
Wednesday, August 9, 2017, 2 p.m., ASH 196

Members: Adams, Adidam, Arbelaez, Barone, Elder Grams, Landow, Miller, Nash, Woody

Excused: Robins

Guest: NU President Hank Bounds (Q&A)

- I. **Official Call to Order:** President Grams
- II. **Presentation and Approval of Minutes:** July 12, 2017 (agenda attachment –pgs. 1-11)
- III. **Officers’ Reports**
 - A. **President’s Report:** Senator Grams
 - B. **Secretary/Treasurer Report:** Senator Landow
 - 1. **EC&A:** July 19, 2017, was cancelled.

**2017-2018 Resolution Action Table
(Action Pending and Current Resolutions)**

Res. #	Date Senate Passed	Title	Admin Accept	Sent for Senate Action	Denied	Deferred	In Progress	Final Action/Resolved
TO BE FOLLOWED UP								
4282	3/8/17	Expenses Associated with Visas for International Hires	4/19/17					<i>SVC Reed explained the process for UNO paying for legal costs involved. These issues are usually handled by department chairs and personnel. Costs can't be nailed down, since they vary by who is involved. BJ Reed said he would ask for a one page description of the process made available to faculty.</i>
4279	12/14/16	Grievance Committees Summer	12/21/16					<i>- SVC Reed says they may need more information.</i>

		Compensation	3/15/17					<p><i>It is a workload issue as much as a compensation issue. Let's have further discussion.</i></p> <p><i>- BJ reiterated that summer pay is not likely to happen, as faculty select a variety of service opportunities. Regarding the three grievance committees, he feels that faculty select this type of service, similar to how faculty choose to serve on thesis committee.</i></p> <p><i>Chancellor Christensen said these type of issues, like summer grievance committee work, seldom occur. He is also apprehensive of anyone who has service in the summer wanting compensation. Some service such as FS President and IRB receive workload compensation.</i></p>
CARRIED FORWARD								

2. Treasurer's Report: Senator Landow (July 2017) (agenda attachment – pg. 12)

IV. Standing Committee Reports

A. Committee on Academic and Curricular Affairs: Senator Miller

PENDING:

1. Student Government Resolution for Timely Feedback from Faculty

Senator Kealey asked the Senate to address the Student Government Resolution to have all faculty give timely feedback to students.

Suggestions:

Suggestions:

1. A Hot Line for anonymous reported for students to be given a manner to address the issue.
2. This issue can be addressed in course evaluations.
3. This issue can be addressed internally through the review process.

4. Put guidelines on a website.
5. Faculty member's use of learning management systems and adherence to professional expectations.

Senator Elder stated that the Faculty Senate owes Student Government a response and attention to the SG Resolution.

(Sent to A&CA 4/12/17) (AC&A report 4/26/17 for to discuss)

2. **Need for Students to get Timely Feedback:** Committee members ended the **4/26/17 meeting** with a discussion of the need for students to get timely feedback from faculty members. This discussion expanded to also include faculty member's use of learning management systems and adherence to professional expectations. The discussion will be continued at the next committee meeting. It will be included in Pending for the next EC&C meeting.

B. Committee on Educational Resources & Services: Senator Robins Adidam

PENDING:

1. **Canvas and UNIZEN dashboard availability.** *The EC&C, on 6/7/17, sent this to the Educational Resources & Services Committee.*

C. Committee on Faculty Personnel & Welfare: Senator Elder

PENDING:

- * Follow up on status of H1B Visas audit. VC Smith-Howell said she would check on it at the 5/17/17 EC&A meeting.

D. Committee on Goals and Directions: Senator Arbelaez

Pending:

1. **Facilities Planning and Faculty Representation** *(Sent to G&D 2/10/16)* – As important and continuous decisions are made regarding facilities planning on campus, we would like to see more faculty involvement in these plans, and be allowed frequent opportunities to engage in discussion with administration about facilities planning. The one committee the Faculty Senate is aware of is the University Committee on Facilities Planning, which typically meets once a year. The University Committee on Technology Resources, Services & Planning meets more frequently, but its primary focus is on the technology needs of the campus. In a previous meeting Goals & Directions met with Deb Smith-Howell to address administrative communication and questions about the University's Strategic Plan and the Faculty Senate's part in that process. We discussed the possibility of a more regular liaison with Dr. Smith-Howell with a representative from the F.S. Goals and Directions Committee that could increase the level of communication and information in this area.
2. **Unit Based Recruiting:** *(Sent to G&D 8/17/16)* This item has focused on how individual departments may contribute to the recruitment and retention of students in better pursuit of the University's enrollment goals. Goals and Directions temporarily tabled this item and it will remain on our *Pending* list.

3. The UNO Admin responded to Resolution 4285, 5/10/2017: **Deferred Action for Childhood Arrivals (DACA)** with plans to draft guidelines for faculty. EC&A would appreciate members of the FacSen committee (e.g. Dan Hawkins et al) staying closely in touch with Student Affairs (Dan Shipp, Jonathan Benjamin-Alvarado) and the CFE to review and collaborate. (*Sent to G&D to keep in touch 6/7/17*).
4. **Soliciting Faculty Insights on UNO's Leadership Transition.** (*The EC&C, on 6/7/17, sent this to the Goals & Directions Committee.*)
5. **Mav Creed**

The following was submitted to the UNO Faculty Senate. Attached below it is the resolution from Student Government, a note that the Staff Advisory Council will also pass a favorable resolution, and the Mav Values Document. The UNO EC&C, on 6/7/2017, forwarded this item to the Goals & Directions Committee for discussion at the August 16, 2017, Retreat.

On Mar 31, 2017, at 8:32 AM, Philip Covington <pcovington@unomaha.edu> wrote:

Faculty Senate, Staff Advisory Council, and Student Government:

Over the course of about 18 months, a university task force took on the task of creating a document that captures the essence of what it means to be a UNO Maverick. The task force included members appointed by Faculty Senate, Staff Advisory Council, and Student Government. Data was gathered from nearly 900 members of the university community, with special attention given to garnering feedback from individuals in under-represented groups.

Six primary themes emerged from the analysis of the data and the task force worked to briefly define each, intentionally weaving in language from the raw data. Those six statements form the core of the Maverick values document. These community standards serve as a foundation for mutual expectations of engaging one another within this university community and with our partners beyond.

It is our pleasure to forward the document to you and ask for your formal support of its tenets before we advance it to the Chancellor's Cabinet for final approval.

Respectfully Submitted,

Dr. Dan Shipp, Vice Chancellor for Student Affairs & Enrollment Management and

Dr. Phil Covington, Senior Director of Student Life and Chair of the Defining the Maverick Experience Task Force

Student Government Resolution:

WHEREAS, the University of Nebraska at Omaha (UNO) is committed to creating distinctive values that all faculty, staff, administration, and students should follow, and;

WHEREAS, beginning in 2015, a taskforce of people from all areas of campus conducted and analyzed survey data, brainstormed ideas, and created a finalized document featuring the values that all UNO members should engage in and expect from others, and;

WHEREAS, two surveys were utilized to determine initial ideas for why students came to UNO, what they like about UNO, and whether they are proud to be a Maverick, and;

WHEREAS, there was data collected from close to 900 members of the UNO

community, and there was a primary focus on reaching underrepresented individuals, and;

WHEREAS, after analyzing the data, the taskforce realized that the UNO community was lacking a creed to clearly define what it meant to be a Maverick and the Maverick experience, and;

WHEREAS, through extensive work, the taskforce, with assistance by University Communications and Dr. Dan Shipp, created a Maverick Value document listing the specific values as well as a statement noting that these values must be integrated in order to have an impact.

THEREFORE BE IT RESOLVED, that Student Government of the University of Nebraska at Omaha (SG-UNO) supports the Maverick Value document that better defines what it means to be a Maverick and its integration into the University system and communities beyond.

Staff Advisory Council: On April 11, 2017, Staff Advisory Council voted unanimously to pass a resolution in support of the document spelling out what it means to be a UNO Maverick.

Below is the Mav Values Document:

We the students, faculty and staff of the University of Nebraska Omaha (UNO) hold the following community values to be the foundation of our identity as Mavericks.

As Mavericks, we commit daily to advance and support our community values:

Authenticity

We stay true to our authentic selves and respect the unique and shared histories of the other members of our community.

Integrity

We strive to make sure our words are consistently reflected in our actions and treatment of others.

Inclusion

We are committed to cultivating a campus climate that welcomes and supports people of all cultures, beliefs, identities, and backgrounds.

Service

We engage in service with others to improve the lives of individuals throughout the Omaha metro area, state and beyond.

Resilience

We rise above difficult challenges through hard work and courageous determination.

Achievement

We accomplish our individual and shared goals by reaching high personal and professional levels of excellence.

We realize that these values are only words until we integrate them into our individual and shared actions. We commit to advancing these values as Mavericks at UNO, in the greater Omaha community, and beyond.

6. Parking Changes and Parking for Adjunct (Part Time and Temporary) Faculty:

Link for reference: <https://www.unomaha.edu/news/2017/04/parking-changes-coming-to-campus.php>

Part-time permit options.

- *Night Only Surface Permit – after 2:30 P.M.*
- *Lot T \$5 Entry - Weeks 2-16 of Fall/Spring Semesters (all-day)*
- *Daily/Hourly Permit Options \$1-4*
- *Reduced fee West or Pacific Street Garage Permit - \$200 Annually*
- *\$3 after 12:30 P.M. in the East Garage Lots U and T only.*
- *Lot 26 (no permit required with free limited shuttle service)*

E. Professional Development: Senator Adams

PENDING:

- 1. Faculty Professional Development Leave policies/procedures:** Given a growing number of questions and concerns about this issue, our committee will be gathering information (policies/procedures) at all levels (regents, university, colleges, departments) and comparing those documents in order to explore questions, including:

- a. Can faculty get a full year of leave if waiting until 12 years of service instead of at 6 years?
- b. What are the earning restrictions while on leave (sabbatical)?
- c. What documents govern how leave is prioritized/awarded?
- d. What are the criteria for leave across colleges/departments? How consistent are these?
- e. Who all reviews and/or weighs in on these decisions?

What language does the AAUP contract have regarding leave/sabbatical?

F. Committee on Rules: Senator Nash

PENDING:

- 1.** The Committee continues to review which Campus & University committees require participants who also serve on the Faculty Senate, and which committees might be served by representatives from the faculty at large.

V. Other Faculty Senate Committees

- A. Faculty Senate Budget Advisory Committee Report:** Prof. Johnson/Hall, Maher, O'Hara

VI. Ad hoc Committees

- A. Ad hoc UNO-UNMC Faculty-to-Faculty Communication and Collaboration Committee**

VII. Non-Senate Committee Reports

VIII. Unfinished Business

- A. Retreat Planning**

- **Speakers:**

1. **AVC Jonathan Benjamin-Alvarado** (before lunch, invited to join us for lunch)

- Comprehensive analysis of inclusion and equity here at UNO. Part of the process was a contracting external consultants to assess faculty, staff and student responses to focus groups on diversity, inclusion and equity. (15 min presentation, plus Q&A)

2. **Interim UNO Chancellor Gold** (Q&A)

- **Timeline/Schedule** (agenda attachment, pgs. 13-14)

- **Catering**

- Continental Breakfast (plus large fruit tray & 24 yogurt)
- Cold Buffet Lunch/Make your own Sandwiches, plus salads & fixings (Spring Salad, Broccoli Supreme, four Bean Salad, large Veggie tray, Chips, Cookies & Brownies)
- Snack: Dessert Bars
- Beverages(refreshed all day): Coffee (Reg. & Decafe.), Water, Soda, Ice Tea

PENDING

A. Grading Policy Change for “F” “FW” Grades (Policy draft 11/02/15 by Financial Support and Scholarships Office, updated 11/15/15.) (Another issue to note is verification of attendance.) (Fall 2016 w/ Senator Grams and Executive Committee) (On 3/1/17, the EC&C had these questions and asked that they be put on the EC&A agenda:

1. Are Faculty, both full time and adjunct, responsible for records retention? *On 6/7/17 President Grams stated that she will be checking with Bret Blackman regarding data security.*

B. Participation in UNO Faculty Senate (*Fall 2016 to EC&C Pending*)

Need to encourage and strengthen participation on UNO Faculty Senate.

1. One possibility might be to change the FS Constitution
2. Discussions with Colleges
3. Go to Chairperson mentor(s)?
4. Go to Board of Chairs

How to Encourage Faculty to Serve on the Faculty Senate: Informal data collection by the committee of approximately 40 UNO faculty members has generally revealed that *Service* of this nature tends to be acknowledged with little payoff compared to the perceived time commitment associated with governance. There is also a great deal of misinformation about the time obligations; nevertheless, most of the faculty we talked to showed little interest in this service even after we answered questions. The Goals and Directions Committee is now discussing ways to help the departments incentivize Faculty Senate and other University service opportunities by increasing by better recognizing the value of this service in ways such as higher Merit rankings on Annual Review, etc. (*The EC&C asked, on 6/7/17, that this be discussed at the 8/16/17 FS Retreat.*)

C. Telecommunications *At the 6/7/17 EC&C meeting President Grams said she will*

consult with Bret Blackman concerning the recent reorganization in Telecommunication.

D. Change Start Time of UNO Faculty Senate Meetings?

STANDARD MEETING PATTERNS - FALL/SPRING					
DODGE		PACIFIC	DODGE		PACIFIC
50 Minutes, 3 Days/Week					
MWF	7:00-7:50	7:30-8:20	MWF	12:00-12:50	12:30-1:20
MWF	8:00-8:50	8:30-9:20	MWF	1:00-1:50	1:30-2:20
MWF	9:00-9:50	9:30-10:20	MWF	2:00-2:50	2:30-3:20
MWF	10:00-10:50	10:30-11:20	MWF	3:00-3:50	3:30-4:20
MWF	11:00-11:50	11:30-12:20	MWF	4:00-4:50	4:30-5:20
75 Minutes, 2 Days/Week					
MW/TR	7:00-8:15	7:30-8:45	MW/TR	1:00-2:15	1:30-2:45
MW/TR	8:30-9:45	9:00-10:15	MW/TR	2:30-3:45	3:00-4:15
MW/TR	10:00-11:15	10:30-11:45	MW/TR	4:00-5:15	4:30-5:45
MW/TR	11:30-12:45	12:00-1:15	MW/TR	5:30-6:45	6:00-7:15
2 Hours 40 Minutes, 1 Evening/Week					
M/T/W/R	4:30-7:05		M/T/W/R	6:00-8:40	
M/T/W/R	5:00-7:40		M/T/W/R	6:30-9:10	
M/T/W/R	5:30-8:10		M/T/W/R	7:15-9:50	

On 6/7/17 the EC&C suggested this be discussed at the 8/16/17 FS Retreat.

IX Good of the Order

X. New Business

A. Faculty Senator for Digital Communications Committee (Senator Grams)

We need a faculty senator with interest in being on the Digital Communications team.

B. Mileage Rate Reduction (agenda attachment pgs. 15-17)

C. 2017-2019 NU Budget and Budget Response Team Recommendations (see <https://nebraska.edu/president/budget-info-2017-19.html> and <https://nebraska.edu/brt/implementation-areas> .)

D. Eclipse (see handout)

E. Student Government request for Emergency Preparedness Communications

The Student Government passed a resolution asking that faculty include the following statement on Emergency Preparedness in their syllabi. Grams sent a response letter suggesting alternative means of communicating emergency preparedness information to faculty and inviting them to share it with students. Grams now seeks additional faculty suggestions concerning how that might be best accomplished.

EMERGENCY PROCEDURES

The University of Nebraska Omaha (UNO) is committed to protecting the welfare of its community members as well as its intellectual property and facilities. The emergency response plan (ERP) has been developed to minimize the impact of emergencies and maximize the effectiveness of the campus community's response to those incidents. *Please reference the Building Emergency Response Protocols for Syllabus attachments on the following pages.* It is important that you follow these instructions and stay with your instructor during an evacuation or sheltering emergency.

<https://www.unomaha.edu/emergency/index.php>

Sign Up for Emergency Text & Email Alerts UNO uses text message capabilities to reach a broader area than other methods permit. You can also elect to receive an email of the emergency message. This service is free to the UNO community. All students, faculty and staff are encouraged to sign up.

<https://ebruno.unomaha.edu/ans/login.php>

F. Canvas Usage/Adoption

Communication from Jaci Lindburg:

Due to compliance and budgetary issues, Panopto is transitioning to ilos in August 2017. A small group of UNO faculty piloted ilos in summer 2017 and found it to be very similar to Panopto in terms of creating, storing, and hosting video to use both in and out of Blackboard/Canvas, but ilos also provides an absolutely critical upgrade - 99% accurate captioning made available right within the system. Rather than captioning involving a third-party provider and an additional cost (\$2/minute) to the university (as is the case with Panopto), our agreement with ilos will allow us to caption all video as part of our contracted agreement with the company. The process to caption video is smooth and will be applied to video in less than 24 hours. This component of the system is a critical piece to helping UNO avoid compliance/accessibility lawsuits and provide the best possible education for all our students by employing Universal Design for Learning best practices.

All existing Panopto users have been contacted individually about this transition, and College Deans/College Techs are also aware. Faculty/staff can begin using ilos through Blackboard or Canvas as soon as August 9. By August 11, copies of all existing Panopto videos will be available in ilos. This means that the only piece faculty will be left to do is update any Panopto video links in their Fall classes with the new ilos video link. If faculty would like assistance in reviewing their Fall class/updating video links, I encourage them to reach out to Kristin Bradley, UNO Instructional Design Technology Specialist, at kristinbradley@unomaha.edu. As of August 18, faculty will not be able to create new video in Panopto. As always, the UNO Digital Learning team is available for training and support if faculty would like to see additional features or have a consultation about using this system.

As we continue to respond to budget restrictions and a heightened need to create accessible content in course materials, we are pleased to have integrated ilos video platform into the learning management system and we hope faculty find it a useful

tool to engage with students. If you have any questions, please do not hesitate to contact Jaci Lindburg, Director of Digital Learning, at jlindburg@unomaha.edu.

XI. Adjourn

XII. Announcements

A. Faculty Senate Retreat: Wednesday, August 16, 2017, 8 a.m. to 4 p.m., Mahoney State Park (Riverview Lodge)

B. EC&A Mtg: No Meeting in August 2017.

C. Faculty/Staff Picnic: Wednesday, August 23, 2017, 11a.m.-1p.m., MBSC Ballroom

D. Board of Regents Mtg: Friday, September 22, 2017, at UNO

Schedule for 2017-2018	
EC&C Meetings (Usually 1 st Wednesday of month) (ASH 196)	Faculty Senate Meetings (Usually 2 nd Wednesday of month) (Usually in CEC 230/231)
	June
*July 12	July
*August 9	August 16, 2017 (Retreat) (3 rd Wednesday) (Classes begin 8/21/17)
September 6	September 13
October 4	October 11
November 1	November 8
December 6 (Prep Week)	December 13 (Finals Week) (Commencement 12/15)
*January 10 (Semester Begins 1/8/18)	*January 17
February 7	February 14
March 7	March 14 (Spring Break 3/18-25)
April 4	April 11
May 2 (4/30 – 5/3 Finals) (Commencement 5/4)	May 9