforts. Faculty, labs, and departments often need the ability to host information regarding their current research projects and papers, resources for classes, event calendars, and open student worker positions. Faculty websites are also often used as a point of sharing with external colleagues and for promoting and distributing research project outcomes (especially those tied to grants or papers). Often, faculty also host curricular resources related to their classes on sites of this kind as well. Having UNO domains (e.g., faculty.unomaha.edu) and custom faculty-created web pages is also pivotal for faculty to brand themselves on a national stage in their respective fields.

The current-one-size fits all digital measures page does not meet these needs and forces faculty to move their resources off-site and off-brand. For this reason, it is moved that the Faculty Senate investigates and pushes for the issue of university-provided on-domain website addresses and web service hosting resources to be provided for interested faculty, labs, and departments. I have assigned this investigation to the Professional Development Committee.

The second motion, raised by Senator Hale, concerns the oneIT request handling/ticketing system. Currently, making a request for IT resources is a difficult process that often leads to long wait times, no clarity on request status, and many email exchanges to track down the right people and departments to make a request. For instance, if one needs certain ports to be opened on network addresses, email lists to be created, or IT resources to be allocated to support research or teaching efforts, it is not immediately clear how to make those requests or whom to ask. Once a request is made, the requestor does not have clarity on the status of requests.

For these reasons, it is moved that Faculty Senate investigate and augment the capabilities of faculty to request IT resources, track request status once a request is made, and be assured that requests will be resolved in a timely manner. It is suggested that Faculty Senate considers and pushes for an IT ticketing system where requests can be made and status can be tracked by faculty requestors.

This agenda item was raised at the Executive Committee and Administration meeting on October 17<sup>th</sup>. Chancellor Gold asked for date regarding the issue and suggested that perhaps a survey of faculty and students about the issue might be appropriate. A suggestion was made to work with college ITs. It was acknowledged that the classroom team still exists.

The Strategic Planning Committee met Friday October 19<sup>th</sup>. The UNe plan working group, led by Jill Russell, is looking at more reporting format options to expand engagement at all levels. The Metrics group, led by Hank Robinson, is looking at leading indicators with the greatest potential of maximizing improved retention rates. A working group has been established to study mid-term grading follow-up. Two groups (SWOT, led by Dan Shipp and Combined Meetings, led by Sara Woods) are focused on strategic thinking. A joint meeting is set for January 11<sup>th</sup>, including Strategic Planning Steering Committee members, Deans, and members of the Chancellor's cabinet.

The Annual Benefits Enrollment Period began October 29<sup>th</sup> and continues until November 16<sup>th</sup>. NUFlex Benefits Enrollment materials, including a Benefits Enrollment Guide, can be found at Firefly. If you have questions regarding University Benefits, you can also contact the Benefits Office in 205 EAV at (402) 554-3660 or email [benefits@unomaha.edu](mailto:benefits@unomaha.edu). The UNO Benefits Manager is Esther Scarpello.

The next meeting of the Facilities Planning Committee is scheduled for Monday November 19<sup>th</sup> at 7:30AM in EAB 200. Faculty are invited to attend; this addresses the dual concerns that faculty input has not been received by this committee in the past and that the committee has tended to meet after the fact, when decisions on major facility upgrades have already been made. Faculty who wish to attend this month's meeting are encouraged to contact me in advance.

Finally, the Executive Committee and Cabinet will discuss UNO's current policy on class attendance and religious observation. Recently, a UNO professor forced a student to take an exam on a religious holiday, even after the student asked for the day off to observe and celebrate. Student Government has drafted a resolution to consider; I would like for a similar resolution to be introduced in Faculty Senate.

Please feel free to contact me anytime if you have questions. You can reach me by phone at 4-4124 or by email at [cmkelly@unomaha.edu](mailto:cmkelly@unomaha.edu).

*Senator Kelly also discussed the Academic and Resource Analysis data. He will ask Hank Robinson, Director, Office of Institutional Effectiveness UNO, to be available at next week's full Senate meeting to answer any questions the Senators may have.*

**B. Secretary/Treasurer Report:** Senator Stacy reported

**1. EC&A met October 17, 2018, and discussed:**

- a. One IT: In response to the motion that the Faculty Senate investigate and augment the capabilities of faculty to request IT resources, track request status once a request is made, and be assured that requests will be resolved in a timely manner. A suggestion that the Faculty Senate considers and pushes for an IT ticketing system where requests can be made and status can be tracked by faculty requestors.

Chancellor Gold asked for data regarding the issue and suggested that perhaps a survey of faculty and students about the issue might be appropriate. A suggestion was made to work with college ITs. It was acknowledged that the classroom team still exists.

*(11/7/18: this was passed to the Professional Development Committee. Also, Bret Blackman, Assoc. Vice President & CIO, is planning to send out a survey in January 2019.)*

- b. Resolutions 4331, 4344, 4348, 4349, and 4750 were presented for information. There was no discussion.
- c. Other: President Kelly asked Richard Stacy to provide an update about preliminary discussions regarding solar energy. He reported that he had spoken with Sarah Burke, Chair of the UNO Sustainability Committee and they agreed to pursue the issue and focus attention on possible grant proposals related to solar energy education and research.

**2018-2019 Resolution Action Table  
(Action Pending and Current Resolutions)**

<b>Res. #</b>	<b>Date Senate Passed</b>	<b>Title</b>	<b>Admin Accept</b>	<b>Sent for Senate Action</b>	<b>Denied/Deferred/In Progress</b>	<b>Final Action/Resolved</b>
4750	10/10/18	Faculty Senate Budget Advisory Committee Replacement	10/17/18			Acknowledged
4349	10/10/18	Approval of the Proposal for the Creation of an Interdisciplinary Master of Science in Data Science Degree	10/17/18			Acknowledged
4348	10/10/18	Approval of Proposal for a School of Accounting	10/17/18			Acknowledged
4344	9/12/18 10/10/18	Ballot for Academic Freedom & Tenure Committee	9/13/18 10/17/18			Acknowledged
4331	10/10/18	Completed Student Publications Comm.	10/17/18			Acknowledged
<b>TO BE FOLLOWED UP</b>						
<b>CARRIED FORWARD</b>						

**2. Treasurer’s Report:** Senator Stacy (October 2018) (agenda attachment – pg. 14)

**IV. Standing Committee Reports**

**A. Committee on Academic and Curricular Affairs:** Senator Kealey reported the Committee met October 24, 2018.

Present: Amanda Randall, Robert Woody, Matthew Hale, Burch Kealey

Absent: Kelly MacArthur, Connie Schaffer

Item 1: Review of a proposal for the creation of UNO STEM Trail Center. Dr. Christine Cutucache (Haddix Community Chair of STEM Education, College of Arts and Sciences), Dr. Neal Grandgenett (Haddix Community Chair of STEM Education, College of Education) and Dr. Cristopher Moore (Haddix Community Chair of Physical Science) attended to answer questions and provide additional information about the proposal.

The committee found little to challenge in the proposal and has endorsed its adoption. The proposal and its representatives provided a strong justification for the creation of the center as well as concrete evidence for a well-composed and organized plan of operations. With regard to the former, the committee notes that the proposed Center is of a faculty-led ground-up design that has emerged from initiatives spanning the entire campus and university-wide system, many of which have already achieved wide-spread success. In particular, STEM research and outreach accounts for 30% of all of UNO's external Campus funding across multiple colleges, including \$32 Million in grants since 2012, which served over 4000 youth in UNO STEM Camps and more than 15,000 total youth in outreach events. In this light, the presenters noted that the center designation would allow for even larger grant applications, clearer community recognition/designation, and operational efficiency increases. With regard to the Center's organization and execution, the proposal lays out an organizational structure and administrative plan that the committee deemed to be both sound and well-reasoned. The committee was also satisfied that the center differentiated itself from other university organizations by its strong focus on inquiry-based learning, paradigmatic focus on research as a pedagogical tool, emphasis of participation for under-served groups, and strong emphasis on community engagement with secondary schools and other Nebraska-area educational organizations.

Given the strong proposal and our support for the aims of the Center Senator Kealey moved the following for the Committee. It was passed and will be presented to the full Senate next week.

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**RESOLUTION: Approval of the STEM Teaching, Research, and Inquiry Based Learning Center (STEM TRAIL Center)**

**WHEREAS** faculty with the Colleges of Arts and Sciences, Education, and Information Science and Technology have brought forward a proposal to create a jointly-managed and faculty-governed center, and

**WHEREAS** the proposal has carefully documented how a center designation can advance on-going STEM initiatives and, by extension, the UNO and NU-wide missions, and

**WHEREAS** the center meets the established criteria put forth by the University of Nebraska for the classification/designation as a center, including a uniqueness constraint within the NU system, and

**WHEREAS** Deans of the Colleges of Arts and Sciences, Education, and Information Science and Technology have strongly supported this proposal, and,

**WHEREAS** the UNO STEM Community chairs have strongly supported this proposal,

**THEREFORE**, BE IT RESOLVED that the UNO Faculty Senate, with the above matters being taken into consideration does hereby approve the proposal.

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We had two absences and since one or more of the absent members views are needed for addressing our future work plan the meeting was concluded early (approximately 3:30).

**PENDING:**

**1. Early College High School:** *(EC&C sent to A&CA 2/7/18)*

FYI: E-mail received 2/5/18 from Senator Adams:

*At Friday's English Department meeting, as we discussed Dual Enrollment and other issues, a new program in the Millard School District dominated much of our discussion and members of the department asked me to take this issue to Faculty Senate. In short, our department has concerns about the various impacts of a program called Early College High School*

*<http://mshs.mpsomaha.org/academics/early-college-high-school> The program says high school students can earn an Associate degree from Metro and that those credits will fulfill the general education requirements at UNO. Members of my department are concerned about how this might threaten enrollments at UNO and about the quality of such a program (it seems, for example, that a 10<sup>th</sup> grade English course could satisfy the English 1150 writing requirement at UNO). I would like to put this on the EC&C agenda as a point of discussion to determine if faculty in colleges beyond Arts and Sciences are also concerned about such a program.*

**2. Plagiarism**

Senator Qureshi asked if anyone knew of any institutional support in keeping track of student plagiarism cases. Phil Covington, AVC for Student Success, was mentioned. Plagiarism was also noted in the recent Academic Integrity Policy. *(9/12/18: This was assigned to the Academic & Curricular Affairs Committee.)*

**3. Student Evaluation Responses**

Since student evaluation of instruction moved from paper forms done in class to on-line, the response rate has been so low the data may not be a valid indication of what the form purports to determine. In some cases the response rate itself has been improperly used in faculty evaluation; especially small sections may use no evaluation. The form itself may be part of the problem, relating to those who submit it as customers rather than learners.

Senator Huq would like to see Evaluation response increased. Hank Robinson will speak to the Professional Development Committee and there will be more to report then. Some questions are: What are the evaluations being used for? Is it cost effective? What information do students have about the evaluations?

*(On 10/10/18: The task of consideration of the current student evaluation was accepted by the A&CA Committee.)*

**B. Committee on Educational Resources & Services:** Senator Adidam was unable to

attend the EC&C meeting, but submitted the following report.

The Committee met October 31, 2018.

Present: Tej Adidam (CBA) Interim Chair; Marlina Davidson (CFAM); Jeanne Surface (ED) Vice Chair; Andy Zhong (A&S)

Excused: Jill Blankenship (A&S); Jooho Lee (CPACS);

Invitee: Cathy Pettid, Assistant Vice Chancellor and Dean of Students, UNO

Pending work UPDATE:

1. **Payroll deduction for Paul Beck Scholarship:** Senator Davidson will follow up with Debra Wilcox. She will offer a status update when the Faculty Senate meets in September.

Senator Davidson continues to be in touch with NU Foundation, and is trying to work things out. As of now, she seems very optimistic that the process of donating to the Paul Beck Scholarship via payroll deduction will be in place by the end of this calendar year.

She will provide an update during the Faculty Senate meeting in November 2018.

Discussions:

2. Senator Surface provided an update to the committee regarding the information session with President Bounds that took place earlier in the day.

3. Cathy Pettid offered an overview of a variety of options that are available to our students who are in need of counseling or are stuck in a difficult situation that is preventing them from meeting their academic goals at UNO. A very helpful website is available that supports our students. Please visit:

<https://www.unomaha.edu/student-life/student-safety/campus-resources.php>

If faculty members believe that students need extra assistance in meeting their academic goals, they should either direct the student's attention to this website, or inform Cathy Pettid in a confidential manner.

**PENDING:**

1. **Payroll Deduction for Paul Beck Scholarship (2/7/18) (3/7/18):** a response from Debra Wilcox (UNO Controllers Office) regarding the possibility that faculty could submit a payroll deduction that would serve as a monthly gift to the Beck scholarship fund. Senator Marlina Davidson has agreed to follow-up.
2. **Accessibility to IT classroom equipment:** Senators Lee and Blankenship talked to Bret Blackman & Jaci Lindburg in ITS about technology in the classroom.
3. **Educational Resources/Accessibility Services:** Senator Davidson invited Cathy Pettid, Assistant Vice Chancellor, Student Affairs or someone from her office to attend October's committee meeting to talk about updates related to student success and accessibility in the classroom. This include Behavior Review Team (BRT) and Counseling and Psychological Services (CAPS).

- C. **Committee on Faculty Personnel & Welfare:** Senator Huq reported the Committee met on October 31, 2018, in MH 303C.

Senators Present: Claudia Garcia, Ziaul Huq, Ramon Guerra

Excused: Marshall Prisbell

Absent: Paul Landlow, Dale K Tiller

We did not make quorum. The committee is planning to meet next time on December 3 at 2 PM in order to see whether meeting at a different time will improve attendance. The members present recommended Senator Claudia Garcia to be the vice-Chair of the committee, we are waiting to hear from other members to ratify her appointment.



We discussed the pending issues, i. e. wellness fee & faculty/staff safety process, nothing has changed since our last meeting. We will continue to monitor these. We would like to invite Dr. Gina Toman, Assistant to the Senior Vice-Chancellor for a discussion of faculty/staff safety process next month.

Members present agreed with Senator Huq about the importance of looking into the fee structure of TIAA-CREF and Fidelity Investment, the vendors that manage our retirement funds. Senator Huq had a discussion with Brian Schlichting, Assistant Director NU Benefits and expressed his concern about the high service fees charged by these vendors. To give you an example, if you have invested a million Dollar in either TIAA/CREF or Fidelity you may be paying them between \$ 7500 to \$ 10,000 per year as service fees for parking your 401K money in their managed stock mutual funds, money market and bond accounts have lower fees. We would like to pursue this as a new business for the committee, and eventually bring a resolution to the senate floor. The committee feels that as part of shared governance, faculty should have some say in this matter. Our focus would be to convince central administration that the list of vendors should be expanded to include purveyors of this service that are more cost effective. Mr. Schlichting mentioned that after the administration is done with our health insurance project, administration intends to look into this matter. However, according to Brian Schlichting there is no guarantee that there will be any substantial change. It is very important that we take this seriously for faculty welfare, over the years many faculty members in the CBA finance department have expressed concern about this.

*(On 11/7/18 the EC&C agreed that the importance of looking into the fee structure of TIAA-CREF and Fidelity Investment, the vendors that manage our retirement funds should be put on the FP&W Pending list.)*

### **PENDING:**

- 1. Wellness Fees.** *10/2017:* On Mon Sept 18, there was an initial faculty/staff wellness-based incentive program meeting in EAB 202 organized by Dan Shipp. Attending: Dan Shipp, Cathy Pettid, Joe Kaminski, Jeanne Surface, Griff Elder, Cecil Hicks, Carol Kirchner, and Esther Scarpello.

The group met to discuss how UNO could develop and pilot a wellness-based incentive program for faculty/staff. The wellness program needs still to be worked out—both programmatically and financially. But roughly, the idea is that, UNO would offer a pilot program that would partially reimburse the cost of a Wellness/H&K membership based upon member usage and participation in specific wellness program elements. Tentatively, the financial incentive might be as much as a \$100 reimbursement of the \$150 per semester Wellness/H&K membership fee. Details have to still be worked out. The working goal is to offer this pilot program starting in January (but if not January, then the following August-2018).

The working group plans to meet every two weeks. The first meeting will discuss the requirements for reimbursement.

I have been asked to put together a Faculty Senate Focus Group that this working group can consult.

*(On 9/5/18 the EC&C noted that the AAUP has to head this possible program/benefit.)*

- 2. Faculty/Staff Safety Processes.** *10/2017 cont.:* Dr. Gina Toman has been named Faculty Human Resources Officer and Assistant to the Senior Vice Chancellor. She begins her new role on October 11.



We are interested in the administration developing a website similar to the Student Safety Website.

Note: We felt that the following site makes a good model:

<http://academicpersonnel.unc.edu/faculty-policies-procedures-guidelines/>

We expect Gina Toman will be help us address the request that there be a flow-chart that will help faculty understand and negotiate the many resources that are available: Ombudsperson, EAP person, counseling, BRT, etc. What information is confidential, etc. This “flowchart” may manifest itself in the form of the website mentioned above.

*(3/4/18 Info: Academic Affairs is doing a big website development.)*

### **3. Server for Personal Web Pages**

Senator Elder reported that last year all faculty across campus lost the server, along with the opportunity to have their own personal web sites, like Math. The Web site may have not been pretty, but it was spot on for other mathematicians to check. Senator Zhong said it now looks odd. Senator Kennedy said we all need support to get the server back for supporting personal web sites. Anything without branding is gone.

*(On 12/13/17 this issue was given to the FP&W Committee.)*

*(3/4/18: EC&C suggested putting this item on the EC&A agenda. UNL has cloud hosting services.)*

*(8/18 Past-President Grams will e-mail about this.)*

*(At the 9/5/18 EC&C meeting it was decided to put this on the 9/19/18 EC&A agenda, as UNL already has this capability, and there were questions as to why UNO can't do the same for its faculty.)*

### **4. Accessibility to Classroom IT Equipment**

*(3/7/18): EC&C sent this item was to the ER&S Committee.*

*(8/15/18: ER&S moved to have this item sent to FP&W as this seems to be ergonomics.)*

*(11/7/18: EC&C more fully defined this item to how to direct our future efforts in trying to understand the design process for all Colleges and how faculty can be involved in this process. Are ADA directives followed, etc.?)*

## **D. Committee on Goals and Directions:** Senator Bereitschaft reported the Committee met October 31, 2018.

Present: Senators Bereitschaft, Stacy, Tisko, and Logsdon

Absent/Excused: Senators Arbelaez and Sharif-Kashani

The Committee continued to discuss the feasibility of bringing solar energy infrastructure (particularly solar panels and EV charging stations) to the UNO campus. Senator Bereitschaft's prior discussion with Sarah Burke, Sustainability Coordinator at UNO, and John Amend, AVC of Facilities/Planning at UNO, suggested strong support for solar and wind power on campus. Mr. Amend shared a report on renewable energy opportunities at UNO (2011) and suggested that the Pacific Street garage and several larger buildings on campus would be appropriate sites for solar panels, though maximum output would only cover about 5-10% of UNO energy needs. The next step for the committee is to identify faculty who may be able to use solar arrays for educational and/or research purposes, begin reviewing grant proposal requirements (from the Nebraska Environmental Trust in particular), and contact OPPD in hopes of setting up a meeting with interested parties.

The committee is also looking forward to talking with AVC of Global

Engagement, Dr. Jane Mesa, at our next meeting on November 28 regarding her vision for the new joint UNO-UNMC position.

**PENDING:**

1. **Facilities Planning and Faculty Representation** (Specifically, which Facilities Planning Committee would be the best on which to have faculty representation before plans are made, not just reported?) (*Sent to G&D 2/10/16*)  
(*3/4/18 Info: Senator Bereitschaft is checking on this.*)
2. **Solar Panels at UNO**  
Bringing solar energy infrastructure (particularly solar panels and EV charging stations) to the UNO campus and potential funding sources and partnerships.  
(*10/3/18: EC&C was told Senator Richard Stacy would take the point on this.*)

**E. Professional Development:** Senator Boron reported the Committee met on Wednesday, October 31, 2018.

Present: Senators Boron, Cooper, DeSanti, Winter, Podariu

Excused: Senator Cast-Brede

1. **Retirement preparation:** Regina Toman met with our committee and discussed the phased retirement plans offered by UNO, including the steps involved for initiating that process. Discussion also included emeriti status. Anything related to benefits is addressed by Esther Scarpello, who attended our meeting last month. Planned action steps: creation of a list for those planning retirement.
2. **Faculty webpages:** We learned that faculty webpages with UNO branding are supposed to be possible; however, each college is supposed to have policies/procedures for these requests, including approval. Once approved the college communicator will work with ITS and UComm to create the page/URL. From there, the faculty member would be responsible for adding content to and organizing the page. Each senator from our committee has been asked to contact their college tech team to learn about policies/procedures that may be in place. To date, from three colleges, no policies or procedures have been uncovered. Planned action steps: Continued communication with administration, including an invitation to our November meeting.
3. **Continuing business:** Faculty development leave – not discussed this month.

**PENDING:**

1. **Faculty Professional Development Leave policies/procedures:**  
(*1/10/18: The PD committee is waiting for deans to complete a survey to actually gauge faculty's understanding of FPD leave policies and procedures.*)  
(*At the 4/18/18 EC&A meeting this was discussed with Chancellor Gold and SVC B.J.Reed.*)
2. **Creation of an Easily Found List of What Retiring Faculty Need to Know**  
(*4/11/18: Sent to PD Committee.*)
3. **Distribution of Student Evaluations**  
Senator Adidam noted that student evaluations and grades are now available to all chairs. Availability of student evaluations to only that faculty member's department chair, "Least Privilege," would be a better policy.  
(*9/12/18: This was assigned to the Professional Development Committee to see a change made.*)  
(*10/3/18: Is there a mechanism to see the numbers when a student made comments on his/her evaluation?*)

**4. Student Evaluations Response Rate**

The response rate of Student Evaluations has dropped dramatically since hard copy evaluations were done away with. Hard copy response rates were 80-90%, now the response is down to 10-15%. Is there a solution to this? Are there ways to increase the response?

*(10/3/18: The EC&C sent this item to the Professional Development Committee.)*

*(11/7/18: The EC&C sent this to Senator Kealey and the Academic & Curricular Affairs Committee.)*

**5. Faculty Personal Web Pages on the UNO Website**

It was suggested that this should be mentioned at the 10/17/18 EC&A meeting.

The current status quo, of providing links on a digital measures generated page, does not meet the needs of faculty research, teaching, and outreach efforts. Faculty, labs, and departments often need the ability to host information regarding their current research projects and papers, resources for classes, event calendars, and open student worker positions. Faculty websites are also often used as a point of sharing with external colleagues and for promoting and distributing research project outcomes (especially those tied to grants or papers). Often, faculty also host curricular resources related to their classes on sites of this kind as well. Having UNO domains (e.g. faculty.unomaha.edu) and custom faculty-created web pages is also pivotal for faculty to brand themselves on a national stage in their respective fields.

The one-size-fits all digital measures page does not meet these needs and forces faculty to move their resources off-site and off-brand. For these reasons, Senator Hale will move that the faculty senate investigates and pushes for the issue of university-provided on-domain website addresses and web service hosting resources to be provided for interested faculty, labs, and departments.

*(On 10/10/18 the Faculty Senate decided that this item should be looked at by the Committee on Professional Development.)*

**F. Committee on Rules:** Senator Johnson moved the following four resolutions for the Committee. All passed and will be sent to the full Senate next week.

**1. RESOLUTION: Replacement on University Committee for the Advancement of Teaching (UCAT)**

BE IT RESOLVED as Amanda Steiner (ED) has resigned from UCAT the following faculty member will complete her term, 07/01/18 through 06/30/21, to the University Committee for the Advancement of Teaching (UCAT):

Bridget Franks (ED).

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**2. RESOLUTION: Replacement on University Committee on Technology Resources & Services**

BE IT RESOLVED as Stan Wileman has retired from UNO the following faculty member will complete his term, 08/1/16 – 07/31/19, to the University Committee on Technology Resources & Services:

Rui Zhao.

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**3. Faculty Representative for an RFP for the Student Center Business Office**

E-mails received 10/10/18:

*My name is Lynn McAlpine, I work as UNO's Procurement Systems Coordinator. I am working on an RFP for the student center business office and am in need of one more faculty representative. Do you have someone you would like to represent the faculty? Let me know if you have any questions.*

*Thank you,  
**Lynn McAlpine**  
Procurement Systems Coordinator  
University of Nebraska at Omaha | [unomaha.edu](http://unomaha.edu)*

*Hi Sue,*

*Thanks for your response. This will be a project where members will meet over the next several months. Our tentative goal is to have the project complete prior to the end of the spring semester. The individual will review RFP responses, providing scoring and input.*

*Lynn McAlpine*

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**RESOLUTION: Faculty Rep for an RFP for the Student Center Business Office**

**BE IT RESOVED** that the following faculty member be appointed to the RFP Project for the Student Center Business Office for a term to end no later than the end of Spring 2019:

Zhigang Feng.

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**4. RESOLUTION: Parking Appeals Committee Membership**

**BE IT RESOLVED** that the Parking Appeals Committee needs one more faculty member for a two year term. The Parking Appeals Committee IOP has the committee populated with 3 UNO Staff members and 2 Faculty members. Faculty members:

Marshall Prisbell (term: 7/31/17 – 8/1/19)  
Yumi Ohira (term: 7/31/18 – 8/1/20).

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**PENDING:**

**1. RESOLUTION: UCRCA (University Committee on Research & Creative Activity)**

BE IT RESOLVED as Benjamin Steiner has had to resign from the UCRCA, the following name go forward to complete the term, from 08/1/18 through 07/31/21:

\_\_\_\_\_, CPACS (to replace Benjamin Steiner).

**V. Ad hoc Committees**

**A. UNO-UNMC Faculty to Faculty Meeting 10-31-18**

Present: Shriver, Beam, Sollars, Kelly, Rogan, Hanson, Natarajan, Gebhart, Reilly, Barone

Senator Barone reported

**1. Immunizations**

Online UNO students, as of this fall, no longer need to have additional immunizations to take online classes at UNMC.

However, UNO students still need to have additional immunizations to take a nonclinical class on the UNMC campus. UNMC faculty members will look into this by asking UNMC academic affairs. Perhaps the requirement could be course dependent, as opposed to a general association with UNO/UNMC student status? Rogan will communicate with UNMC Academic Affairs on this issue.

**2. Parking**

UNMC faculty can now park in the east garage and faculty surface lots at UNO if they register permits with UNO parking services. UNMC faculty members feel more positively about the parking situation. A shuttle between the campuses has been determined to be prohibitively expensive.

**3. Search committee update**

The search for the SVC is paused due to some difficulties with the pool, possibly due to the uncertainty associated with taking such a position under an interim chancellor. President Bounds met with faculty, staff, and AAUP representatives to get feedback on the way forward. Should they start a search for a new chancellor? Alternatively, should they extend Chancellor Gold's tenure as a non-interim chancellor for three years through 2022 in an effort to attract good SVC candidates?

**4. Shared positions between UNO and UNMC**

There was some discussion about the number and kinds of positions shared between the two campuses. Beam will request an official list of shared positions and share it with the committee.

**5. Library Access**

The library at UNMC will be undergoing renovation very soon, which will limit access to physical collections, but it will maintain online connectivity. The UNMC and UNO librarians appear to be working very closely to equalize access to resources between the two campuses, and some improved accessibility to digital resources has occurred.

**6. Board of Regents meeting**

Update on the budget suggests that the situation is better than last year.

## VI. Unfinished Business

### A. Scantron Scoring & Mail Delivery

Senator Kealey brought up the decision to drop Scantron Scoring and the decision to move to Canvas. Mail delivery has been decreased to once a day, which is not efficient for timely feedback for students in some classes.

*(On 10/10/18 this was moved to the EC&C.)*

### B. OneIT request handling / ticketing system

Currently, making a request for IT resources is a difficult process that often leads to long wait times, no clarity on request status, and many email exchanges to track down the right people and departments to make a request to. For instance, if one needs certain ports to be opened on network addresses, email lists to be created, or IT resources to be allocated to support research or teaching efforts, it is not immediately clear how to make those requests or whom to ask. Once a request is made, the requestor does not have clarity on the status of requests.

For the reasons discussed, the faculty senate shall investigate and augment the capabilities of faculty to request IT resources, track request status once a request is made, and be assured that requests will be resolved in a timely manner, specifically directing the Executive Committee to propose at its next meeting with Administration development of an IT ticketing system where requests can be made and status can be tracked by faculty requestors.

*(10/10/18 Faculty Senate requested this be put on 10/17/18 EC&A agenda.)*

*(Bret Blackman, Assoc. Vice President & CIO, is planning to send out a survey in January 2019.)*

## Pending

### A. Teaching Evaluations

Senator Kealey noted that information has been lost as teaching evaluations are given back to faculty now. Can another distribution mechanism be found? The evaluations are now distributed via Institutional Effectiveness. Can program be fixed?

*(9/12/18: President Kelly will look into this.)*

## VII. New Business

Senator Stacy moved and Senator Kealey seconded the following resolution. It passed and will be sent to the full Senate next week.

### A. RESOLUTION: Resignation and Replacement of Tomm Roland, CFAM Senator

**WHEREAS** CFAM Senator Tomm Roland resigned from the Faculty Senate

**WHEREAS** the Faculty Senate Executive Committee has accepted Senator Scott Glasser's resignation, effective November 7, 2018, and

**WHEREAS** the next runner up of the last College of Fine Arts and Media election for Faculty Senator was Ana Cruz,

**BE IT RESOLVED** that the following faculty member be seated as a permanent replacement for Tomm Roland for a term to end in May 12, 2021:

Cameron Logsdon.  
~~~~~

Senator Stacy moved and Senator Kelly seconded the following resolution. It passed and will be sent to the full Senate next week.

**B. RESOLUTION: Resignation and Replacement of Tammie Kennedy, A&S Senator**

**WHEREAS** A&S Senator Tammie Kennedy resigned from the Faculty Senate

**WHEREAS** the Faculty Senate Executive Committee has accepted Senator Tammie Kennedy's resignation, effective September 15, 2018, and

**BE IT RESOLVED** the College of Arts & Sciences asks that the following faculty member be seated as a permanent replacement for Tammie Kennedy to complete her term to May 13, 2020:

Ramon Guerra.  
~~~~~

**C. Faculty Senate President-Elect Eligibility** was discussed. The President-Elect elections will take place at the December 12, 2018, Faculty Senate meeting.

**D. Draft Research Integrity Policy (10/9/18)**

*E-mail received 10/9/18:*

*As we have discussed, Brenda Kolobara in UNO's Office of Research and Creative Activity has developed a first draft of a campus Research Integrity policy which I have attached (agenda attachment – pgs. 16-27). Would you mind sharing this draft policy with your Faculty Senate colleagues for their review and feedback? There is a sense of urgency with the development and approval of this policy as we want to ensure UNO is compliant with the federal policies and regulations on responding to allegations of research misconduct.*

*A few notes about the policy:*

*The HHS Office of Research has a sample policy that has been heavily borrowed from or used word-for-word by many universities. UNMC, for example, followed the same format and we have used that policy as a starting point for our first draft. One key difference is that we have included the Faculty Senate Professional Conduct Committee in the procedural process for inquiry and investigation in allegations of research misconduct.*

*I'm sure Brenda would be more than happy to discuss in person if you'd find that to be helpful. Of course, as always, I'm also willing to do whatever I can to assist.*

*Drew A. Nielsen  
Compliance Officer*

**E. FYI: Upcoming Changes in How Door Keys and Prox Card Readers are Administered**



The following emails were discussed and it was recommended that AdminTech Sue Bishop would follow up on this with Joan Bell. This will not go to the full Senate next week. The Board of Chairs should be the next group to be in the loop.  
*E-mail received 10/18/18:*

1. *Hi Sue,*

*John Larson stopped by to chat with me about up-coming changes in how door keys and prox card readers are administered. If you are already in the loop, no need to read further.*

*Their offices are being reorganized. John will likely be handling just the prox card readers and someone else will handle keys.*

*Starting in January, unit cost centers will be charged for any new key orders. Exact costs have not yet been set, but John estimated a range of \$5 for a key to single office to \$50 for a key to a suite of offices. He asked me to create a list of room numbers and associated cost center numbers for ASH and to get that list to him before January. If you aren't already communicating with him on this issue, I would be happy to incorporate your information in my list.*

*We are also likely to have to start paying a yearly fee for each prox card reader, but we haven't been asked yet for cost centers for those.*

*Best,*

*Joan Bell*

2. *Hi Sue,*

*Thanks for the information. I don't think you will see any charges unless you need to order more keys, but I appreciate having your room numbers and cost center to turn in to John.*

*If there is a yearly charge for the prox card reader on the door to 105, that will go to Communication.*

*The College of Arts & Sciences will probably pay a charge for each copy room.*

*Best,*

*Joan*

**F. NESIS Pilot Project:** Senator Kelly brought up the following item. The EC&C decided to hold this until more information could be acquired. Possibly it could be seen again on the 12/5/18 EC&C agenda.

*E-mail received 10/22/18:*

*Hi Chris,*

*As we discussed last week, grade push functionality is currently being explored by NESiS. This would allow the capability for instructors to "push" final grades out of Canvas into PeopleSoft without entering grades line by line. Currently, NESiS is hoping to pilot with a small group of faculty in the Spring 2019 term and is gearing up for Fall 2019 full roll-out. We are wanting to get faculty senate input into this developing possibility, and are hoping to work with a subcommittee for updates and feedback over the course of the next few months. We do have a group of faculty we regularly work with – Faculty Liaisons for Instructional Design – who have agreed to pilot. This group is comprised of one faculty member from each college, two of whom are involved with faculty senate.*

*Please let me know if you need additional information. Also, please let me know once you've assigned us to a subcommittee. Matt Schill and I will be happy to work with faculty senate in whatever capacity you advise.*

*Thanks,*

Jaci Lindburg, PhD  
Director of Digital Learning  
University of Nebraska at Omaha  
6001 Dodge, Eppley 110P  
[jlindburg@nebraska.edu](mailto:jlindburg@nebraska.edu)  
402.554.2020

**G. DRAFT Resolution: In Support of the University of Nebraska FY19-21 Appropriations Request**

E-mail Received 10/23/18

**From:** Heath Mello <[hmello@nebraska.edu](mailto:hmello@nebraska.edu)>

**Sent:** Tuesday, October 23, 2018 4:39 PM

**To:** Corrine K Hanson <[ckhanson@unmc.edu](mailto:ckhanson@unmc.edu)>; Grace A. Mims <[mimsga@unk.edu](mailto:mimsga@unk.edu)>; Christopher Kelly <[cmkelly@unomaha.edu](mailto:cmkelly@unomaha.edu)>; Kevin Hanrahan <[khanrahan2@unl.edu](mailto:khanrahan2@unl.edu)>

**Cc:** Susan Fritz <[smfritz@nebraska.edu](mailto:smfritz@nebraska.edu)>; Wendy Hind <[whind@nebraska.edu](mailto:whind@nebraska.edu)>; Matt Hammons <[mhammons@nebraska.edu](mailto:mhammons@nebraska.edu)>; Erin Cooper <[ecooper@nebraska.edu](mailto:ecooper@nebraska.edu)>; Philip J Bakken <[pbakken@nebraska.edu](mailto:pbakken@nebraska.edu)>

**Subject:** DRAFT Faculty Senate Resolution on NU Budget Request  
Faculty Senate Presidents,

Per our meeting and discussion in Kearney on October 3<sup>rd</sup>, please find a "draft" Faculty Senate Resolution on the University of Nebraska's FY19-21 state appropriation request.

This template language covers the Board of Regents approved request to the Governor and Legislature while also providing some additional information about the University system. As we discussed, we would expect each campus would incorporate campus-specific information on programs, initiatives, visions, and rationale of why the University needs more investment from the State of Nebraska.

It would be ideal to have a resolution passed and signed by the end January 2019 in order to share with the Governor and Legislature as part of our legislative hearing process.

If you have any questions about this draft language or the resolution request, please do not hesitate to contact me.

Thank you again for all that you do and for your willingness to engage with the University of Nebraska Government Relations team.

Yours very truly,

Heath

Heath Mello

Associate Vice President for University Affairs

Director of State Relations

University of Nebraska

(402) 472-7156 – Office

(402) 429-6181 – Cell

[hmello@nebraska.edu](mailto:hmello@nebraska.edu)

Senator Kealey moved and Senator Johnson seconded the following resolution, It passed and will be forwarded to the full Senate next week.

~~~~~

**RESOLUTION in Support of the University of Nebraska FY19-21 Appropriations Request**

WHEREAS, the Faculty Senate of the University of Nebraska at Omaha is committed to achieving the University of Nebraska's three primary missions of teaching, research, and service; and

WHEREAS, the University of Nebraska at Omaha, as both a Metropolitan University of distinction and a Carnegie Doctoral Research institution, transforms and improves the quality of life locally, nationally, and globally; and

WHEREAS, the University of Nebraska graduates over 11,000 students annually, with over 3,000 graduates from the University of Nebraska at Omaha, who help grow Nebraska's talent pipeline and economy; and

WHEREAS, the University of Nebraska through its University of Nebraska at Omaha has over 63,121 alumni living and contributing to Nebraska's economy in diverse fields as agriculture, allied health, business, engineering, information technology, nursing, public administration, teaching, and other fields; and

WHEREAS, the University of Nebraska provides an unprecedented return on investment for taxpayers with an estimated \$3.9 billion annual economic impact across Nebraska and supports more than 54,000 jobs in Nebraska; and

WHEREAS, maintaining talented faculty and quality facilities is vital to attracting and retaining top students from Nebraska and around the world; and

WHEREAS, the University of Nebraska prides itself on efficiently utilizing state general funds to meet the needs of Nebraska's workforce and communities and continues to modernize operations to assist faculty, staff, and students in a changing global economy; and

WHEREAS, on August 3, 2018 the University of Nebraska Board of Regents have proposed to the Governor and Nebraska Legislature a general fund appropriation increase of 3.0% for FY19-20 and 3.7% for FY20-21 to assist in helping maintaining affordability at the University and growing Nebraska's workforce and economic opportunities; and

THEREFORE, BE IT RESOLVED that the Faculty Senate representing the University of Nebraska at Omaha urges the Governor and Nebraska Legislature to support the FY19-21 state appropriations request of the University of Nebraska Board Regents and ensure the University of Nebraska maintains its vital role as key cultural, workforce, and economic driver in Nebraska.

President Chris Kelly  
University of Nebraska at Omaha Faculty Senate

Date:

~~~~~

The following resolution was moved by Senator Bereitschaft and seconded by Senator Boron. After much discussion it was postponed pending future information.

**H. RESOLUTION: Class Attendance and Religious Observation (Senator Kelly)**

**WHEREAS**, The University of Nebraska at Omaha declares and affirms a policy of equal education and opportunity for all members of the university community.

**WHEREAS**, The University of Nebraska at Omaha welcomes all members of the university community, regardless of race, religion, sexual orientation or ethnic background.

**WHEREAS**, the University of Nebraska at Omaha encourages all members of the university community to practice and celebrate their religious preference, including not practice or celebrate at all if that is their preference.

**WHEREAS**, the University of Nebraska at Omaha welcomes students of all religious backgrounds and recognizes the need for students to celebrate their religion without hindering academic success.

**THEREFORE, BE IT RESOLVED**, UNO Faculty Senate recommends faculty and staff to add the university’s policy of equity and inclusion into their syllabus to accommodate students of all religious affiliations to observe their religious holidays.

~~~~~

**VIII. The meeting Adjourned** at 3:53 p.m. with announcements.

**IX. Announcements**

- A. **EC&C Mtg:** Wednesday, November 7, 2018, 2 p.m., ASH 196
- B. **Faculty Senate Mtg:** Wednesday, November 14, 2018, CEC 230/231  
(**Presentation: Shereen Bingham, Ombudsman**)
- C. **EC&A Mtg:** Wednesday, November 24, 2018, 2 p.m., EAB 200
- D. **EC&C Mtg:** Wednesday, December 5, 2018, 2 p.m., ASH 196
- E. **UNO Winter Holiday Open House:** Wednesday, December 5, 2018, 3-5 p.m., MBSC Ballroom
- F. **Faculty Senate Mtg:** Wednesday, December 12, 2018, CEC 230/231  
(**Presentation:** Bret Blackman, AVC for IT, Chief Information Officer, regarding OneIT)
- G. **EC&A Mtg:** Wednesday, December 19, 2018, 2 p.m., EAB 200
- H. **EC&C Mtg:** Wednesday, January 9, 2019, 2 p.m., ASH 196
- I. **Faculty Senate Mtg:** Wednesday, January 16, 2019, CEC 230/231  
(**Presentation:** Barb Pickering, “Engaged Scholars Transcript designation”)
- J. **Faculty Senate/SAC Awards Dinner:** April 15 tba, 2019, evening

<b>Schedule for 2018-2019</b>	
<b>EC&amp;C Meetings</b> (Usually 1 <sup>st</sup> Wednesday of month)	<b>Faculty Senate Meetings</b> (Usually 2 <sup>nd</sup> Wednesday of month)
December 5 ( <i>Prep Week</i> )	December 12 ( <i>Finals Week</i> ) ( <i>Commencement 12/14</i> )
January 2 or 9, 2019 ( <i>Semester Begins 1/7/18</i> )	January 9 or 16
February 6	February 13
March 6	March 13 ( <i>Spring Break 3/17-24</i> )
April 3	April 10
May 1 ( <i>4/29 – 5/2 Finals</i> ) ( <i>Commencement 5/3</i> )	May 8

